

Hiram Township

Hiram Township Trustees Meeting Minutes

April 7, 2015 at 7:00 PM at the Hiram Township Hall

Present: Chairman Jack Groselle, Kathy Schulda and Steve Pancost

Chairman Jack Groselle opened the meeting with the Pledge of Allegiance.

This meeting is being taped to facilitate the written minutes. Once the minutes are approved, the tape will be reused.

Resolution 2015-38 Steve Pancost motioned to approve the March 17, 2015 minutes. Kathy Schulda seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Fiscal Officer: Fiscal Officer, Diane Rodhe presented several items.

The township website has been updated to reflect the new Assistant Fire Chief.

The Public Records Policy was typed and emailed to the Trustees for review prior to meeting.

Resolution 2015-39 Kathy Schulda motioned to accept the updated Public Records Policy. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Diane led a budget discussion.

Resolution 2015-40 Kathy Schulda motioned to accept the Certificate of Resources as it was presented and reviewed on March 17, 2015 at the Regular Trustee Meeting and submitted to the Portage County Auditor on March 5, 2015. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Resolution 2015-41 Kathy Schulda motioned to accept the Amended Certificate of Estimated Resources as received from the Portage County Auditor and stamped March 17, 2015. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Budget as compared to Appropriated Report was submitted to the Trustees for their information.

Resolution 2015-42 Kathy Schulda motioned to approved the Permanent Appropriations for the balance of 2015. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Poll Instructions were received from the Portage County Board of Elections for the May 5th election. Diane gave the notice to Tom Matota.

Nelson Township will host a Zoning Educational Meeting on May 16 from 9 am till noon at the Nelson Community House. Chris Meduri will be the key note speaker.

Middlefield Bank is processing the Hiram Township VISA Account with four separate cards.

Attorney Robert Mishler sent a letter to the Trustees regarding the Kosher property.

Bill Davis from Portage Portable Toilets inquired about the 2015 arrangements for the church in Hiram Rapids.

Resolution 2015-43 Kathy Schulda motioned to approve Portage Portable Toilets to deliver a portable toilet from May 1st through November 1st to include weekly cleaning at \$390.00. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE. Kathy Schulda asked Diane to follow up with Bill Davis on the insurance.

Frontier has agreed to credit our DSL Account # 330-159-0000. The account will be closed after we receive the final credit of \$40.99. Hiram Township could only be credited for 90 days of service from the time they were notified in September due a tariff law.

The Recycle Bid Notice was published and we have received Bid Sheet requests from Rumpke, Toter (NC), Waste Management, Republic, Kimble, and Portage County.

Diane and Jack received letters of invitation for the “Empowering Local Leadership Conference” to be held in Washington D.C. on April 30th and May 1st.

Diane provided an update on the 2014 Audit. The audit report should be complete at the end of April. We will have a chance to view the report and make comments before it is submitted to the State Auditor. Our next audit will be in 2017 for 2015 and 2016.

Per Kathy Schulda’s request, Diane followed up with Portage County Board of Commissioners regarding the PC Hazardous Materials Response Team and the PC Urban Search and Rescue Team Memo of Understanding. Jack Groselle signed the execution of agreement to be mailed a second time to the PC Office of Homeland Security and Emergency Management Agency. We will not be billed until a later date.

Medical Mutual sent a verification letter that our medical insurance policy meets the minimum essential requirements of the Affordable Care Act.

Diane sent information regarding the 3 mill renewal tax levy to the League of Women Voters for the May 5, 2015 Voter’s Guide.

Diane sent a letter to OTARMA as notification of Hiram Township’s intent to change our insurance provider to Ellerhorst-Russell Insurance Agency when it is time to renew our policy.

Diane sent the confirmation to ODOT for purchasing 350 tons on the Summer Salt Contract.

All documentation is complete with Ohio EPA for the township fleet.

Public Comment:

Zoning Amendments one through three were read. Amendment number one for fences and walls. Amendment number two for satellite dishes, minor alterations and payment of fees. Amendment

number three for the Zoning Map. Jack Groselle asked the Trustees for questions or comments and then asked if the public has questions or comments. There no questions or comments.

