

Hiram Township

Regular Hiram Township Trustees Meeting Minutes

November 18, 2014 at 7:00 PM at the Hiram Township Hall

Present: Chairman Steve Pancost, Kathy Schulda and Jack Groselle

Chairman Pancost opened the meeting with the Pledge of Allegiance.

This meeting is being taped to facilitate the written minutes. Once the minutes are approved, the tape will be reused.

The minutes for the November 4, 2014 meeting were read. Jack Groselle motioned to approve the minutes and Kathy Schulda seconded the motion. A roll call vote was taken. Steve AYE, Kathy AYE and Jack AYE. The motion was approved.

Fiscal Officer: Fiscal Officer, Diane Rodhe presented several items.

The Middlefield Bank Loan for the Fire Truck will have one more payment in 2015 and we are paying 4.5% interest. It was agreed that paying the truck off early will need to be decided after the budget is approved for 2015. The current fire truck payment, check 8942 will need to reallocate to be paid from the EMS Fund.

Diane signed up to pay RITA taxes online. The website stated that monthly payments of less than \$100.00 qualify for quarterly payments. Kathy Schulda stated that the contract with the Village of Hiram included making monthly payments to RITA. Kathy will provide the documents to Diane for our records.

Diane researched the payment to Charles E. Harris Inc. for the cost of the 2012-2013 audit. A payment of \$2940.00 was made on August 5, 2014.

Chief Byers requested a report of Fire and EMS levy revenue for the current year. Diane provided the information from the 2013 1st and 2nd half Levy Apportionment. The 85% and 90% need to be factored in.

Levy Fund	2013 1st Half	2013 2nd Half	Total
Fire	58104.36	49389.5	107493.86
	2013 1st Half	2013 2nd Half	Total
EMS	58093.2	49380.91	107474.11

Diane requested approval to attend UAN Training in Columbus on December 11, 2014. The Trustees approved the trip and related expenses.

As requested Diane prepared Resolution 2014-25 for the 2015 Police Contract. Jack Groselle motioned to approve Resolution 2014-25. Hiram Township will continue with the Hiram Village Police Contract into 2015 with 10 hours of patrol in the township per week. Kathy Schulda seconded the motion. Roll call vote was taken. Steve AYE, Kathy AYE, Jack AYE.

Diane sent reminder letters to Mike Mascheck and Ed Wurm requesting payment for the siren per the Memorandum Agreement.

Jack Groselle motioned for Ron Thompson to take the position of Joe Phillips on the Board of Zoning Appeals. Kathy Schulda seconded the motion. Roll call vote was taken. Steve AYE, Kathy AYE, Jack AYE.

The website will need to be updated to include Ron Thompson and remove Joe Phillips. The website could be used to advertise for filling the available position on the BZA.

An update was provided regarding the Frontier account. Kathy Schulda suggested that Frontier should be informed that the Trustees will consult with an attorney regarding the account. Diane will provide updates.

Resolution 2014-23 was presented. The Resolution needs to be changed to read that the second fire truck payment should come from the EMS Fund. Jack Groselle motioned to change the resolution. Kathy Schulda seconded the motion. Roll call vote was taken. Steve AYE, Kathy AYE, Jack AYE.

Post interfund transfers that were signed will need to be voided. Kathy Schulda motioned to cancel the interfund transfers. Jack Groselle seconded the motion. Roll vote was taken. Steve AYE, Kathy AYE, Jack AYE. Diane will bring the Supplemental Appropriations Report for the next meeting.

Public Comment: None

Old Business:

Jack Groselle reported that it will cost \$50.00 per tree to have Doug Paul move the 15 trees that Jim Umbaugh has offered to the township. Jim is also willing to water the trees once they are moved. Jack Groselle motioned to move the trees to the field. Kathy Schulda seconded the motion. A roll call vote was taken. Steve AYE, Kathy AYE, Jack AYE. Tom Matota will get clarity on the planting location.

Kathy Schulda and Tom Matota reported on the Kosher property. The cistern was supposed to be covered per Resolution 2014-21 by November 4, 2014. The cistern had a pallet on top of it so Tom Matota purchased a cement cover and secured the cistern. Kathy Schulda will call Chris Meduri to see if Tom should also cover the doors and windows if the Resolution 2014-22 deadline of November 18, 2014 is not met. Kathy also requested that Diane prepare an invoice to be sent to Don Kosher, Attorney Mishler, with a copy to Chris Meduri for the cost of covering the cistern. The invoice will be for three hours of labor, 45.00 for the concrete cover, and 75 miles of travel.

The CEAC sponsored hike on the new property was discussed. Kathy Schulda requested that Tim Kasper or Dan Brokos send a thank you letter to Jim Umbaugh for his support and for using his facilities.

Jack Groselle asked that Diane follow through with getting credit from Middlefield Bank for the \$100.00 Title Search that was done on the Thrasher Road properties.

