

Hiram Township

Hiram Township Trustees Meeting Minutes

June 21, 2016 at 7:00 PM at the Hiram Township Hall

Present: Chairman Kathy Schulda, Jack Groselle, and Steve Pancost

Chairman Kathy Schulda opened the meeting with the Pledge of Allegiance.

This meeting is being taped to facilitate the written minutes. Once the minutes are approved, the tape will be reused.

Jack Groselle motioned to approve the June 7, 2016 minutes. Steve Pancost seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE, Jack AYE.

Fiscal Officer:

Diane Rodhe presented the following items:

An Employer Notice from OPERS was provided to the Trustees.

Diane presented a chart of pricing from Ohio Edison and Dominion for the Townhall and the road garage. The chart included pricing through NOPEC, Constellation, and Direct Energy Services. Charlie Ramer of NOPEC will be providing the pricing through NOPEC going forward and we will ask Charlie to seek a refund from Constellation.

Diane was contacted by OPERS regarding large earnings from 2012 – 2015. The updates have been completed and Hiram Township will be receiving a refund from the year 2012 for \$457.93. The refund has no impact on individual employees.

Documents regarding the Village Gate Siren have been located and added to the file. Mike Farrow will be receiving a copy of all documentation regarding Village Gate per his public records request.

Diane gave an overview of the filling project and recommended the purchase of a fire proof file cabinet for important policy and contract agreements. **Resolution 2016-23** Steve Pancost motioned to approve the purchase of a Fire Proof File Cabinet with a limit of \$500.00. Jack Groselle seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE, Jack AYE.

An invoice from JASA for asphalt applied to the helipad arrived. After discussion, it was decided that the invoice of \$859.60 would not be paid by the Trustees. Chief Bill Byers will reroute the invoice.

Diane suggested and the Trustees agreed that we schedule a 2017 budget approval meeting and advertise a Public Hearing for July 5, 2016. Jack Groselle motioned to advertise and hold the meeting on July 5 at the new salt shed. Steve Pancost seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE, Jack AYE.

Public Comment:

Ken Zwolinski, Trustee and Road Supervisor from Troy Township attended the meeting to discuss the Road Agreement between Hiram Township and Troy Township. Mr. Zwolinski reviewed the activity that is currently taking place on roads within the contract and requested the continuation of good communication. Mr. Zwolinski also reviewed the ditch work that is being done at Tilden and Allyn Roads.

Fire Report:

Chief Bill Byers provided the Fire Department update. The Preventative Maintenance has been completed on both squads and the 2002 has had some front end work completed. Chief Byers also thanked Tom Matota and the road crew for their excellent knowledge and work on the helipad. The helipad has been tested out by the Cleveland Clinic and it went very well. The Cleveland Clinic is very appreciative of the training opportunities with the Hiram Fire Department and they presented The Commitment to Care Award to the department. Unfortunately, the helipad has already been needed for two traumatic injuries where patients were airlifted to area medical facilities. As we move forward on the development of the helipad site, a solar powered light will be added to the nearby water tower and will have a dusk to dawn aviation beacon. Kathy Schulda asked Chief Byers to provide the specifications for the ground lighting so we can pursue the funds available through the NOPEC Grant. Currently, there is a temporary barrier in place to prevent drivers from using the helipad as a turn-a-round. More discussion followed about making the barrier more permanent in the future. All agreed that an article in the local paper would be nice for Hiram residents to be aware of the helipad being built and it would also provide a nice opportunity for the people involved to be recognized. Stacy Turner from The Weekly Villager has been contacted.

Chief Byers announced a Fireworks Display at Hiram College on July 3rd.

Jack Groselle asked Gary Bott if he knew anything about a fire truck being donated to Hiram College many years ago. Gary did not have any knowledge of a fire truck donation.

Old Business:

Jack Groselle asked Diane if an email was sent to the Parks Board regarding Headwater's Trail parking. Diane did send the email giving them the go ahead to add gravel to the area where cars are parking along the trail entrance.

Kathy Schulda suggested that we have The Weekly Villager do an article on the park property so the residents in the township are aware of what is happening out there. Kathy will be calling the newspaper and inviting a reporter to our July 5th meeting at the park.

Kathy Schulda received a phone call regarding the newspaper article that stated the location for the Allyn Road Verizon Cell Tower. The article incorrectly stated that the cell tower would be built on the east end of Allyn when it is being planned for the west end.

Kathy Schulda followed up with Hiram Village Police regarding last month's police report. The "other" entry was for an incident where a motorist almost caused a major accident.

Kathy Schulda will follow up with Mrs. Umbaugh regarding the appraised value for her property. Kathy will ask for a copy of the appraisal and she will also present a copy of the outside appraisal that was completed on behalf of the Trustees.

