

Hiram Township

Hiram Township Trustees Meeting Minutes

July 19, 2016 at 7:00 PM at Hiram Township Townhall

Present: Chairman Kathy Schulda, Jack Groselle, and Steve Pancost

Chairman Kathy Schulda opened the meeting with the Pledge of Allegiance.

This meeting is being taped to facilitate the written minutes. Once the minutes are approved, the tape will be reused.

Steve Pancost motioned to approve the July 5, 2016 minutes with corrections. Jack Groselle seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE, Jack AYE.

Fiscal Officer:

OPERS sent a request for more information on Ken Kustra.

Portage County Township Association Meeting coming up on August 20, 2016.

Public Comment:

Charlie Ramer of NOPEC inquired about how the remaining NOPEC Grant Funds could be utilized. The Trustees discussed the installation of underground electric lines at the new property. Charlie needs a document to provide record of the estimated cost from Ohio Edison. Diane Rodhe and Charlie will meet to discuss the Ohio Edison bills. Charlie provided an analysis to compare our current electric Supplier versus NOPEC. Jack Groselle motioned to accept Option B with NOPEC 24 months Fixed Rate of 6.03 cents per/kWh. Steve Pancost seconded the motion. The Schustrich Road address appears to be a house.

Kelly Austin from KLA Risk Consulting reviewed our current insurance coverage and policies with the Trustees and made several recommendations. Items discussed: values and deductibles will be established by underwriters, Helipad will be added, ask to be named as Additional Insured on Certificates of Liability, implement Hold Harmless Language with Contractors, Public Access Inspection is done annually by Fire Department, record in the Minutes that Inspection has been done, add Hiram Township to Crestwood Hot Stove Cert of Liability. Kelly also recommended that we always have an attorney review changes. Kelly thought it was great that we use the MORE Grant for the purchase of our reflective road signs.

Fire Report:

Average Response Time is 7 minutes and 44 seconds. There was discussion about whether or not the mutual aid was included in the average. The response time needs to come down and Steve Pancost has communicated this to the Fire Department.

Old Business:

Jack Groselle asked about selling the garage on Ryder Road. The appraisal is done and Jack will bring it to the next meeting. There was discussion regarding the maintenance of Ryder Rd and whether or not the Township and the Village of Hiram could work together to maintain the road surface.

Kathy Schulda never heard back from US Olympic Steel regarding the cost of a new building. Kathy has an appointment with KW Builder's. KW has a kit available for \$26,000.00 for the cold storage area. The 42 X 65 heated building is not included.

Jack Groselle discussed the Moore Family Farm. Kathy Schulda will contact Attorney Chris Meduri to find out if we can waive the BZA Fee and what needs to be provided to the BZA if the Moore Family comes before the Board. Tom Matota addressed the Board of Trustees to ask if he had approval to testify on behalf of the Moore Family. The Trustees approved.

Kathy Schulda mentioned the article in the Ohio Township Grassroots Clippings and reminded us that the MORE Grant can be used to pay for continuing education. Up to this point, we have been purchasing our reflective safety signs with the MORE Grant money every year.

Kathy Schulda reported that on Friday, July 8, 2016, the township mower struck a Frontier pedestal on Wheeler Road. Tom Matota reported the incident to the Portage County Sheriff and Kathy Schulda contacted Frontier to notify the need for repair to be completed before Monday, July 11, 2016.

Kathy Schulda contacted Kimble to notify them about the county property tax billing and serialized containers being the responsibility of the resident.

Kathy Schulda contacted Mrs. Umbaugh about the appraisal. Mrs. Umbaugh will make a list of items that may impact the difference in appraisal values. Mrs. Umbaugh will respond within the week.

Kathy Schulda will ask Attorney Chris Meduri about conducting meetings via email.

New Business:

Steve Pancost reported that Village Builders (Ed Wurm) received an extension of time from Regional Planning.

Steve Pancost reported that Portage Park District received a Grant to work with all public entities to gather data on existing parks in the county and provide a publication that lists the parks and their attractions and resources. Steve mentioned that Portage County Regional Planning would be hosting an orientation session for writing grant applications. It was suggested that Tim Kasper be invited as well.

Kathy Schulda inquired about the revenue that comes in for Zoning Fees. Currently, all fees go into the Zoning Fund.

Kathy Schulda suggested that each Trustee record mileage for checking roads beginning August 1, 2016. Kathy suggested that the Fiscal Officer salary be paid from three funds (GF 25%, Roads, EMS) because Diane processes payroll, process taxes, and pays the expenses for road maintenance.

Zoning Report:

Rich Gano issued permits for a porch roof on State Route 700 and a Fence on Alpha Road. The house on Pioneer Trail has cleaned up the trash in the yard.

Attorney Chris Meduri is sending a letter to Mr. Dye. Rich received a request for a property to change to commercial use and he emailed the checklist that would be needed. Rich Gano suggested that they send a letter of intent to apply to BZA for conditional use permit.

Road Report:

Richard Masters came to the meeting so he could inquire about the Norton Road Bridge. The work on the bridge has been suspended and the bridge is being maintained by Portage County.

Asphalt crack filing is being completed on Rolling Meadows, Village Gate, Hidden Hills, and Wrenwood. Wrenwood has curbs and gutters that need to be swept. The cost will be approximately 6-7 hours at \$150.00 per hour. The cost of sweeping was approved by the Trustees.

Tom Matota has contacted Miner’s Equipment Sales, Inc. to see if they would be interested in buying the extra parts that came with the mower and are not needed. The road crew will be finishing up on crack filling and they will be starting to chip and seal. The York raking has been completed around the utility shed on the new property.

Jack Groselle motioned to pay the bills at 8:54 PM. Steve Pancost seconded the motion. Meeting adjourned.

Warrant	Payee	Description	Paid	Received
electronic	Wages	Wages	\$4,762.19	
9693	Village of Hiram Water	Water	\$12.74	
9694	Hiram Police Contract	Township Patrol	\$2,056.50	
9695	Village of Hiram	Fuel	\$158.08	
9696	Western Reserve Farm Coop	Fuel	\$82.79	
9697	Ohio Edison	Electric	\$240.57	
9698	Middlefield Bank	Office Expense	\$10.47	
9699	Dix Communications	Advertising	\$24.60	
9700	Mantua Hardware Lawn & Garden	Supplies	\$85.70	
9701	Allied Corporation Inc.	Supplies	\$453.81	
9702	Shalersville Asphalt Company	Materials	\$3,545.06	
9703	Advance Auto Parts	Repairs	\$40.45	
9704	DJL Material & Supply	Asphalt Material (Sealant)	\$5,830.20	

9705	Arms Trucking Co., Inc.	Materials	\$854.89	
9706	TL Service Center	Repairs	\$19.48	
9707	Miner's Tractor Sales, Inc.	Repairs	\$129.08	
9708	RECO Equipment Inc.	Repairs	\$144.48	
9709-9712	void	void	\$0.00	
9713	Medical Mutual	Employee Healthcare Premium	\$250.00	
9714	Medical Mutual	Employee Healthcare Premium	\$3,149.37	
	Jill Fankhauser, Clerk of Courts	Township Traffic Tickets		\$43.00
	Janet Shipman	Deck Permit		\$25.00