

Hiram Township

End of Year Hiram Township Trustees Meeting Minutes

December 29, 2014 at 7:00 PM at the Hiram Township Hall

**Present:** Chairman Steve Pancost, Kathy Schulda and Jack Groselle

Chairman Pancost opened the meeting with the Pledge of Allegiance.

This meeting is being taped to facilitate the written minutes. Once the minutes are approved, the tape will be reused.

The minutes for the December 16, 2014 meeting were read. Jack Groselle motioned to approve the minutes with corrections and Kathy Schulda seconded the motion. A roll call vote was taken. Steve AYE, Kathy AYE and Jack AYE. The motion was approved.

**Fiscal Officer:** Fiscal Officer, Diane Rodhe presented several items.

At the December 16, 2014 meeting, it was agreed that Resolution 2014-23 should be revised. The three items on 2014-23 were split into Resolution 2014-23, 2014-26, 2014-27 and presented to the Trustees. Jack Groselle motioned to approve 2014-23, Move expenses from Fund 4951 to the General Fund and transfer to Fund 4301 Capital Improvements. Kathy Schulda seconded the motion. Roll Call Vote was taken. Steve AYE, Kathy AYE, Jack AYE.

Jack Groselle motioned to approve Resolution 2014-26, Pay the Fire Truck Payment from Fund 2194 EMS. Kathy Schulda seconded the motion. Roll Call Vote was taken. Steve AYE, Kathy AYE, Jack AYE. Jack Groselle motioned to approve Resolution 2014-27 with hand written corrections, Transfer a Loan Balance from the General Fund to Fund 2195 Fire for the purpose of paying for the siren and fourth quarter service. Kathy Schulda seconded the motion. Roll call vote was taken. Steve AYE, Kathy AYE, Jack AYE.

Diane presented Resolution 2014-29 Temporary Budget for 2015. Discussion followed.

Kathy Schulda motioned to move \$2000.00 from current (2014) Fund 2041 Cemetery into (2015) Cemetery Endowment (Hoffman Trust) Fund 4951 as the endowment to be preserved. Jack Groselle seconded the motion. Roll call vote was taken. Steve AYE, Kathy AYE, Jack AYE.

Jack Groselle motioned to pay down the 2014 Cemetery Fund 2041 where money has been deposited incorrectly by taking Don Bello's wages for all of 2015. Kathy Schulda seconded the motion. Roll call vote was taken. Steve AYE, Kathy AYE, Jack AYE.

Further review of Funds changes for 2015 included Fund 2192 Special Levy, spend and close, Fund 2241 Permissive Sales Tax, spend and close, and Fund 4952 Permanent, spend and close.

Jack Groselle motioned to approve the Temporary Budget. Kathy Schulda seconded the motion. Roll call vote was taken. Steve AYE, Kathy AYE, Jack AYE.

Diane received the application for the MORE Grant, Managing Ohio Risk Exposure which is a \$500.00 annual grant that is available to townships. The Trustees and Tom Matota discussed the grant and it was decided that once we decide how to spend the \$500.00, Diane will complete the application and submit the receipts.

At the request of Tom Matota, Diane sent an email to JCopeland@portagecounty.com regarding the R/W Permits. Hiram Township will continue to issue the permits for working in the Road Right of Way.

Village of Hiram is increasing water billing rate.

Regarding the Memorandum of Understanding for the Village Gate Siren, Diane sent the planning documents to Chris Meduri per his request.

Copies of the IRS Compensation and Contribution Limits were provided to the Trustees.

Ohio Edison has credited the Siren Utility Bill (Acct 162) and will bill actual vs estimate. The NOPEC discount will be applied to all Ohio Edison accounts including the siren.

Dominion will now include a NOPEC discount on the accounts for the Townhall and the Ryder Rd garage. The price will be 4.42 cmf until Feb 2015.

Diane provided the Medical Mutual Affordable Care Act Packets to the Trustees and the Road crew.

Federal Field Services has invoiced the township \$626.00 for the inspection and replacement of parts on the Hiram Rapids siren. The inspection will be performed every two years and the invoice can be paid from Fund 2194 EMS.

Portage County Regional Planning has invoiced the township for 2015 Annual Membership Dues. The Trustees would like to have this paid from the Zoning Fund.

Supplemental Appropriations Report was signed by Trustees to record the transfer of funds in the GF Transfer Out to GF Medicare and Zoning Salaries to Zoning Compensation of Board Members so the BZA Board Members could be paid from the correct fund.

Diane received an invoice from IRS for 2013 penalties for unpaid taxes. Diane will call to verify and resolve.

**Public Comment:** None

**Old Business:**

Rich Gano is receiving the emails from the link on the Zoning page of the website.

Kathy Schulda asked Rich Gano to visit the Kosher property to confirm progress of the clean-up efforts.