Resolution 2015-44 Kathy Schulda motioned to approve the Zoning Amendments as read. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Alex Ulbricht, Director of Campus Involvement, Hiram College came to speak about the upcoming Color Run. Affinity Community, Americorp, and NEOMED are sponsoring a Color Run on April 23 from 6-8 pm that will support the Crestwood High School Greenhouse Project. The run will involve some of the township roads and the Trustees gave their approval.

An attendee approached Rich Gano with a question regarding Agricultural Zoning.

Leonard Roosa approached the Trustees to consider making changes on his health insurance coverage. It was agreed to have further discussion and Jack Groselle will follow up with Mr. Roosa.

Old Business:

Steve Pancost attended the Health Department Dinner and learned about the programs for seniors and Infants in the county. Steve will also be attending the Environmental Public Health Meeting on April 9th regarding septic systems.

Steve Pancost reported that the house on Allyn Road was vandalized and has also been demolished as planned.

Kathy Schulda received an email from Jim Umbaugh regarding the planting of trees on the new property. The email has been approved as the bill to be paid. The trees that have been moved and planted are maple, birch, red oak, and gum.

Tim Kasper prepared a letter for the Trustees to sign as part of his grant application. Tim will also be approaching the Village of Hiram Beautification Committee for funding.

Kathy Schulda reported that she has not heard any more information regarding the money that is generated from township tickets.

Jack Groselle reported no feedback from Mr. Mascheck on the Memo of Understanding for the Siren.

Jack Groselle reported that everything is in order regarding the property taxes and CAUV for the new property. Jim Umbaugh should not have been billed for property tax or CAUV documentation.

Jack Groselle and Tom Matota have given out drawings to builders for the utility shed. So far, there are three builders for the upper part and three for the lower part.

New Business:

Kathy Schulda mentioned the invitation for the Hiram College President's Inauguration on April 24th.

Kathy Schulda mentioned Volunteer Labor to Celebrate Portage County and Kathy will forward the information to Tim Kasper so he can put in to see if we can get some volunteers to work on the new property.

Jack Groselle suggested that our township policy should have an exclusion for employees 65 and over that are eligible for Medicare.

Jack Groselle mentioned the tire pick up day. Kathy Schulda will have a date at the next meeting.

Jack Groselle suggested an article in the Journal about the recycling billing for 2014.

Jack Groselle mentioned an Expo at Summit County Fairgrounds on May 20, 2015.

Zoning Report:

Rich Gano provided pictures of the Koshier property. There was discussion regarding the tires, the truck camper, the tractor, and the bed liner. Rich also sent an email requesting that Chris Meduri add language to represent contempt of court in the event that the condition of the property worsens. It was agreed to move forward with the April 9th inspection date because the house and garage are ready for inspection.

Rich Gano presented three mylar permits requests.

Rich Gano expressed his concern over the Zoning Amendments moving through Regional Planning when not all of the amendments have been reviewed. One of the items that has not been discussed is agricultural under five acres. Gary Bott responded that it went forward because there were enough people present to pass it through. Kathy Schulda suggested that Rich should continue with the information he has gathered for the agricultural regulations and plan to sit with Chris Meduri so that the new books can be finalized and published.

Fire Report: Chief Byers reported that all is going well. There was intervention training on the AT&T power line to practice using rescue tools. Engine 3 is back from being on loan to Troy Fire Dept. Cleveland Clinic Critical Care Helicopter Crew and Hiram EMS are inviting surrounding departments for Scene Transfer training on April 25. Kathy Schulda expressed her appreciation for the excellent training that is maintained by the Hiram Fire and EMS crews.

Road Report:

Tom Matota reported that the chimney on the road garage has been damaged by snow and ice and is lying on the ground. It is Tom's opinion that the chimney is no longer necessary to heat the garage due to the radiant heaters. He suggests taking the overhead heater out that was connected to the old chimney. Tom suggested that Rich Strainer could do the work to repair the roof. Jack Groselle will talk to Rich Strainer about the work.

Tom Matota reported that the Portage County Engineer contacted him regarding some prep work for double chip and seal on Sheldon and Allyn Roads. Tom also talked to Buckeye Pipeline about the Steiner

property where the pipes are exposed close to the R/W. Tom is suggesting a type of barrier to direct the water flow and prevent further erosion.

