

Hiram Township

Hiram Township Trustees Meeting Minutes

February 17, 2015 at 7:00 PM at the Hiram Township Hall

**Present:** Chairman Jack Groselle, Kathy Schulda and Steve Pancost

Chairman Jack Groselle opened the meeting with the Pledge of Allegiance.

This meeting is being taped to facilitate the written minutes. Once the minutes are approved, the tape will be reused.

**Resolution 2015-16** Steve Pancost motioned to approve the February 3, 2015 minutes with corrections. Kathy Schulda seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

**Fiscal Officer:** Fiscal Officer, Diane Rodhe presented several items.

Federal Signal invoice will be paid from Fund 2194 EMS.

Portage County Homeland Security & Emergency Management form to be signed by Jack and returned.

Ohio EPA – all vehicles under 10,000 GVW need to be EPA tested in 2015.

Medical Mutual updates have been given to Tom Matota for employees.

The taxes for the new property will need to be paid for the full year. Diane will complete the paperwork for exemption.

**Public Comment:**

Tim Kasper provided an overview of the CEAC activity for 2014. He passed out copies of the tri-fold brochure that was printed earlier in the year and discussed the activities from the year. The CEAC will be focused on the following goals for 2015. They will be planning to grow in membership, involving the Hiram College and other government entities, and planning for the park and pavilion on the new township property.

Dave Auble from Ohio Health Benefits reviewed documents for Medical Mutual Insurance.

**Resolution 2015-17** (see attached) Kathy Schulda motioned for the adoption of the 2015 health benefit policy as well as the plan for administering the policy. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

**Old Business:**

Steve Pancost reported that the property at 6630 Allyn Road has a completed asbestos check and demolition is on schedule.

Kathy Schulda reported that Resolution 2015-11 for Renewal (outside of 10 mill) of Road and Bridge Tax Levy has been certified by County Auditor and the Board of Elections for the May 2015 Ballot.

Kathy Schulda asked if we have received any checks from Mike Mascheck or Ed Wurm regarding the Memo of Understanding for the Village Gate Siren. No check has been received.

**Resolution 2015-18** Kathy Schulda motioned to have Chris Meduri write a letter for demand of payment. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Kathy Schulda discussed the police contract. The money generated by fines issued in the township will be used to add patrol hours in the township.

Jack Groselle inquired about the refund check from Russell Standard. It has been received.

Jack Groselle asked for an update on the Kosher property. Rich Gano sent a letter to Chris Meduri and he has not received any response yet. Matt Sorrick will walk the property line that is shared with the college and communicate with Kathy Schulda.

#### **New Business:**

Steve Pancost reported on Portage County Regional Planning. A link has been provided for Portage County Community Asset Mapping. Searches can be completed for Industrial, Open, and Agricultural land. Diane will ask Josh to post on the website.

Steve Pancost inquired about our policy regarding the sharing or lending of township equipment. After some discussion, it was agreed to give this idea more thought and discuss further at the next meeting.

Kathy Schulda mentioned that she has communicated with Chief Ed Samec and the Sheriff's Department to alert each other regarding criminal activity in Hiram Township.

Jack Groselle inquired about the rails being down on the split-rail fence at the Anchor-Moore cemetery. Tom Matota responded that the fence was installed per the original contract. Tom will take a look at the fence and provide information at the next meeting.

Jack Groselle suggested that the township consider posting signs that say "Not a Gun Free Zone". The signs should be on the town hall and on the township road signs. He will ask Chris Meduri about this.

#### **Zoning Report:**

Rich Gano reported no new zoning permit requests in the township. He has been in communication with the Portage County Building Inspector regarding the Lamb property. Rich will also visit the Kosher property.

**Fire Report:** Gary Bott reported that the Fire Department has responded to 69 calls in 2015. Hiram College is considering making changes in their Fire and EMS contract.

**Road Report:**

Tom Matota mentioned that Airgas will be consolidating the invoice for leasing cylinders.

Kathy Schulda provided instructions for the RITA tax refunds.

Kathy Schulda mentioned that the surface of Bancroft Street will be ground up and she asked if we could use some of the material. Tom said not at this time.

Tom Matota provided an update on the Salt usage.

Tom Matota discussed the purchase price of \$120,000.00 for a new truck. Kathy Schulda stated that the Levy will need to pass before we can purchase a truck. There will be further discussion in April or May.

**Resolution 2015-19** Steve Pancost motioned to pay the bills. Kathy Schulda seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

**Resolution 2015-20** Kathy Schulda motioned to go into Executive Session to discuss personnel at 8:40 pm. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

**Resolution 2015-21** Kathy Schulda motioned to come out of Executive Session at 8:47 pm. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

**Resolution 2015-22** Kathy Schulda motioned to increase the salary for Rich Gano, Zoning Inspector, to \$700.00 per month beginning March 1, 2015. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

**Resolution 2015-23** Steve Pancost motioned to increase the wages by 1% for the road crew employees beginning March 1, 2015. Jack Groselle seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Meeting was adjourned at 8:51 pm.

Warrant	Payee	Description	Paid	Received
electronic	Wages	Wages 2/19/15	\$6,130.29	
electronic	State Tax Payee	Withholding	\$420.99	
electronic	Federal Tax Payee	Withholding	\$1,909.91	
electronic	Federal Tax Payee	Penalty	\$2,581.75	
electronic	Frontier	DSL	\$128.53	
9049	Portage County Treasurer	Utility Building Permit	\$606.67	
9050	Municipal Signs & Sales	Road Signs	\$695.45	
9051	Morton Salt	Road Salt	\$7,983.02	
9052	Village of Hiram	Water Bill	\$11.80	
9053	void	void		
9054	Portage County Regional Planning	2015 Annual Membership Dues	\$1,730.88	

9055	Ohio Edison		\$174.62	
9056	Verizon Wireless	Zoning & Road Supervisor	\$58.19	
9057	Oscar Brugmann Sand & Gravel	Material	\$258.83	
9058	Western Reserve Farm Co-op	Fuel	\$1,409.35	
9059	Gledhill Road Machinery	Shoe Moldboards	\$1,209.38	
9060	Village of Hiram	Fuel	\$164.33	
9061	Gee-ville Auto Parts	Repairs	\$14.34	
9062	Mantua Hardware Lawn & Garden	Repairs	\$34.74	
9063	TL Service Center	Repairs	\$5.88	
9064	Sarchione	Repairs	\$138.48	
9065	Quick Service Welding & Machine	Repairs	\$33.00	
9066	Trumbull Industries	Repairs	\$356.25	
9067	Tim Kasper	CEAC Office Supplies	\$40.76	
9068	Kathy Schulda	Office Supplies	\$102.68	
9069	Kellie Durr	Zoning Meeting	\$75.00	
9070	Diane Rodhe	OTA Winter Conference	\$519.95	
9071	Portage County Treasurer	2014 Property Tax	\$550.94	
9072	Josh Johnston	JwJ Web Design	\$450.00	
9073	Medical Mutual Insurance	March Health Ins	\$2,457.14	
	Middlefield Bank	Interest		\$981.72
	Russell Standard	Refund		\$1,520.97
	State of Ohio	Division of Liquor Control		\$14.00