

Hiram Township

Hiram Township Trustees Meeting Minutes

November 17, 2015 at 7:00 PM at the Hiram Township Hall

Present: Chairman Jack Groselle, Kathy Schulda and Steve Pancost

Chairman Jack Groselle opened the meeting with the Pledge of Allegiance.

This meeting is being taped to facilitate the written minutes. Once the minutes are approved, the tape will be reused.

Resolution 2015-111 Steve Pancost motioned to approve the November 3, 2015 minutes with corrections. Kathy Schulda seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Fiscal Officer:

Diane Rodhe presented several items.

The November 3, 2015 minutes were posted with a typographical error. The error was corrected and the minutes were re-posted with (Rev-) in the heading. The (Rev-) version has been signed and added to the record.

Diane Rodhe will be attending the UAN End of Year Update Training in Columbus on December 2, 2015.

RITA has sent a notice advising upcoming changes for reporting local tax.

Diane reported on the announcements from the Portage County Township Association Meeting.

A notice was received from the Board of Elections with the reminder that December 16th is the deadline for any levies that need to be placed on the March 2016 ballot.

Public Comment: None

Old Business:

Steve Pancost is working with Todd Peetz regarding potential grant money for moving the Townhall building and ensuring compliance per the Americans with Disabilities Act.

Steve Pancost has received another resident complaint about poor internet service and he is continuing his research on how to provide better internet service to Hiram residents.

Steve Pancost reported that Richard Masters called to thank the township for material that was added to his driveway. After further discussion, the material was determined to have come from the school instead of the township.

Kathy Schulda has been working on the 2016 Employee Handbook and she will be meeting with Dave Able to discuss medical insurance on Thursday.

Kathy Schulda inquired about the progress on gathering data for late fees and penalties from 2012 to 2014. Diane Rodhe and Kellie Durr will be working together on this.

Kathy Schulda inquired about the progress on the safety signage on State Route 82 near the new township property driveway. Tom Matota reported that a "Truck Entrance" warning sign has been put up.

Kathy Schulda asked about the progress on repairing the WWII headstone in the cemetery. Steve Pancost is working on it with Green's Funeral Home.

Jack Groselle reported that the Portage County Engineers are no longer seeking to move a 70 Ton truck on Vaughn Road but they need to move a 40Ton truck on Vaughn Road and will have a bond in place. Jack drove the route they will use which is State Route 303, Limeridge, Schustrich, and Vaughn roads.

Resolution 2015-112 Steve Pancost motioned to allow the 40 Ton truck to use the Hiram Township roads with a bond in place. Kathy Schulda seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE

Jack Groselle reported on the Storm Water Meeting. Funding of \$300,000.00 will be available to Portage County residents who need assistance with septic system upgrades but they will need to apply early as it is on a first come, first served basis. The Storm Water Committee is very appreciative of the attendance by Hiram, Palmyra, Atwater, Freedom townships who are not required to be in attendance. They made note of the fact that required attendees, Ravenna, Brimfield, Suffield, Franklin, and Rootstown have not been attending. Jack also reported the requirements for whether or not a homeowner will need to hook into the sewer lines.

New Business:

Resolution 2015-113 Kathy Schulda motioned to cancel the December 1, 2015 meeting and move the December meetings to December 15th and 29th (End of Year) at the regular time of 7:00 PM. In addition, there will be one meeting on January 19, 2016 for the month of January. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE. Diane will advertise the schedule changes in the Villager and the Record Courier.

Steve Pancost went to the Regional Planning meeting. There is a grant in place for a feasibility study for a food hub in Portage County. The hub is planned for Ravenna where a "food desert" has been identified. Interested producers should contact Claudia.

Jack Groselle received a letter from the Portage County Engineers Office stating that they are withdrawing from participation in Phase II of the Hike/Bike Trail in Hiram Township.

Fire Report: Officer Baynes provided the fire report. There were 40 runs in October and all is going smoothly.

