

Hiram Township

Regular Hiram Township Trustees Meeting Minutes

December 2, 2014 at 7:00 PM at the Hiram Township Hall

Present: Chairman Steve Pancost, Kathy Schulda and Jack Groselle

Chairman Pancost opened the meeting with the Pledge of Allegiance.

This meeting is being taped to facilitate the written minutes. Once the minutes are approved, the tape will be reused.

The minutes for the November 18, 2014 meeting were read. Jack Groselle motioned to approve the minutes with corrections and Kathy Schulda seconded the motion. A roll call vote was taken. Steve AYE, Kathy AYE and Jack AYE. The motion was approved.

Fiscal Officer: Fiscal Officer, Diane Rodhe presented several items.

Portage County Board of Elections provided a Tax Levy Certificate from the 2014 election for the township records.

An invoice for \$161.79 was prepared and sent to Don Kosher regarding the expenses related to covering the cistern on his property. The invoice was sent out by standard mail.

A notice was received from NOPEC stating that First Energy will guarantee a 4% reduction in rates beginning with our next meter read and continuing until 2017.

Dominion sent a notice for a possible rate increase of \$.55 per month due to a Cost Recovery Change.

The Fire Truck payment has been reallocated from the Fire Fund to the EMS Fund and a Purchase Order for the new allocation has been presented to the Trustees.

A Fund Balance Statement was provided to the Trustees.

A Supplemental Appropriation Report was provided to the Trustees for signatures.

Check #8928 written for the Siren installation was returned by Federal Field Services because The Village of Hiram had already paid the invoice. Jack Groselle requested that the \$792.50 be returned to the General Fund since the money was initially transferred from the General Fund to the Fire Fund to pay the bill. Diane will find out if the money can be credited to the General Fund. As a result of the Fire Fund discussion, Resolution 2014-23 will be revised and presented at the December 16, 2014 meeting.

Public Comment:

Tim Kasper and Jim Brokos reported on CEAC activity. Tim sent a thank you letter to Jim and Mary Umbaugh for providing a gathering place for the hikers. The hike was attended by thirteen adults plus children and they led four different hikes. Survey information was presented and Tim will provide a written copy to the Trustees. The survey will be further discussed at the January Trustee meeting. Kathy Schulda reminded everyone that there is a possible \$4500.00 coming from the Hiram Beautification Fund for this year. Tim Kasper asked about a future clean- up day to invite volunteers to clean up the trails. A camp fire could be approved for this occasion only. Signage was discussed regarding parking, no hunting, no trapping, no hiking during hunting season, no camp fires, and a dog policy. The Trustees all agreed that No Hunting signs should definitely be posted.

Old Business:

Jack Groselle asked for the amount of unappropriated dollars in the General Fund. Diane will bring to the next meeting.

Kathy Schulda provided the RITA contract for Diane to review regarding monthly or quarterly payment of township withholding. The first month withholding was \$15.55 and the second month is \$40.64. Kathy also reported that the individual checks from township employees to RITA have been cashed.

The fifteen trees that will be moved to the Umbaugh/Township boundary will remain on the Umbaugh property side.

The plans for the salt shed have been submitted for a building permit.

Jack Groselle mentioned the Solid Waste Meeting will be December 8, 2014 at Maplewood Vocational School at 6 pm.

Kathy Schulda asked Diane to work with Chris Meduri to send a letter to Mike Maschek and Ed Wurm regarding the payment that is overdue per the Siren Memorandum.

Diane reported that the Thrasher Road Title money has not been recouped from Middlefield Bank.

Kathy Schulda informed Chris Meduri that Paul Shaugnessy should not have to go the Board of Zoning Appeals regarding the neighbors' concerns and the Trustees are not planning to ask him to.

Kathy Schulda reported on the Kosher Property. Kathy asked Rich Gano to check on the securing of doors and windows plus the clean-up progress. Rich will take pictures.

Tom Matota stated that the basement window has been secured

New Business:

Tom Matota reviewed the Storm Water Meeting that he attended. Tom feels that Hiram Township does pretty well with using best management practices.

Jack Groselle mentioned a resident request for a street light at the entrance to the new property and the Headwaters Trail parking lot on State Route 700. Discussion about cost followed and the subject will be revisited.

Jack Groselle motioned to nominate Gary Bott as alternate to the Zoning Board. Kathy Schulda seconded the motion. A roll call vote was taken. Steve AYE, Kathy AYE, Jack AYE
Gary Bott's name will be added to the website. Jack Groselle motioned to nominate Wendell Schulda to the BZA Board. Steve Pancost seconded the motion. Roll call vote was taken. Steve AYE, Kathy Abstain, Jack AYE.

