

Hiram Township

Regular Hiram Township Trustees Meeting Minutes for
August 6, 2013 at 7:00 PM at the Hiram Township Hall

Present: Chairman Kathy Schulda, Steve Pancost and Jack Groselle

Chairman Schulda opened the meeting with the Pledge of Allegiance.

This meeting is being taped to facilitate the written minutes. Once the written minutes are approved, the tape will be reused.

The minutes from the July 16, 2013 Trustee's meeting were read. After a short discussion, Jack motioned to approve the minutes as corrected. Steve seconded the motion. A roll call vote was taken. Kathy AYE, Steve AYE and Jack AYE. The minutes were approved.

Fiscal Officer: Stan went to Columbus on July 25 for training of the payroll section of the UAN software. The program will help keep payroll up to date.

Stan presented letters addressed to Mr. Ray Pander and the Hiram Fire Department. The letter to Mr. Pander is to thank him for his check to help repair any damaged roads from his heavy trucks. He has sold the company and this is appreciated by all of us. The second letter is to the Hiram Fire Department and congratulations on the high marks from Dr. Keary from the Cleveland Clinic and how well they have done in caring and stabilizing a person and having a positive outcome for the patient. The letters were signed and sent out to Mr. Pander and the Hiram Fire Department.

A motion was made by Jack to have a resolution concerning the road damage from the storm on July 10, 2013 to apply for any disaster funds available for Hiram Township and Portage County. The Emergency Management Agency is asking for these resolutions from around the County to help with the application for disaster funds. Steve seconded the motion. After a short discussion, a roll call vote was taken: Kathy AYE, Steve AYE and Jack AYE. The following Resolution was approved:

Resolution 2013-9 was approved to declare a disaster from the storm that was on July 10, 2013. Hiram Township is asking for any disaster funds available.

The above resolution has been given to Annette Petranic, Interim Director of the Portage County Emergency Management Agency.

The changes in our zoning code concerning fencing and hedges have been approved by the Portage County Regional Planning Commission and a resolution is needed to put the changes in our zoning code. Jack motioned to pass a resolution to change our zoning code. Steve seconded the motion. A roll call vote was taken: Kathy AYE, Steve AYE and Jack AYE. The following resolution was approved:

Resolution 2013-12 was approved to change the Hiram Township Zoning Code as approved by the Portage County Regional Planning Commission on June 12, 2013.

The changes concerning 5% being open of any fence or wall and the word hedge being removed will be added to our zoning books soon (as an added page).

Fire Report: They are getting some nice donations for a fundraiser coming up soon. All is well.

Zoning Report: Rich is working on several issues with Chris Merduri. He hopes to have some movement on some issues soon. He has also talked to a resident about a variance for not enough frontage. They will be filing a variance request soon. Rich also talked about some other zoning changes. He will need to put something in writing before going to the Zoning Board with any changes. Discussion continued for a short time.

Guest: Don Prall asked if anything can be done about getting signage not to use jak brake. The Ohio Department of Transportation will be contacted concerning this.

Old: Jack has received some positive calls concerning adding more police protection in the township. Kathy received some positive calls too. Steve says he has talked to people that do not want to spend any money on it. Discussion followed.

Jack said the makeup of Hiram Village Council will be changing this year with a few people leaving.

Discussion continued on the 2014 budget proposal. The fire truck, the estate and the 117,000.00 needs to be cleared up. Jack motion to approve a resolution for the proposed 2014 budget with the 3 above mentioned items is cleared up. Steve seconded the motion. A roll call vote was taken: Kathy AYE, Steve AYE and Jack AYE. The following resolution was approved:

Resolution 2013-8 was approved to submit the attached 2014 budget be submitted to the Portage County Auditor's Office for review and approval. The fire truck, the estate and the \$117,000.00 items are to be addressed.

The proposed 2014 budget was submitted on August 7th and the corrections to be added as soon as possible.

Steve has talked to members of the Bike path group. They are working on the damage done by the storm.

Steve also has not talked to anyone about any land available to the Township, but hopes to before the next meeting.

Kathy asked about the numbers for the records retention process. Stan has not found any yet, but will continue to look.

