

Hiram Township

Regular Hiram Township Trustees Meeting Minutes

October 7, 2014 at 7:00 PM at the Hiram Township Hall

Present: Chairman Steve Pancost, Kathy Schulda and Jack Groselle

Chairman Pancost opened the meeting with the Pledge of Allegiance.

This meeting is being taped to facilitate the written minutes. Once the minutes are approved, the tape will be reused.

The minutes for the September 16, 2014 meeting were read. Kathy Schulda motioned to approve the minutes with corrections and Jack Groselle seconded the motion. A roll call vote was taken. Steve AYE, Kathy AYE and Jack AYE. The motion was approved.

Fiscal Officer: Fiscal Officer, Diane Rodhe presented several items.

Diane Rodhe reported on the follow up with the Bureau of Worker's Compensation. Hiram Township is current on payment and receiving the lowest group rate available of 0.57% for the Group Experience Modification Rate.

Diane presented Resolution 2014-20 Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the necessary tax Levies and Certifying them to the Portage County Auditor. Kathy Schulda motioned to approve Resolution 2014-20. Jack Groselle seconded the motion. A roll call vote was taken. Steve AYE, Kathy AYE, Jack AYE.

The Frontier Internet Account at the address of Stanley Carlisle has been closed and a credit will be coming back after the complete billing cycle on October 22, 2014. Kathy Schulda motioned to continue paying for internet service for the Fiscal Officer under the existing account of Diane Rodhe. Jack Groselle seconded the motion. Roll call vote was taken. Steve AYE, Kathy AYE, Jack AYE.

The Portage County Board of Elections provided a notice of the coming election to be held on November 4, 2014. Poll workers will report at 5:45 am and the polling places will be open to the public at 6:30 am.

DTE Notification was received stating that the Hiram Township electricity contract will be fully assigned to Integrys Energy Services, Inc. The rate, terms and conditions of service will remain the same.

NOPEC was conducting a survey of member communities to purchase electricity and natural gas for municipal buildings at a discounted rate. Hiram Township completed the survey but NOPEC has discontinued the project at this time. Kathy Schulda suggested that we sign up for NOPEC to receive a 6% discount on our Ohio Edison accounts. Diane will follow up with NOPEC.

Letters from Stanley Carlisle, Portage County Health Department and Randall Roberts, Portage County Building Inspector were provided to the township summarizing the September 18, 2014 inspection of the Donald Kosher property. Discussion followed and Kathy Schulda updated the trustees on the letter

of instruction from Assistant Prosecutor Chris Meduri on how to proceed with the Structure Removal Process. A title search will need to be completed and the intent to remove the structure will need to be delivered by certified mail to the property owner, advertised in the paper, and posted on the property before any action can be taken. There will be a court date on October 17, 2014 at 1 pm.

Diane presented an OPERS document to be signed by a Trustee that acknowledges Diane Rodhe as the primary contact for providing information. Steve Pancost signed the document.

The Ohio Edison claim from 2013 was presented. Tom Matota stated that he would be able to answer questions regarding the claim so we could get it taken care of.

Public Comment:

Vicki Cline, Portage County Treasurer spoke about her candidacy for Portage County Commissioner. She explained that the County Commissioner position is important because the commissioners decide how to spend the tax payers money. She also stressed the importance of coordination, collaboration, and communication. Vicki has proven people skills, accounting skills and knows how to work together.

Tim Kasper presented an update on the Spoken History Event that was hosted by the CEAC on September 21, 2014. The event was well attended with about sixty people and will be continued in the future. Tim inquired about the layout of the driveway and building on the new township property. The CEAC would like to have the Trustees consider adding a shed roof or small pavilion for hikers to use for gatherings. The next CEAC Meeting will be on the second Tuesday. Tim is collaborating with Dan Brokos who would like to utilize civic engagement and conduct a survey of township interest towards the development of hiking trails and conservation. Dan suggested using the Hiram Township Website or creating a Hiram Township Facebook. Jack Groselle will ask Josh Johnson to get involved.

Jennifer Gandee, applicant for the Hiram Township Zoning Secretary was in attendance. After some discussion and inquiries, Ms. Gandee decided to withdraw her application due to the part time nature of the position. Jack Groselle thanked Ms. Gandee for her application and interest.

Old Business:

Assistant Chief Mark Kozak discussed the levy information that was sent to the League of Women Voters for the Village of Hiram Fire Levy.

Tom Matota stated that he has not received any interest in the roller that has been advertised in the Farm and Dairy for several weeks.

Tom Matota provided an update on the land clearing of the new property. The trees have been moved but the logs have not been moved. The east side needs a 16-18 foot easement for power and there will be a 22 foot wide roadway.

Jack Groselle provided the update on the Solid Waste Meetings. The EPA is supposed to have something by Thanksgiving and the next meeting will be held January 9, 2015.

Tom Matota updated Diane on the dump truck that was purchased for \$89,000 in June of 2013 from Cerni Motors.

The Village of Hiram Income Tax was discussed. Kathy Schulda will be mailing all documents for past income tax to the Regional Income Tax Authority. Tom Matota will be documenting the number of hours per road department employee that are worked in the village and Diane will begin the withholding of the 2% tax for income earned in the month of October 2014. Kathy Schulda would like to have 30 cents deducted from her paycheck for withholding regardless of the amount calculated.

Kathy Schulda inquired about Josh Johnson's progress on consolidating stored electronic documents. Josh is picking up the data and there will be further updates.

New Business:

Candidate Night will be held on October 21, 2014 at 7 pm in Koritansky Hall, Hiram College.