Tom Matota will contact ODOT regarding the tree that is leaning on the cable on State Route 700.

Jack Groselle mentioned the Hearing for a Restraining Order regarding the Kosher property, The Hearing will be held December 11, 2014 at 1:15 pm and Kathy Schulda will be attending. Chris Meduri has requested the Fire Report from Chief Bill Byers. Steve Pancost will contact Chief Byers.

Two questions came up regarding the 2014 Audit. Question one was “do we need to use Charles E. Harris?” and “will the next regular scheduled audit be for 2014/2015 or for 2015/2016.

All bills need to be tracked for 2014 audit expenses including Marie Stehli’s expenses.

New Business:

Jack Groselle mentioned the Zoning Book, “Back to Basics” as a publication that should be copied for the Zoning Board and BZA Board members.

Jack Groselle advised that there will be a Solid Waste Management meeting on December 8, 2014 at 6 pm. There will also be a Storm Water meeting on November 25, 2014 at 10:00 am. Tom Matota will attend the early session of the meeting.

Steve Pancost mentioned that Shalersville Township is hosting a holiday party and the Hiram Township Trustees and Road Crew are invited. It will be held on December 6, 2014 at 6 pm in the Shalersville Townhall. Everyone should bring a dish to pass.

Steve Pancost mentioned Recovery Training for Homeland Security on December 1, 2014 at the Portage County Jail. IC402 Command Systems will be reviewed.

Zoning Report:

The Kevin Lamb property will need to be discussed at the December 2nd meeting. No application has been returned to Rich Gano from Mr. Lamb. Kathy Schulda will contact Chris Meduri regarding same.

Fire Report: Assistant Chief Mark Kozak provided the Fire Report. The additional millage will be used 100% for staffing as determined earlier in the year and recorded in the minutes. Mark also discussed plans for a future addition to the fire station.

Road Report: Tom Matota reported that the new tires on the truck are working out fine and everything went well during our first snowstorm. The new driveway is 400 feet into the new property and will need more stone.

Jack Groselle agreed that a copier needs to be purchased for the Townhall.

Jack Groselle motioned to pay the bills. Kathy Schulda seconded the motion. Roll call vote was taken. Steve AYE, Kathy AYE, Jack AYE.

Kathy Schulda motioned to go into Executive Session to discuss the Zoning Secretary Position at 8:38 pm. Jack Groselle seconded the motion. Roll call vote was taken. Steve AYE, Kathy AYE, Jack AYE.

Jack Groselle motioned to come out of Executive Session at 8:52 pm. Kathy Schulda seconded the motion. Roll call vote was taken. Steve AYE, Kathy AYE, Jack AYE.

Kathy Schulda motioned to hire Kellie Durr as the Zoning and BZA Secretary. The Trustees will pay \$75.00 per meeting and \$15.00 per hour to get the records current. Jack Groselle seconded the motion. Roll call vote was taken. Steve AYE, Kathy AYE, Jack AYE.

Warrant	Payee	Description	Paid	Received
electronic	Wages	Wages	\$4,557.31	
8942	Middlefield Bank	Fire Truck Payment	\$16,410.45	
8943	void			
8944	Treasurer of State	UAN Fees	\$726.00	
8945	Hiram Police Department	Police Contract	\$1,485.10	
8946	Kepich Ford	F150 Maintenance	\$29.38	
8947	Oscar Brugmann	Crushed Sandstone	\$771.15	
8948	Industrial Connection	Supplies	\$13.96	
8949	Mantua Hardware	Supplies	\$63.33	
8950	TL Service Center	Parts	\$49.14	
8951	Bob Sumerel Tire	Tire Repair	\$145.00	
8952	Western Reserve Farm Co-op	Fuel	\$1,034.73	
8953	Village of Hiram	Water	\$9.45	
8954	Diane Rodhe	Office Supplies	\$22.46	
8955	Roberta Zuver	Cleaning	\$30.00	
8956	Portage County HazMat	HazMat Team	\$506.30	
8957	Mark S. Finamore	Legal Fees	\$450.00	
8958	Marlboro Supply	Supplies	\$1,997.40	
8959	Safelite Auto Glass	Pickup Windshield	216.90+	
8960	Belle Tire	Tires	\$1,876.64	
8961	Village of Hiram	Fuel	\$333.66	
8962	GeoShack	Supplies	\$118.00	
8963	Portage County Treasurer	Storm Water Taxes	\$28.08	
8964	Bennet Land Title Agency	Title Search	\$75.00	
8965	The Weekly Villager	Advertising Fees	\$30.00	
8966	Verizon	Zoning, Road Sup Phones	\$58.07	
8967	Arms Trucking	Limestone	\$7,194.35	
	Portage County Auditor	Local Government		\$2,348.22
	Woellert	Deck Permit		\$25.00
	Manfrass	Accessory Building		\$50.00