Kathy has asked for a resolution for the siren at Village Gate. Steve motioned

to ask for the owners of Village Gate to install a tornado siren. Jack seconded the motion. A vote was call: Kathy AYE, Steve AYE and Jack AYE. The following resolution was approved:

Resolution 2013-10 to pursue the installation of a siren by Village Gate since one has not yet been installed by Village Gate.

The above resolution was given to Chris Merduri so he could start legal action to have the siren installed.

Kathy has a hearing in Columbus with the Tax Board on September 4th. She is asking for any legal documents to share concerning this issue. A short discussion followed. She will be calling Mr. Finamore for his help.

Kathy is asking for all the paperwork on the Middlefield Bank Property on Rapids/Thrasher Road. Stan will get it to her as soon as possible.

NEW: Someone has claimed to have fallen in the cemetery on a pipe. The person was asking about any insurance provided by Hiram Township. Kathy told them that they would need to submit any claim to the Township and we would give it to our insurance company. Tom said that it was fixed as soon as they knew about the trouble. This incident happened on a Thursday and Tom and the crew took care of it on Friday.

Road Report: Tom says that the chip and seal is continuing. Some of it is double. The Trustees talked about they think the chip and seal is better this year. Tom said it is the same stuff as last year.

The salt bid for this next year is over \$10 per ton cheaper than last year.

He also met with Dom Gualtieri concerning the Indian Maiden and repairing the building in the cemetery. Dom could do the work in the doorway for \$1300.00. The road crew would do any demo work needing done and Dom would supply all material and labor to do the rest. This does not include any roof work. Jack said to talk to Richard Masters first, but let's plan on letting Dom do this in October.

Tom also talked about taking the old truck to the auction. They will do all the advertising needed. He also asked for a letter authorization from the Board saying that Tom is our agent in the sale of the truck. Stan will put a letter together for this.

Tom also asked for a resolution concerning the areas needing engine brake signs. The cost is about \$300.00 for a sign. Jack motioned to approve a resolution to post engine brake signs. The motion was seconded by Steve. After some discussion a roll call vote was taken: Kathy AYE, Steve AYE and Jack AYE. The following Resolution was approved:

Resolution 2013-13 to pay for engine brake signs at 12071 St. Rt. 700 south bound and between 7685 and 7717 St. Rt. 305 west bound and add a half mile restriction to the existing sign at about 7800 St. Rt. 305 east bound.

Joe DeFuria from the Ohio Department of Transportation District 4 will be sent this request.

Tom also asked about the repair cost on borrowed equipment. They have used Hiram Village's pressure tank for cleaning off the roads over the years. Discussion followed with no real decision coming. Sounds like in the future, we will be renting equipment.

Jack motioned to pay the following bills. Steve seconded the motion. By voice vote, the motion to pay the following bills was approved.

8/1/13	Salaries for July 2013	\$4285.56
7/25/13	Wages	5195.41
8/8/13	Wages	4691.05
Total		\$14172.02

Jack motioned to go into Executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of changes or complaints against a public employee, official, licensee, or regulated individual, per ORC Section 121.22(G)1). Steve seconded the motion. A roll call vote followed: Kathy AYE, Steve AYE, Jack AYE. The Trustees, Fiscal Officer, Road Crew Supervisor and Zoning Inspector went into Executive Session at 8:07 PM.

The Executive Session ended at 8:13 PM.

Jack motioned to approve a resolution to have our legal representative work out an agreement with Hiram Village concerning the income tax issue. Steve seconded the motion. A roll call vote was taken: Kathy AYE, Steve AYE and Jack AYE. The following resolution was approved:

Resolution 2013-11 was approve to have our legal representative (the Portage County Prosecutor's Office) to work out an agreement with the representative of Hiram Village.

Assistant Prosecutor Chris Merduri will be given this resolution to pursue this. We are asking for no tax liability or penalty for the Trustees, Fiscal Officer and Zoning Inspector. The road crew to pay 20 % of the village income tax beginning January 1, 2012 and no back penalty or liability.

Kathy adjourned the meeting at 8:19 PM.