Kathy Schulda reported on the discussions regarding the contract between the Village of Hiram and Hiram College. The final contract with the college will impact the township because the township pays on a percentage basis.

Zoning Report:

Mrs. Mozingo from Herr Drive was in attendance to represent the conflict with the neighboring property. Rich Gano is working with Attorney Chris Meduri to assist the Mozingo's with determining what applies to zoning requirements and what is considered a civil matter. The concerns revolve around the property line setbacks, easements, accessory buildings, and parking. Rich is going out to talk with the tenant and will be following up with Attorney Meduri.

Rich Gano reported that Mike Maschek applied for a building permit which was denied as determined by the Trustees until there is agreement on the Memo of Understanding for the Village Gate Siren.

Kathy Schulda inquired about the ordering of new Zoning Books. It was decided to proceed with ordering ten books.

Rich Gano is continuing to investigate the intersection at State Route 305 and Wheeler Road.

Road Report:

Tom Matota reported the following items:

A new gas line has been installed on Norton Road and it is outside of the ROW.

Tom will be taking our old dump truck to Edinburg Auction so it is on the premises for the November auction even though it will not be auctioned until the December 12th auction. We will let the auction company take care of the advertising.

Tom will be purchasing new tires for the pickup truck for approximately five to six hundred dollars.

The Portage County Engineers will be working on the Norton Road Bridge and they are planning on having it open by November 30, 2015.

Tom attended a meeting with the Health Department in regards to septic systems. Homes that have a failing septic system will need a permit to discharge from an aeration system to the road ditch. Tom is concerned about the upcoming permit requirements and maintaining the flow of water in the ditches. Tom stated that all roads have ditches but not all ditch water flows and could result in standing water or water finding its natural path to low places. There will be more discussion regarding the permit system and Tom will check with Aurora to see how they handle the permit system.

Kathy Schulda asked about snow markers. Tom said they would be done this week.

Resolution 2015-114 Steve Pancost motioned to pay the bills. Kathy Schulda seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Meeting was adjourned 8:07 PM.

Warrant	Payee	Description	Paid	Received
electronic	Wages	Wages	\$3,701.48	
electronic	Frontier	DSL	\$39.99	
9396	Charles E. Harris & Associates	2014 Audit Final Payment	\$1,350.00	
9397	Perso		\$2,198.33	
9398	Russell Standard	Emulsion	\$40,611.29	
9399	Village of Hiram	Water	\$11.80	
9400	Western Reserve Co-op	Fuel	\$395.73	
9401	Verizon Wireless	Zoning & Road Supervisor Phone	\$58.11	
9402	The Weekly Villager	Advertising	\$10.00	
9403	Treasurer of State	IPA Quality Review	\$41.00	
9404	Ohio Edison	Townhall, Garage, Street Lights	\$211.31	
9405	Gledhill Road Machinery	Dump Body for New Truck	\$33,397.00	
9406	Mantua Hardware Lawn & Garden	Supplies	\$347.28	
9407	Carter Lumber	Supplies	\$66.35	
9408	Gee-ville Auto Parts	Supplies	\$94.48	
9409	Southeastern Equipment	Supplies	\$42.29	
9410	Powerplan	Repairs	\$204.93	
9411	Industrial Connection	Supplies	\$24.24	
9412	Marlboro Supply	Supplies	\$103.45	
9413	Arms Trucking Co., Inc.	Materials	\$467.68	
9414	Cerni Motors	Repairs	\$169.25	
9415	Cleveland Plumbing	Supplies	\$55.48	
9416	Gledhill Road Machinery	Repairs	\$150.74	
9417	Davco Fastener	Repairs	\$8.50	
9418	Healthcare Reimbursement		\$129.64	
9419	Hiram Police Department	Patrol Township Roads	\$2,125.80	
9420	Healthcare Reimbursement		\$1,509.81	
	Portage County Auditor	Local HB 64		\$518.50
		Local Government		\$2,377.48