

Hiram Township

Regular Hiram Township Trustees Meeting Minutes

August 5, 2014 at 7:00 PM at the Hiram Township Hall

**Present:** Chairman Steve Pancost, Kathy Schulda and Jack Groselle

Chairman Pancost opened the meeting with the Pledge of Allegiance.

This meeting is being taped to facilitate the written minutes. Once the minutes are approved, the tape will be reused.

The minutes for the July 15, 2014 meeting were read. Jack Groselle motioned to approve the minutes with corrections and Kathy Schulda seconded the motion. A roll call vote was taken. Steve AYE, Kathy AYE and Jack AYE. The motion was approved.

**Fiscal Officer:** Fiscal Officer, Diane Rodhe presented a number of items to the Board of Trustees.

Copies of Diane's Oath of Office and Insurance Bond were presented to the Board. Diane sent a copy to Prosecutor, Chris Meduri.

A receipt from the Board of Elections for Resolution 2014-12 was received for putting the EMS Levy on the ballot for the November 4, 2014 election. The levy will include a 2 mill replacement and a 1 mill increase.

The township siren has arrived and is ready for installation.

The 2015 salt contract has been completed and the township is waiting for the final bid result on 400 tons of salt.

Copies of utility bills from Dominion and Ohio Edison were presented for a potential price reduction through NOPEC. Jack Groselle said that calling NOPEC to report the information was all that was needed.

A credit is due back to the township from Ohio Job and Family Services in the amount of 3217.62 and will be received after 9-22-2014.

A notice was received from DTE with a statement to identify the sources used to make electricity as required by the PUCO with regards to the environmental impact.

The Portage County Township Association is hosting a dinner meeting on August 16, 2014 at the Shalersville Town Hall.

A quote was received from Weaver Tree Service for tree removal on the new township property.

A notice was received from Frank Gates office regarding 2016 changes in the billing for the Bureau of Worker's Compensation. Townships will be invoiced in advance of the coverage period instead of after.

Starting with the August 5, 2014 meeting, all checks will be presented to the Township Trustees for two signatures. One signature on the check for payment and one signature on the check stub that will be filed with the invoice.

The Portage County Auditor's Office sent a Statement of Approval to File a Tax Budget on August 20, 2014. The Budget Approval meeting will be advertised for the August 19, 2014 Board of Trustees Meeting.

The amended Certificate of Funds from the County Auditor's Office was presented and Resolution 2014-13 with the Annual Appropriations was submitted for approval by Diane. Jack Groselle motioned to approve the Resolution and Kathy Schulda seconded the motion. A roll call vote was taken.

Steve Pancost AYE, Kathy Schulda AYE, Jack Groselle AYE

**Public Comment:**

Matt Sorrick spoke on behalf of Hiram College staff members regarding the proposed Hiking Trail assessment and final report from CT Consultants. CT Consultants bypassed working with the college's staff and never walked the property. Matt's concern was that consideration was not given to areas that could be negatively impacted by the hiking trails and he wanted to know how the Trustees felt about the proposal as well as how this could impact the Hiram Township Comprehensive Plan. Matt's specific concerns included the following: no way to monitor people leaving the path, no unified effort with the college, township, and village.

Tim Kasper presented documents to the trustees for approval from the CEAC as suggested by Prosecutor Chris Meduri. Document 1 is a template and Document 2 was an 11 step CEAC Document of Recommendation. The CEAC will meet on the second Tuesday of each month to be in sync with the trustees meeting. After a short discussion, Jack Groselle motioned to approve Resolution 2014- 15 and Kathy seconded the motion. The Resolution will empower the CEAC committee to work on behalf of the Township Trustees based on the recommended steps. A roll call vote was taken. Steve Pancost AYE, Kathy Schulda AYE, Jack Groselle AYE. A check from the Community Trust Fund for 750.00 was presented for deposit as start-up money for CEAC. Diane will notify Josh to include a page for the CEAC on the Hiram Township website. Trustees will confer with Tim Kasper to create an existing use plan.

**Old Business:** Trustees received quotes from Weaver Tree Service and Bill Vines for tree removal and land clearing on the new building site for the township salt shed. Kathy Schulda motioned to accept the bid from Bill Vines for the sale and removal of trees. Steve Pancost seconded the motion. A roll call vote was taken. Steve Pancost AYE, Kathy Schulda AYE, Jack Groselle Abstain

Jack Groselle attended a county meeting for Solid Waste Management regarding upcoming changes as mandated by the EPA and State of Ohio.

Kathy Schulda discussed the need to go back and have fees from Midland Title added to the tax bill for the Thrasher Road properties. The County Auditor will need to be contacted.

Kathy Schulda asked Diane to send the Zoning Minutes to Josh so they can be added to the website.

**New Business:**

Jack Groselle presented information on a one week boot camp sponsored by Kent State University for learning about process improvement.

