

Hiram Township

Hiram Township Trustees Meeting Minutes

May 5, 2015 at 7:00 PM at the Hiram Township Hall

Present: Chairman Jack Groselle, Kathy Schulda and Steve Pancost

Chairman Jack Groselle opened the meeting with the Pledge of Allegiance.

This meeting is being taped to facilitate the written minutes. Once the minutes are approved, the tape will be reused.

Resolution 2015-52 Steve Pancost motioned to approve the April 21, 2015 minutes with corrections. Kathy Schulda seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Fiscal Officer: Fiscal Officer, Diane Rodhe presented several items.

The Summer Salt Bid has not been announced to date. All agreed that we will wait to find out the final summer bid price before we enter into the winter contract. Diane will send out the summer price as soon as it is received.

Middlefield Bank has not completed the VISA account credit cards.

The Ohio CheckBook program was discussed and all agreed that Hiram Township will not participate at this time.

Diane presented a Supplemental Appropriation Report to record the appropriation of additional funds within the General Fund for Medicare.

Resolution 2015-53 Steve Pancost motioned to accept the Supplemental Appropriation as presented. Kathy Schulda seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Portage County Auditor approved our final appropriations in the form of Certificate of County Auditor That the Total Appropriations from Each Fund Do Not Exceed the Official Estimate of Resources.

We have received two bids for the #8 Slag. Arms Trucking, 27.50 and LaFarge, 28.75.

Resolution 2015-54 Kathy Schulda motioned to accept the bid of 27.50 from Arms Trucking for our supply of #8 Slag. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Attorney Robert Mishler has sent a letter to update the Trustees on the progress on the Kosher property.

Weaver Tree Service bill of 950.00 should be paid from the Cemetery Fund for removal of trees.

Resolution 2015-55 Kathy Schulda motioned to have employee timecards show a separation of hours worked in the cemetery from hours worked on the roads beginning May 1, 2015. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Resolution 2015-56 Kathy Schulda motioned to adjust the payroll withholdings for Gano, Matota, Firtik, Roosa, and Bello retroactive to January 1, 2015. OPERS will be paid 15.45% by employer and withheld 8.55% from the employee. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE. This is an adjustment suggested by Auditor, Morell Mendiola to make the correction for the Medicare withholding.

Resolution 2015-57 Kathy Schulda motioned to cover the cost of the Fire Truck Payment with an advance from the General Fund to the Fire Fund. The advance will be repaid to the General Fund after the August Property Tax Deposit is made. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Resolution 2015-58 Kathy Schulda motioned to accept the bid of \$24,317.25 from La Vigne Poured Walls for the lower part of our utility building providing it includes all labor and to accept the bid of \$23,726.88 from RC Construction for the upper part of the utility building. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Public Comment: None

Old Business:

Steve Pancost has not heard from anyone regarding the liability insurance coverage for the baseball fields. He will follow up.

Kathy Schulda thanked Diane for setting up the workshop with Morell Mendiola from Charles E. Harris and Associates. The workshop was very helpful regarding the audit.

Kathy Schulda reported that the CEAC will be receiving \$2000.00 from the Hiram Beautification Trust.

Kathy Schulda commented on the letter received from Attorney Mishler. All agreed that Chris Meduri will need to communicate with Attorney Mishler regarding the requirements for the occupancy permit.

Kathy Schulda asked Kellie Durr to invite all Zoning and BZA board members to the May 16, 2015 Zoning Meeting.

Kathy Schulda talked to Dann Timmons and he is not sure if he will be representing Mike Maschek regarding the Memo of Understanding for the Village Gate Siren. Chris Meduri will be pursuing further action.

Jack Groselle inquired about the Frontier Account. Diane did receive confirmation of account 330-159-0000 as closed.

Jack Groselle talked with Mayor Bertram of Hiram Village regarding acceptance of the recycling bid from Kimble.

Kathy Schulda provided an update on the proceeds from the tickets that are issued from the Hiram Village Police contract. She is concerned about the amount being charged by the Village of Hiram to process the credits toward hours of patrol. Kathy will follow up with the Village.

Resolution 2015-59 Steve Pancost motioned to increase our coverage for police patrols of township roads to sixty hours per month. Kathy Schulda seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Kathy Schulda inquired about the HazMat Resolution. The resolution has now passed with the Portage County Commissioners and the bill has arrived to be paid.