Jack Groselle asked if Kevin Lamb has paid the \$1200.00 BZA penalty. Diane said "no".

Kathy Schulda reported on the Solid Waste Meeting to be held at 1 pm on January 9, 2015 at the Commissioner's Office.

Kathy Schulda reported that Hiram Village Council voted down the request to separate the road garage property from the Village.

Kathy Schulda reported the next Zoning Meeting will be January 14, 2015 at 7:30 pm. Rich Gano has been asked to write down his suggestions for each board member.

Kathy Schulda reported the next Beautification Board Meeting on January 22, 2015 at 8:30 am.

Kathy Schulda inquired about Ellerhorst Insurance being listed with OTARMA. Kathy will contact Ellerhorst to see if they could provide a quote.

Kathy Schulda forwarded the contract for Village of Hiram Police Protection to Chris Meduri.

Kathy Schulda read her written response to Patricia Backus regarding the function of the Trustee, Zoning, and BZA Boards. Kathy also received a letter from a Hiram Rapids resident expressing her stress due to the barking dogs on the Shaughnessy property.

**New Business:**

Jack Groselle suggested a playground for the new township property and he provided a picture of a playground with a recycled combine.

Kathy Schulda motioned to approve Resolution 2014-28 Declaring the Dwelling at 6630 Allyn Road as a Nuisance to the Community. Jack Groselle seconded the motion. Roll call vote was taken. Steve Abstain, Kathy AYE, Jack AYE.

Year End Meeting Requirements - Kathy Schulda motioned to pay salaries one time per month based on the budget. Steve Pancost seconded the motion. Roll call vote was taken. Steve AYE, Kathy AYE, Jack AYE.

The first meeting of the year will be the organizational meeting run by Diane until the new Chairman and Vice Chairman are elected.

**Zoning Report:**

Rich Gano provided the status of the Kevin Lamb BZA action plan.

Changes were discussed for the upcoming Zoning Book revision. Rich Gano will provide the documents for the suggested changes at the meeting.

**Fire Report:** None.

**Road Report:**

Tom Matota picked up the prints from Hal Stamm and he will take the prints and the check for the permit application to the county. A Zoning Permit has been issued for the utility building.

Tom also confirmed the plans for planting trees with Mr. Umbaugh.

Tom asked Kathy Schulda if she was able to hear the new Tornado Siren. She said "yes".

Tom Matota asked for assistance with filing the RITA taxes for himself and the road crew.

Tom will continue to work on the new property as weather permits.

Jack Groselle motioned to pay the bills. Kathy Schulda seconded the motion. Roll call vote was taken.

Steve AYE, Kathy AYE, Jack AYE.

Steve Pancost adjourned the meeting at 8:10 pm.

Warrant	Payee	Description	Paid	Received
electronic	Federal Tax Payee		\$2,128.76	
electronic	OPERS		\$4,101.90	
electronic	RITA		\$40.64	
9002	Portage County Treasurer	Utility	\$180.25	
9003	Kathy Schulda	Office Supplies	\$12.83	
9004	Ohio Edison	Street Lights 729, 149	\$318.37	
9005	Oscar Brugmann	Invoice 42642	\$287.85	
9006	Roberta Zuver	Nov & Dec Cleaning	\$40.00	
9007	The Rehab Center	Uniforms	\$487.98	
9008	Arms Trucking	Materials	\$964.74	
9009	Southeastern Equipment	Repairs	\$259.37	
9010	Industrial Connections	Supplies	\$125.10	
9011	Windstream	Phone	\$45.04	
9012	Tom Matota	Clearwater	\$16.50	
9013	Jim Zella	Utility Building Drawings	\$926.00	
9014	Frontier	Internet Fee	\$31.43	
9015-9018	VOID		\$0.00	
9019	Kellie Durr	BZA Meeting 12/15 & 12/22	\$150.00	
9020	Kellie Durr	Zoning & BZA Postage	\$11.23	
9021	Janet Pancost	BZA Meeting 12/15 & 12/22	\$60.00	
9022	Bette Gualtieri	BZA Meeting 12/15 & 12/22	\$60.00	
9023	Wendell Schulda	BZA Meeting 12/15 & 12/22	\$60.00	
9024	Tom Franek	BZA Meeting 12/15 & 12/22	\$60.00	
	OPERS Refund			112.88
	Industrial Connections	Refund 7/14/14 overpayment		\$42.75
	Portage County Auditor	Local Government		\$2,101.82
		Gasoline Tax		\$4,747.37

	Portage County Auditor	Permissive Tax		\$467.56
		License Tax		\$489.94
		Cents Per Gallon		\$2,594.59
	Darren Spence	Mylar Signing		\$25.00
	Airgas	Refund of Credit Balance		\$135.24