It was reported that Ralph Knippenberg was informed by the Sheriff Department that he was violating a noise ordinance. Ralph was referred to the Hiram Township/Zoning website. There is no noise ordinance.

Kathy Schulda has received complaints of dogs barking

Kathy Schulda asked Diane to locate the Resolution regarding the payment of Medicare Tax and prepare to make changes for 2015.

**Zoning:** Rich Gano will contact Jim Eskridge to confirm that his request for public records had been satisfied. All records have been sent to Chris Meduri.

Rich Gano presented checks totaling 175.00 to the Fiscal Officer for permits.

Rich Gano responded to a nuisance complaint at the residence of Parks-Sheiner Acacia, 6058 St Rt 82. The goats are required to be 100 feet from the neighbor's dwelling.

Chris Meduri will seek a Judge's permission for Rich Gano to visit the Kosher property. The Trustees will notify Mr. Kosher of the Removal Hearing to take place at the next meeting on Aug 19, 2014.

Rich Gano received a call about a barn being built too close to a neighbor's property. Rich explained that due to Agricultural Use, there are no restrictions.

Kathy Schulda and Jack Groselle asked Rich to find out from the State about holding tanks and the required distance from a dwelling

**Fire Report:** No fire report.

**Road Report:** Tom Matota reports that the permit arrived for the driveway on the new property. The driveway culvert will need to be two times wider once the trees are cut.

Diane was asked to write a letter in response to the availability of cemetery plots. There are no plots available and no families have notified the township of wanting to sell any plots.

Tom Matota notifies agencies (Fire, Police, Sheriff) when chip and seal work is scheduled. Wheeler, Winchell and Allyn roads are scheduled. Udall and Norton will be next.

**Executive Session:**

Jack motioned to go into Executive Session at 8:55 pm. Kathy Schulda seconded the motion. Roll call vote was taken. Steve Pancost AYE, Kathy Schulda AYE, Jack Groselle AYE.

Jack Groselle motioned to accept Resolution 2014-14 to split the August Fiscal Officer monthly salary between Stanley Carlisle and Diane Rodhe. Kathy Schulda seconded the motion. Roll call vote was taken.

Steve Pancost AYE, Kathy Schulda AYE, Jack Groselle AYE. Executive Session concluded at 9:10 pm.  
Regular Session reconvened at 9:10 pm

Jack Groselle motioned to pay the bills and adjourn the meeting at 9:12 PM. Kathy Schulda seconded the motion. Roll call vote was taken. Steve Pancost AYE, Kathy Schulda AYE, Jack Groselle AYE

| Warrant    |                        | Description      | Paid     | Received |
|------------|------------------------|------------------|----------|----------|
| electronic | Wages                  |                  | 4845.73  |          |
| electronic | Wages                  |                  | 3128.48  |          |
| 8781       | Wages                  |                  | 971.37   |          |
| 8782       | Wages                  |                  | 703.41   |          |
| 8783       | Charles Harris & Assoc | Audit            | 2940     |          |
| 8784       | Oscar Brugmann         | material         | 443.73   |          |
| 8785       | Ohio Edison            | Electric         | 297.16   |          |
| 8786       | Hiram Police           | Service          | 1468.05  |          |
| 8787       | Quick Service          | Repairs          | 38       |          |
| 8788       | Windstream             | Phone            | 46.68    |          |
| 8789       | Dominion               | Gas              | 208      |          |
| 8790       | Mark S Finamore        | Legal Services   | 1175     |          |
| 8791       | Verizon Wireless       | Phone            | 57.98    |          |
| 8792       | Western Reserve        | Fuel             | 2755.46  |          |
| 8793       | Village of Hiram       | Water            | 34.41    |          |
| 8794       | Russell Standard       | Asphalt          | 13410.66 |          |
| 8795       | Southeastern Equip     | Repairs          | 71.46    |          |
| 8796       | Medical Mutual         | Ins Premium      | 4868.84  |          |
| 8797       | Municipal Sign         | SMV Signs        | 24       |          |
| 8798       | Gee-ville Auto         | Repairs          | 501.16   |          |
| 8799       | Kepich Ford            | Inspection       | 55.87    |          |
| 8800       | Cross Truck            | Repairs          | 72.82    |          |
| 8801       | Arms Trucking          | Limestone        | 265.94   |          |
| 8802       | Cleveland Plumbing     | Supplies         | 131.3    |          |
| 8803       | Mantua Hardware        | Supplies         | 9.87     |          |
| 8804       | Weekly Villager        | Advertising      | 26.75    |          |
|            | County Auditor         | Gas Tax          |          | 4964.77  |
|            | County Auditor         | License Tax      |          | 653.10   |
|            | County Auditor         | Permissive Tax   |          | 450.21   |
|            | State of Ohio          | Liquor Permit    |          | 40.00    |
|            | County Auditor         | Local Government |          | 2168.38  |
|            | County Auditor         | Cents per Gallon |          | 2550.54  |