New Business:

Steve Pancost called ODOT about a weakened berm on State Route 700. ODOT placed orange caution barrels on the road.

Jack Groselle suggested getting the wrecked car from the Asbury Road accident and parking it on the Police Department lawn as a reminder for young drivers to be more cautious.

Jack Groselle presented information to the Fire Department for a potential grant.

Resolution 2015-60 Steve Pancost motioned to publish bids in the Record Courier for 65,000 gallons of Emulsion to be delivered to 11588 Ryder Road, Hiram, OH 44234. The bids are due by May 19, 2015. Kathy Schulda seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Steve Pancost mentioned the article in the Township magazine about payment for employee insurance premiums and reimbursements.

Resolution 2015-61 Kathy Schulda motioned to create a standard work document for filing and proceed with re-organizing the township files to have the Temporary and Permanent Files organized by years. An electronic file would also be created by Josh Johnston for the Permanent Files. Kellie Durr will be paid to assist with the project. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Zoning Report:

Kathy Schulda reported on behalf of Rich Gano. Rich received an inquiry from a resident about an 88 acre property on Route 82 where they are interested in building a second dwelling.

Fire Report:

Gary Bott reported that the engine is back from Ravenna Township and a new staff car has arrived. Diane has requested a copy of all Fire Reports back to the first of the year.

Road Report: None

Resolution 2015-62 Steve Pancost motioned to pay the bills. Kathy Schulda seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

The meeting was adjourned at 8:16 pm.

Warrant	Payee	Description	Paid	Received
electronic	Wages	Wages	\$5,073.90	
electronic	Salary	Salary	\$4,400.65	
electronic	Federal Income Tax	Withholding	\$2,286.00	
electronic	State of Ohio Income Tax	Withholding	\$498.02	
electronic	OPERS	Retirement	\$4,498.24	
9153	Tom Matota	Supplies	\$38.06	
9154	Ohio CAT	Parts	\$125.50	
9155	Roberta Zuver	Townhall Cleaning March/April	\$30.00	
9156	Ohio Edison	Street Lights 729	\$42.38	
9157	Windstream	Garage Phone	\$56.39	
9158	Kathy Schulda	Laminating Expense	\$6.39	
9159	Medical Mutual	Health Insurance	\$2,575.26	
9160	Kepich Ford	F-150 Electrical Repair	\$384.05	
9161	Carrot-top Industries	Cemetery Flags & Accessories	\$305.43	
9162	Airgas USA	Oxygen	\$29.06	
9163	Gatto Electric	Electrical Supplies	\$32.92	
9164	Diane Rodhe	Office Supplies	\$124.68	
9165	void		\$0.00	
9166	Portage Portable Toilet	Portable Toilet at Hiram Rapids	\$390.00	
9167	Charles Harris & Associates Inc	2014 Audit Fee	\$5,400.00	
9168	Village of Hiram	Water	\$23.60	
9169	Oscar Brugmann Sand & Gravel	Material	\$402.50	
9170	The Cleveland Plumbing Co	Repairs	\$158.64	
9171	Gee-Ville Auto Parts	Repairs	\$34.02	
9172	Verizon Wireless	Zoning and Road Supervisor Phone	\$58.25	
9173	Western Reserve Farm Co-op	Fuel	\$603.95	
9174	Mantua Hardware	Supplies	\$172.77	
9175	Dominion East Ohio Gas	Townhall & Garage Gas	\$151.00	
9176	Ins Reimbursement	Ins	\$61.72	
9177	Zeigler Earthworks	Top Soil	\$42.00	
	Edinburg Auction Sales Inc	Galion Nine Wheel Roller		\$630.00
	Misc Income	C&B Rubbish Scrap Steel		\$60.80

		Bellian Culvert Replacement		\$175.00
		Worron Culvert Replacement		\$175.00
	Zoning Permits	Hansen - Fence		\$50.00
		Skocic - Deck		\$25.00
	Portage County Auditor	License Tax		\$696.60
		Permissive Tax		\$1,009.49
		Cents Per Gallon		\$2,330.21
		Gasoline Excise Tax		\$4,561.80