Kathy Schulda attended the Hiram Village Council meeting and discussed the Ryder Road property. The Village had incorporated the property from the township in 1993 and Kathy was requesting the detachment of the property based on principle. The Village will respond to Kathy's request at the next council meeting.

Chairman Pancost mentioned the opportunity to nominate a representative for the upcoming OTARMA election. No nominations were made.

Zoning Report:

Rich Gano provided the Zoning Report. No permits were requested and there was one call regarding an agricultural building. Rich also reported that the Trustees are taking no stance on Attorney Murdoch's letter.

Kevin Lamb sent the necessary documents to Rich Gano and Zoning Secretary Kellie Durr will be sending letters to the neighbors of the Lamb property to inform them of the upcoming Board of Zoning Appeals Hearing on December 15 at 6:30 pm.

Fire Report:

Assistant Chief Mark Kozak reported 44 total calls for Village, College, Township, and Mutual Aid. Average response time was 6 minutes and 13 seconds. The recent storm increased the time due to non-emergency calls. Mark also thanked the Trustees for attending the recent Swearing In Ceremony for the Fire Department. Tom Matota mentioned that when he called ODOT about the tree on State Route 700, he was informed that Hiram Fire Department had been notified. Assistant Chief Kozak also thanked Tom Matota and the road crew for the assistance after the recent wind storm. The Fire Department and the road crew are always happy to work together.

Kathy requested to have the website updated with a thank you to the community for passing the Fire Levy. Beginning January 1, 2014, the Fire Department will be staffed with two additional Firefighter/EMT personnel and this should help to reduce the response times. Santa Claus will be delivering gifts from the Fire Truck on December 21st from 5 pm until they run out of gifts. If residents are interested in participating, a gift needs to be to the Fire Department before Dec 19th with the person's name and address.

Road Report:

Tom Matota reported that they are trying to be conservative with road salt. The 2011 Ford pickup, replacement value of \$25,000 or the 1999 Chevy dump truck, replacement cost of \$120,000, may need to be replaced next year. Jack Groselle stated that the decision will need to be made after March 2015.

Tom Matota has unused vacation pay to submit for the next pay period.

Regarding the new property, Tom sought out advice from Alden Faulkenburg who agreed with everything that has been done so far. The dirt cut from the entrance drive can be used to build up the driveway and turning area near the salt shed site. The driveway from the road needs to be substantial enough for heavy trucks but the drive that continues to the back of the property will not require as much expense due to lighter use. It will be the end of the summer before the drive is dry enough for anyone to drive to the back of the property.

Kathy Schulda asked if the Gas Tax Fund 2021 will be able to be spent down. Diane confirmed. Jack Groselle inquired about what was being paid from the Special Levy Funds 2191 and 2193. After some discussion, Diane offered to bring a report detailing payments by Fund.

Kathy Schulda motioned to pay the bills. Jack Groselle seconded the motion. Roll call vote was taken. Steve AYE, Kathy AYE, Jack AYE.

Warrant	Payee	Description	Paid	Received
electronic	Regional Income Tax Agency	RITA Withholding	\$15.55	
electronic	Wages	Wages	\$5,086.72	
electronic	Salaries	Salaries	\$3,127.61	
electronic	Ohio Public Employees	Employer and Employee	\$4194.34	
electronic	Ohio Dept of Job and Family	3rd Qtr Unemployment	\$106.79	
8969	Salary	Salary	\$1,325.57	
8970	Ohio Dept of Taxation	Withholding	\$460.51	
8971	Roberta Zuver	Cleaning Supplies	\$10.00	
8972	Cleveland Plumbing Supply	Supplies	\$15.64	
8973	Dominion	Townhall & Garage	\$208.00	
8974	Portage Septic	Cement cover - Kosher	\$45.00	
8975	East Manufacturing	Mud flaps	\$19.23	
8976	Windstream	Garage Phone	\$45.29	
8977	Ohio Edison	excluding siren invoice	\$450.26	
8978	Arms Trucking	Material - Limestone	\$6,844.74	
8979	F&S Automotive	Towing	\$295.00	
8980	Diane Rodhe	Copier for Townhall	\$107.99	
8981	Zella Company	Drawings	\$926.00	
	Portage County Auditor	Permissive Tax		\$426.36

	Portage County Auditor	License Tax		\$660.43
	Portage County Auditor	Cents per Gallon		\$2,439.83
	Ohio Cat	Credit on Account		\$49.76
	Deer Company	Credit on Account		\$129.47
	American Risk Pooling	Oct Capital Distribution		\$1,225.35