

Hiram Township

Hiram Township Trustees Meeting Minutes

March 1, 2016 at 7:00 PM at the Hiram Township Hall

**Present:** Chairman Kathy Schulda, Jack Groselle, and Steve Pancost

Chairman Kathy Schulda opened the meeting with the Pledge of Allegiance.

This meeting is being taped to facilitate the written minutes. Once the minutes are approved, the tape will be reused.

Jack Groselle motioned to approve the February 16, 2016 minutes as corrected. Steve Pancost seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE, Jack AYE.

**Fiscal Officer:**

Diane Rodhe presented the following items:

A thank you note was received from Mike Kerrigan, Democratic candidate for Portage County Commissioner.

A letter was received from Jenna Cariglio, Portage County Land Reutilization Land Bank regarding the return of vacant properties to productive use through a partnership with both the Portage County Treasurer and the Prosecutor's Office.

The Portage County Commissioner's sent a letter for the Trustees to sign. The letter is a proposal to the City of Akron and the Ohio Department of Natural Resources for a pipeline or an access road from State Route 82 to the injection well on Allyn Road in order to reduce truck traffic.

Portage County Regional Planning sent a letter of invitation to the orientation meeting for Trustees or Zoning Commission members. The meeting will be held on March 7, 2016 at 6:00 PM.

The Portage County Township Association sent a copy of the By-Laws that were approved at the PCTA meeting held on February 20, 2016,

Diane discussed the audio version of our Trustee Meeting Minutes. Per Attorney Chris Meduri our Public Records Policy and our statement on our minutes need to be consistent. Diane will add the statement to the Public Records Policy that all audio tapes will be destroyed after the minutes are approved by the Trustees.

The replacement printer from Auditor of State will be arriving in March. It will be delivered to the Schulda address.

**Public Comment:**

Tim Kasper presented a draft letter that will be going out to neighboring property owners of the new township property. The letter serves as an introduction for future plans to have a connecting walking trail. Tim will take the Trustee recommendations and draft another letter for approval.

Tim Kasper reported that the Community Trust Grant application is due on April 1st. He asked the Trustees how much money the Trustees would be willing to match for funding. The CEAC would like to construct a bridge over the drainage ditch and a gravel path to the future site of the pavilion. The Trustees would consider sharing the cost of installing the gravel path.

The CEAC would also like to install a split-rail fence to prevent all-terrain vehicles from entering the fields. The Trustees were not in favor at this time. There will be more discussion on this at a later date.

Tom Franek and Tim Kasper will be meeting with Todd Peetz, Portage County Regional Planning. He asked the Trustees to empower CEAC to represent Trustees.

Tim Kasper inquired about hosting a hazardous recycle day in the township. The Trustees explained that this will not happen because of the County's method of handling the recyclables.

**Fire Report:**

Officer Banes reported that the department is running well has been extra busy lately. An agreement has not been reached with Hiram College.

**Old Business:**

The next Portage County Township Association Meeting will be held on May 14, 2016.

Jack Groselle discussed the upcoming sewage discharge treatment plants and suggested that we consider having the County process the permits. The county is promising to meet with the road supervisor and the homeowner if a permit is needed. Jack brought a copy of the county application. It was agreed to look over the information and discuss further at a future meeting.

Steve Pancost reported that we have 60 TA hours available through Portage County Regional Planning.

Kathy Schulda reported on the letter that was received from Portage County Reutilization Land Bank.

Kathy Schulda talked to Attorney Chris Meduri about our Zoning Minutes. The minutes need to be finalized within one month of the meeting so it is acceptable for the Zoning or Board of Zoning Appeals members to receive the minutes by email sign their copy and return it to the Secretary. Kathy provided a copy of Attorney Meduri's letter for our records.

Kathy Schulda asked Tom Matota to have Ohio Edison come out the new property in order to provide an estimate for the cost of running underground power back to the building so it can be added to our appropriations.

**Resolution 2016-19** Steve Pancost motioned to accept the Resolution whereas, during the zoning process for the subdivision known as Village Gate in the Township of Hiram, Portage County, Ohio, Township documents reference the subject of an emergency siren. Whereas, Hiram Township has installed an emergency siren. Be it resolved by the Hiram Township Board of Trustees that a supplemental zoning fee of \$300.00 per lot is adopted for the issuance of all zoning certificates for lot parcels referenced above in this resolution. Jack Groselle seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE, Jack AYE. See attached Resolution 2019-19.

Kathy Schulda asked if anyone would be attending the Portage County Regional Planning orientation meeting. There will be no attendees.

Kathy Schulda reported that the letter regarding an access from State Route 82 to the injection well on Allyn Road will be going out to ODNR and the City of Akron from the Commissioner's office.

Kathy Schulda asked that Tom Matota find a way to repair the porch railing at the Townhall. Tom will look into it.

**New Business:**

Jack Groselle mentioned delinquent tax lots and suggested that the Trustees not get involved with the Land Bank. All agreed.

Jack Groselle announced the General Health District Meeting to be held March 16, 2016. Steve Pancost will be attending.

**Zoning Report:**

None

**Road Report:**

Tom Matota is still planning to purchase a pressure washer. Kathy Schulda will meet Tom at Lowe's and use the credit card to purchase the pressure washer.

Tom reported that there have been a few small problems with equipment. The new mower will be ready in April or May.

Steve Pancost motioned to pay the bills. Jack Groselle seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE, Jack AYE. Meeting was adjourned at 8:52 PM.

Warrant	Payee	Description	Paid	Received
electronic	Wages	Wages	\$4,558.38	
electronic	Salary	Salary	\$4,020.31	
electronic	IRS	Withholding	\$2,292.60	
electronic	State of Ohio	Withholding	\$437.67	
electronic	OPERS	Retirement Contributions	\$4,436.48	
electronic	Frontier	DSL	\$39.99	
9523	Kellie Durr	Zoning	\$90.00	
9524	void	void	\$0.00	
9525	Windstream	Garage Phone	\$51.75	
9526	Roberta Zuver	Townhall Cleaning	60.00	
9527	Portage County Recorder	Filing Amendments	20.00	
9528	Ohio Edison	Street Lights 149, 729	313.54	
9529	Gledhill Road Machinery	Repairs	289.15	
9530	JwJ Web Design	Annual Website Maintenance 2016	450.00	
9531	Charles Harris & Associates	Footnote Preparations for AOS	400.00	
9532	Southeastern Equipment Co., Inc.	Roadside Mower	52,176.00	
9533	Portage County Regional Planning	2016 Annual Membership	1,733.04	
	Portage County Auditor	License Tax		583.01
		Permissive Tax		820.50
		Cents Per Gallon		2,473.94
		Gasoline Excise Tax		4,634.73