

Hiram Township

Hiram Township Trustees Meeting Minutes

June 7, 2016 at 7:00 PM at the Hiram Township Hall

Present: Chairman Kathy Schulda, Jack Groselle, and Steve Pancost

Chairman Kathy Schulda opened the meeting with the Pledge of Allegiance.

This meeting is being taped to facilitate the written minutes. Once the minutes are approved, the tape will be reused.

Jack Groselle motioned to approve the May 3, 2016 minutes. Steve Pancost seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE, Jack AYE.

Jack Groselle motioned to approve the May 12, 2016 minutes. Steve Pancost seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE, Jack AYE.

Fiscal Officer:

Diane Rodhe presented the following items:

An Employer Notice from OPERS was provided to the Trustees.

Attorney Chris Meduri provided a response to our question regarding the fees paid to PERSO in 2015.

ODOT has provided confirmation of receiving our bid for the 2016-2017 salt purchase.

US Census Bureau Public Records Request is complete.

An email request was received from Portage Park District regarding the addition of gravel for parking where Headwaters Trail crosses Asbury Road. Jack Groselle asked Diane to respond, "Trustees are in agreement with this".

Portage County Regional Planning sent confirmation of approving the Hiram Township Zoning Amendment.

A letter was received from the Portage County Board of Elections asking for additional help to work on Election Day in November.

The Portage County Auditor has sent the 2017 Tax Estimates to be used for our 2017 Budget.

Portage County Health Department is planning to spray for mosquitos.

Portage County Health Department sent the 2016 1st Quarter Report.

Kimble Recycling sent their Certificate of Liability.

Dominion East Ohio Gas sent notice of a change for billing to be through Constellation Energy.

Our Public Records Policy has been revised to the changes per Resolution 2016-15. Diane will have the Public Records Policy posted on our website.

Public Comment:

Charlie Ramer of NOPEC attended our meeting. NOPEC has approximately \$5000.00 balance from a previous energy grant still available to Hiram Township. If we spent more than we budgeted, or if we want to continue a project, we can file for reimbursement. We can also spend the money on something else that is related to energy. He requested that we write a paragraph requesting use of the funds. Possible ways to use the grant include electric service at the park and additional street lighting. Charlie also mentioned that he can help us with reducing and fixing and our electric pricing through 2019. The Dominion Gas bill is eligible for a discount and could be 2.74 MVR. We discussed our current pricing and the recent change in Dominion billing through Constellation. Charlie also asked if the Trustees were interested in getting NOPEC involved in the injection well.

Fire Report:

Assistant Chief Brandon Banes reported that the Fire Department is doing well and there are no major concerns. The helipad was discussed. All are in agreement that the surface is ready to go and the Cleveland Clinic has completed a test landing. Chief Byers asked Kathy Schulda to contact Kimble Recycling to find out if they could be a resource for a township mass mailing because the ISO score could be improved if there was a method to communicate with the community about service capabilities etc. Kimble was not able to participate.

Old Business:

Jack Groselle motioned to delete Resolution 2016-XX that was initiated for the CEAC because we did not follow through with it. Steve Pancost seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE, Jack AYE.

Kathy Schulda inquired about the newspaper article regarding the Verizon Cell Tower. Apparently the article said the tower was planned for the east end of Allyn Road and this triggered phone calls from concerned citizens who were aware of plans for the west end only. It has been confirmed that the cell tower in discussion is being planned for the west end of Allyn Rd.

Jack Groselle was able to have an outside appraisal done for the Umbaugh property. Kathy Schulda discussed the price with Mrs. Umbaugh who stated that she would like to sell for \$550,000.00. Mrs. Umbaugh also offered the option of continuing to live in the house with a rental agreement following the sale of the property.

Jack Groselle asked Rich Gano to get a Non-Conforming Use Certificate for the Moore family because they were dropped from the Pinter lawsuit.

Jack Groselle asked for an update on the Norton Road bridge project. Tom Matota reported that the bridge is shifting and a firm from Cincinnati has been brought in to handle the project.

Steve Pancost was not able to attend the Portage County Township Association meeting so he did not mention the idea of having Tom Speaks do a presentation.

Steve Pancost attended the CEAC Bio Blitz and reported that it was well attended considering the weather. Kathy Schulda thanked the newspaper for the nice write up.

Kathy Schulda reported that Jill Fankhauser, Portage County Clerk of Courts is going to send the revenue from traffic tickets to the township. The revenue will be deposited into our General Fund Hiram Police Account and will be used to pay for additional hours of patrol.

New Business:

Kathy Schulda received a phone call from Kimble regarding non-paying residents. Currently we are not able to recoup through the tax bills so Kimble can contact the resident and let them know that the Trustees have been notified of the delinquency.

In reference to Resolution 2016-21, the final price for #8 Slag purchased through Arms Trucking will be \$29.05 which is reduced from their bid price of \$29.55.

Kathy Schulda reported that Chief Samec will be taking a temporary leave of absence from the Village of Hiram Police Department. Kathy Schulda will confirm our contract with the acting Sargent. Jack Groselle asked about what the "other" citation was on the police report.