Jack Groselle mentioned the publication "Progressive Farmer" and the article regarding Ohio Fence Law. It was noted that future fence disputes will come to the Township Trustees for review.

The Fire Siren was discussed and it was determined that the siren installation should be paid out of the Fire Levy Fund. Diane will make sure the purchase of the siren was paid from the Fire Levy Fund as well.

Kathy Schulda suggested that Hiram Township request an audit from the State Auditor for the 2014 year. After discussion, Kathy Schulda motioned to request an audit in 2015 for the 2014 year. Jack Groselle seconded the motion. A roll call vote was taken. Steve AYE, Kathy AYE, Jack AYE.

Zoning Report:

Rich Gano gave the Zoning Report. Resolutions go back to 1956. Rich visited the Schumacher property. There is no sign of a building being erected. Two new permits have been requested.

A letter went out regarding the Lamb property on Alpha Road. The new building is not permitted.

A copy of the Shaugnessy permit was requested by Attorney Chad Murdock on behalf of neighbors. Rich sent him the resolution and agricultural exempt documents.

The Kosher property was discussed further. Kathy Schulda suggested that all letters and documents be complete and in one file. The Resolution has been delivered by certified mail and the resolution will need to be posted on the property with picture documentation of the day of the posting. Kathy Schulda will follow up with Attorney Chris Meduri on the procedure and the demolition process.

Fire Report:

Assistant Chief Mark Kozac provided the monthly report. Kathy Schulda complimented the Fire Department for the recent fund raiser and she also mentioned how well the Fire Department has taken care of her when she has needed the EMS Service.

The Hiram Halloween Party will be October 30, 2014. Kathy Schulda motioned to donate \$60.00 for the party. Jack Groselle seconded the motion. Roll Call vote was taken. Steve AYE, Kathy AYE, Jack AYE.

Issue 49 will be mentioned on the website.

Road Report:

The Ohio Edison Claim is from a December 20, 2013 vandalism incident. The original claim was for \$651.88 and is being settled for \$248.46.

The dump truck needs to have rear tires. Tom Matota would like to go through Bell Tire which is \$300.00 less than other quotes. The pickup truck needs tires for \$900 and they will be purchased locally.

Hiram Township has been approved for the bid of 200 Tons of Salt. Hiram should be receiving a contract for signatures. Diane will send an email to Stan Carlisle to watch for emails that might come to him regarding the salt contract.

The street light on Hidden Hills was reported as not working properly. Tom will check it out.

Jack Groselle motioned to pay the bills at 8:40 pm. Kathy Schulda seconded the motion. Roll call vote was taken. Steve AYE, Kathy AYE, Jack AYE.

Kathy Schulda motioned to go into Executive Session to discuss the accounting audit. Jack Groselle seconded the motion. Roll call vote was taken. Steve AYE, Kathy AYE, Jack AYE.

Executive Session began at 8:41 pm. Kathy Schulda motioned to adjourn executive session at 9:04 pm and Jack Groselle seconded the motion. Roll vote was taken. Steve AYE, Kathy AYE, Jack AYE.

Warrant	Payee	Description	Paid	Received
electronic	Wages	Wages	\$4,521.24	
electronic	Salary	Salary	\$3,128.48	
electronic	IRS	Federal Withholding	\$1,065.37	
8884	void		\$0.00	
8885	Salary	Salary	\$1,326.20	
8886	Ohio Income Tax	Ohio Withholding	\$232.69	
8887	void		\$0.00	
8888	Ohio Income Tax	Ohio Withholding	\$480.35	
8889	Kathy Schulda	Postage, Office Supplies	\$55.07	
8890	Diane Rodhe	Dell Toner Cartridge	\$117.69	
8891	Marie Louise Stehli, CPA	Audit Support	\$693.00	
8892	Pro-Flo Gutters	Gutters and Downspouts	\$86.00	
8893	Powerplan	Equipment Repairs	\$353.49	
8894	Penney's Auto Body	Equipment Repairs	\$323.22	
8895	Shalersville Asphalt Co	Asphalt Materials	\$172.15	
8896	Arms Trucking Co	Material	\$622.08	

8897	Airgas Great Lakes	Supplies	\$179.15	
8898	Allied Corporation Inc.	Materials	\$37.03	
8899	Cross Truck Equipment	Equipment Repairs	\$34.63	
8900	Door Works & Construction	Door Repair	\$168.00	
8901	Industrial Connections	Supplies	\$14.97	
8902	GM Electric	Supplies	\$61.21	
8903	Dix Communications	Legal Ads	\$17.51	
8904	Oscar Brugmann Sand & Gravel	Materials	\$330.40	
8905	Village of Hiram	Water	\$25.95	
8906	Windstream	Township Garage Phone	\$59.79	
8907	Ohio Edison	Lights	\$512.92	
8908	Dominion East Ohio Gas	Townhall & Garage	\$208.00	
8909	Verizon Wireless	Zoning & Road Supervisor	\$58.05	
8910	Hiram Police Department	Patrol Hours	\$1,440.00	
8911	OTARMA	Insurance	\$14,844.00	
8912	Federal Field Services	Siren Installation	\$792.50	
8913	Diane Rodhe	Postage	\$147.00	
8914	Hiram Fire Association	Halloween Party Donation	\$60.00	
8915	Ohio Edison	Damage Claim Settlement	\$248.46	
	Dept. of Job & Family Services	Refund		\$3,217.62
	Portage County Auditor	Local Government		\$2,064.80
	Portage County Auditor	Permissive Tax		\$432.00
	Portage County Auditor	License Tax		\$599.68
	Portage County Auditor	Cents Per Gallon		\$2,675.35
	Portage County Auditor	Gasoline Excise Tax		\$4,973.66