New Business:

Jack Groselle mentioned the new medical marijuana law and how it could have an impact on our employees and our established policies.

Jack Groselle sent an email to Josh Johnston about the updates that he would like to see on our website.

Steve Pancost inquired about reducing the speed limit on Allyn Road. He will make calls to find out what has to happen for this to be done.

Kathy Schulda received a phone call from James McGee. Mr. McGee was suggesting an idea in regards to the addition that is being planned at the Village Townhall and Fire Department. He suggested that the Village might consider purchasing the township garage on Ryder Road and let the township use it until a new facility could be built on the new property. Jack Groselle will get our current garage appraised and Kathy will start to get pricing for the construction of a garage. The estimated dimensions for pricing include the following:

2800 sq. ft. heated garage space - 16' x 42' x 65' with 3 bays (14 ft. high doors)
3000 sq. ft. non-heated garage space – 16' x 40' x 75' with one large bay (1 end door 14' ft. high)
Adjacent office space with 8' ceiling

Zoning Report:

Rich Gano reported no new permits. Mr. Dye has expired his two week period to get the violations cleaned up. Rich is planning to call the Moore family about the Non- Conforming Permit and he consulted with Attorney Chris Meduri about the Kosher property. Rich also received a phone call from a Winchell Road resident who was concerned about the neighbor's ducks and a rooster keeping them awake. Attorney Meduri said this was a civil matter and does not involve Zoning or the Trustees. Rich received an inquiry about the building of a distillery in Hiram Township. Rich advised the caller that this would have to go before the Board of Zoning Appeals.

Road Report:

Tom Matota reported that the new mower has been added to the insurance policy and the old mower has been taken to Edinburg Auction. It should bring about \$10,500.00 or \$11,000.00. Tom asked if we received a bid for emulsion and we had not received one. Tom will follow up with the supplier.

The Norton Road bridge project is waiting to see if the latest work moves or remains stable.

Chip and seal will begin around mid-July. Tom would also like to do some crack-filling on the asphalt paved roads. Rich Gano offered to assist as the fifth person for chip and seal. He will work for \$18.00 per hour.

Jack Groselle motioned to pay the bills. Steve Pancost seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE, Jack AYE. Meeting adjourned at 8:46 PM.

Warrant	Payee	Description	Paid	Received
electronic	Wages	Wages	\$4,376.21	
9653	University Hospitals Corporate Health	Pre-Hire Drug Screening	\$45.00	
9654	Tom Matota	Reimbursement for BTS Repairs	\$22.50	
9655	Portage County Treasurer	Storm Water District Tax	\$18.44	
9656	Treasurer of State	UAN 3rd Quarter Fees	\$762.00	
9657	OTARMA	Salt Shed & New Holland Tractor	\$85.00	
9658	Hiram Police Department	Police Protection	\$2,072.45	
9659	Village of Hiram	Fuel	\$79.72	
9660	Village of Hiram	2nd Qtr Fire Contract	\$26,747.80	
		2nd Qtr EMS Contract	\$42,538.50	
9661	Cross Truck Supply	Repairs	\$14.61	
9662	Marlboro Supply	Supplies	\$226.00	
9663	Cerni Motor Sales	Repairs	\$129.09	
9664	Southeastern Equipment	Repairs	\$138.92	
9665	James Pochedly	Zoning Meeting	\$30.00	
9666	Norman Webb	Zoning Meeting	\$30.00	
9667	Tim Kasper	Zoning Meeting	\$30.00	
9668	Clyde Faust	Zoning Meeting	\$30.00	
9669	Middlefield Bank	Cemetery Plants, CEAC Donation	\$154.89	
9670	Ohio Edison	Street Lights 729, 149	\$316.21	
9671	Medical Mutual	Healthcare Premium	\$250.00	
9672	Medical Mutual	Healthcare Premium	\$3,149.39	
	Portage County Auditor	Local Government HB64		\$518.50
		Local Government		\$2,443.45
		Gasoline Excise Tax		\$4,700.16
	Airgas, Inc.	Refund		\$78.83
	Nick Gale	Mylar Signing		\$25.00
	Tucker Cozzens	Fence Permit		\$50.00
	Carpentry Works/Big Sky Homes	Building Permit		\$100.00
	Carpentry Works/Big Sky Homes	Impact Fee		\$300.00
	Tracy Kissell	Mylar Signing		\$25.00
	Darren Spence	Accessory Building Permit		\$50.00

	Andrew Kozar	Building Permit		\$100.00
	Schumacher Homes	Building Permit		\$100.00