

Hiram Township

End of Year Meeting Minutes December 29, 2011

Present: Chairman Pancost, Kathy Schulda, Tom Bosma

Chairman Pancost opened the meeting with the Pledge of Allegiance and the reading of the December 20, 2011 meeting minutes. Tom Bosma motioned to approve the minutes as read. Kathy Schulda seconds the motion. Roll call vote: Chairman Pancost AYE, Kathy Schulda AYE, Tom Bosma AYE.

Fiscal Officer Report:

Diane Rodhe reports that the Portage County Regional Planning Commission has reduced the 2012 dues for Hiram Township by \$200.60 due to an adjustment in the population projection difference as compared the US Census count. The township can select the reduced dues or take an additional five hours of technical assistance. The trustees are in agreement to select the option of reduced dues. Diane Rodhe will communicate the selection with PCRPC.

Chairman Pancost is completing the final documents for the NOPEC Grant.

Announcements: None

Fire Report: None

Old Business: Diane Rodhe received a follow up letter from Natural Resources Conservation Services regarding the property on Asbury and Schustrich Roads where beaver dams are creating a flooding issue. The letter invites the Hiram Trustees to send a written request to NCRS seeking permission before entering the property in the event of flood waters entering the road surface. Chairman Pancost will make contact with NCRS. Kathy Schulda reported that she has discussed the beaver dam removal with Fire Chief, Bill Byers. The fire department would be able to assist with destroying the beaver dam with fire hoses if needed. Kathy also reports that trapping of the beaver has begun and Tom Matota is monitoring the level of flood water in relation to the road surface.

New Business: Kathy Schulda motions to pay the Trustees, Fiscal Officer, and Zoning Inspector on a monthly basis for the year 2012. Tom Bosma seconds the motion. Roll call vote: Chairman Pancost AYE, Kathy Schulda AYE, Tom Bosma AYE.

Jack Groselle, newly elected Trustee and Stanley Carlisle, newly elected Fiscal Officer have taken the Oath of Office on December 19, 2011 before Honorable Judge Barbara Oswick.

Tom Bosma reports that Jason Garey will be returning the laptop computer.

Inventory of township equipment has been completed by Tom Matota and is ready for updates before being sent to the Portage County Engineer for 2012 planning purposes.

Zoning Report: None

Road Department Report: None

Tom Bosma motions to pay the bills. Kathy Schulda seconds the motion. Roll call vote: Chairman Pancost AYE, Kathy Schulda AYE, Tom Bosma AYE. The following bills were paid:

2011-12-29 Meeting Payments			
electronic	Internal Revenue Service	Dec Withholding Tax	1,737.75
electronic	Matota	Wages	1,609.30
electronic	Firtik	Wages	1,114.90
electronic	Roosa	Wages	1,080.78
electronic	Bello	Wages	1,084.32
7682	State of Ohio Dept of Taxation	Dec Withholding Tax	622.88
7683	Ohio Insurance Services Agency	Membership Dues	4454.16
7684	Ohio Edison	Electric	10.72
7685	Anthem Life	Life Ins Premium	326.66
7686	Morton Salt	Road salt	936.85
7687	Windstream	Phone Ryder Rd	109.33
7688	Air Gas Great Lakes	Repairs	14.18
7689	The Weekly Villager	Meeting Notice	7.00
7690	Industrial Connections	Repairs	123.16
7691	Yarnell Treel Services	Limb removal	640.00
7692	void		0.00
7693	MasterMind Inc	Reflective Stickers	72.50
7694	void		0.00
7695	Ohio Plan Healthcare	January Premium	5,537.53
	Total		19,482.02

Kathy Schulda motioned to go into Executive Session to discuss personnel issues. Tom Bosma seconds the motion. Roll call vote: Chairman Pancost AYE, Kathy Schulda AYE, Tom Bosma AYE. Executive session begins at 9:30 am. Kathy Schulda motions to end the Executive Session. Tom Bosma seconds the motion. Roll call vote: Chairman Pancost AYE, Kathy Schulda AYE, Tom Bosma AYE. Executive session ends at 10:10 am.

Kathy Schulda motions to maintain four employees with Ohio Plan Healthcare for January 2012 while continuing to work with HR Butler to receive quotes for review of potential medical, life, dental, and vision insurance from Medical Mutual for a one year contract beginning February 2012. Roll call vote: Chairman Pancost AYE, Kathy Schulda AYE, Tom Bosma AYE.

Adjourn: Kathy Schulda motions to adjourn the meeting. Tom Bosma seconds the motion. Roll call vote: Chairman Pancost AYE, Kathy Schulda AYE, Tom Bosma AYE.