Tom Matota suggested that the Trustees publish a bid for #8 Air Cooled Blast Furnace Slag that meets ODOT specifications for chip and seal. We need 1200 tons delivered to 11588 Ryder Rd. Diane will advertise in the Record Courier.

Tom Matota suggested that Kathy contact Mr. Weaver about the tree work on the new property. Tom also suggested that we contact Weaver’s to estimate the removal of two trees at Riverside Cemetery including stump removal. Kathy will contact Mr. Weaver and have him contact Tom to discuss the tree removal.

Otto Faulkenburg came out to make some recommendations on creating a turn-around area for trucks on the new property. If Tom and the road crew work together, it will cost \$19,000.00 to compact the site. Stone is not included in the price. Tom has plans on how to manage the topsoil for current and future use.

Resolution 2015-45 Kathy Schulda motioned to have Otto Faulkenburg prepare the driveway area not to exceed \$19,000.00 and have it in a written statement. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Resolution 2015-46 Kathy Schulda motioned to pay the bills. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Warrant	Payee	Description	Paid	Received
electronic	Wages	Wages	\$5,461.37	
electronic	Salary	Salary	\$4,439.68	
electronic	OPERS	OPERS	\$4,662.98	
electronic	IRS	IRS	\$2,182.85	
electronic	State of OHIO	STATE DEPT OF TAXATION	\$474.63	
electronic	RITA	Hiram Village Tax	\$65.65	
9105	Village of Hiram	Fire & EMS 1st Quarter Pmt	\$69,286.30	
9106	Ohio Edison	700 Pole 936, Street Lights 729, Street Lights 149	\$329.03	
9107	Frontier	DSL	\$87.48	
9108	void		\$0.00	
9109	Windstream	Garage Phone	\$47.28	

9110	Dominion	11588 Ryder 92.00, 11620 Garfield 59.00	\$151.00	
9111	Village of Hiram	Water	\$24.78	
9112	Verizon Wireless	Zoning & Road Supervisor Cell	\$58.19	
9113	Village of Hiram Police Dept	Township Patrol	\$1,470.25	
9114	Morton Salt	Road Salt	\$2,598.72	
9115	Kathy Schulda	Office Supplies	\$7.48	
9116	Hal L. Stamm PE	Office Supplies	\$49.95	
9117	Kellie Durr	Zoning Meeting	\$75.00	
9118	Diane Rodhe	Meeting Expense & Office Supplies	\$837.10	
9119	Gee-Ville Auto Parts	Repairs	\$122.44	
9120	Western Reserve Farm Co-op	Fuel	\$676.28	
9121	Treasurer of State	UAN Fees 1st Quarter	\$612.00	
9122	Dix Communications	RC Zoning Advertising	\$11.10	
9123	Weaver's Tree Service	Tree Removal & Clean Up	\$1,000.00	
9124	Cerni Motors	Repairs	\$373.27	
9125	Gledhill Road Machinery	Repairs-Shims	\$188.48	
9126	Airgas USA	Cylinder Lease	\$298.75	
9127	Federal Signal Corp	Tornado Siren Install Fee	\$5,890.00	
9128	Dexter Company	Plow Cutting Edge	\$480.00	
9129	Mantua Hardware	Supplies	\$38.88	
9130	Void	void	\$0.00	
9131	Medical Mutual Health Ins	Health Ins Premium	\$2,503.70	
9132	Leonard Roosa	Health Ins Premium Reimbursement	\$20.34	
	Portage County Auditor	2015 1st Half Manufactured Home		\$169.57
	Portage County Auditor	License Tax		\$235.02
	Portage County Auditor	Gas Tax		\$4,646.47
	Portage County Auditor	Local Government		\$6,222.01
	State of Ohio	Liquor 35% Phi Beta Gamma		\$14.00
	Mylar Signing	George & Barbara Hill		\$25.00
	Middlefield Bank	Checking Interest-Jan		\$981.72
	Middlefield Bank	Checking Interest-Feb		\$886.70
	Portage County Auditor	License Tax		\$550.58
	Portage County Auditor	Permissive Tax		\$734.64
	Portage County Auditor	Cents Per Gallon		\$2,238.44
	Portage County Auditor	1st Half 2014 Real Estate		\$375,789.37
	Russell Standard Corporation	Refund from 2014		\$1,520.97