Jack Groselle mentioned that Sherri Keefe is planning to donate extra shrubs to our township. Jack Groselle motioned to have Sherri Keefe appointed to the parks board. Steve Pancost seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE, Jack AYE

Jack Groselle mentioned the grant opportunity through the Portage County Engineer's office for road improvement where roads are shared. No action was taken.

Steve Pancost received a resident complaint about recycling not being picked up. He called Kimble and they said it would be taken care of.

Zoning Report:

Rich Gano is planning to contact Attorney Chris Meduri about sending notification of contempt to Mr. Kosher or his attorney regarding the accumulation of trash on the property. There was also discussion as to whether or not Mr. Kosher might be living in the house without an occupancy permit.

Kathy Schulda has received a phone call from a resident who is concerned about the Dye violations. Mr. Dye has not responded to the notice to clean up his violations.

Rich received \$750.00 from a combination of permit fees, Mylar signing, and an impact fee for a lot that was purchased in Village Gate. The impact fee will be deposited into our Zoning Fees without going into

escrow. Mike Farrow would like to have a copy of all documents related to the Village Gate Memo of Understanding. Diane will send him the documents.

Rich reported that the pool fence has been repaired.

Road Report:

Tom Matota reported that Buckeye Pipeline will be making repair/improvement to cover the pipe on Schustrich Road. It is outside of our ROW.

Tom Matota talked to Chief Bill Byers about the work on the helipad. The township will be billed by JASA for the helipad separately from what we purchase for our roadwork. Chief Byers is pleased with the surface of the helipad.

The tire pickup was very successful this year. The old mower has been taken to the auction as planned. The new mower has had some minor issues and does not fit easily into the garage so it will sit outside during the summer. Jack Groselle asked Tom to make sure the roadsides are mowed at the intersections as soon as possible.

Tom Matota requested vacation buy-out at the end of the year. The Trustees approved. He does not feel that he can take vacation during the summer due to new employees needing supervision.

The chip and seal will be started as soon as the weather improves. The price of stone is up and the price of emulsion is down.

Jack Groselle motioned to pay the bills. Steve Pancost seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE, Jack AYE. Meeting adjourned at 8:28 PM.

Warrant	Payee	Description	Paid	Received
electronic	Salary	Salary	4367.27	
electronic	Wages	Wages	\$3,564.71	
electronic	Wages	Wages	\$4,528.87	
electronic	IRS	Withholding	\$1,456.26	
electronic	State of Ohio	Withholding	\$262.90	
electronic	OPERS	Retirement	\$3,820.03	
electronic	Frontier	DSL	\$39.99	
electronic	PUCO	Damage Prevention Safety Registration	\$25.00	
9532	Southeastern Equipment Co., Inc.	Mower	\$52,176.00	
9613	void	void	0	
9614	Western Reserve Farm Co-op	Fuel	\$948.78	
9615	Village of Hiram Water	Water	\$12.74	
9616-19	void	void	0	
9620-24	void	void	0	

9625	Ohio Edison	Street Lights 910, 936, 729, 149	\$371.31	
9626	Verizon Wireless	Cell Phone Zoning & Road Supervisor	\$83.65	
9627	Windstream	Township Garage Phone	63.10	
9628	Village of Hiram	Fuel	26.35	
9629	void		0	
9630	Hiram Police Department	Patrol Township Roads	\$2,114.25	
9631	Mantua Hardware Lawn & Garden	Supplies	\$214.81	
9632	Industrial Connections	Supplies	43.17	
9633	Arms Trucking Co., Inc.	#8 Slag	34,414.41	
9634	Portage Portable Toilets	Cemetery & 6352 Route 82	780.00	
9635	Ohio Edison	Townhall, Garage, Siren 402, 180, 162	187.63	
9636	Weekly Villager	Advertising	10.00	
9637	Dix Communications	Advertising	26.49	
9638	void	void	0	
9639	Superior Insulation	Insulate Salt Shed Roof	3,900.00	
9640	Quick Service Welding & Machine	Repairs	904.60	
9641	Gatto Electric Supply	Repairs	98.33	
9642	Middlefield Farm & Garden	Repairs	560.66	
9643	Gee-Ville Auto Parts	Repairs	369.68	
9644	Gledhill Road Machinery	Repairs	371.66	
9645	Middlefield Bank	Office Supplies	256.13	
9646	Carter Lumber	Supplies	129.51	
9647	Healthcare Reimbursement	Healthcare Reimbursement	158.24	
9648	Medical Mutual of Ohio	Healthcare Premium	275.00	
9649	Medical Mutual of Ohio	Healthcare Premium	3,124.01	
9650-51	void	void	0	
9652	Portage County Township Assoc	Membership Dues	188.00	
	Portage County Auditor	Local Government HB64		518.50
		Local Government		2,276.48
	Portage County Auditor	License Tax		687.34
		Permissive Tax		996.00
		Cents Per Gallon		2,528.60