

Hiram Township

Hiram Township Trustees Meeting Minutes

November 1, 2016 at 7:00 PM at Hiram Township Townhall

**Present:** Chairman Kathy Schulda, Jack Groselle, and Steve Pancost

Chairman Kathy Schulda opened the meeting with the Pledge of Allegiance.

This meeting is being taped to facilitate the written minutes. Once the minutes are approved, the tape will be reused.

Jack Groselle motioned to approve the October 18, 2016 minutes with corrections. Steve Pancost seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE, Jack AYE.

**Fiscal Officer:**

Matt from ADT has requested a listing on our township website. The Trustees turned this request down.

The Tax Exempt status for the township property at 6352 State Route 82 has been approved.

Charles E. Harris & Associates will complete our Hinkle Footnotes for \$325.00.

The Portage County Township Association will meet on November 19<sup>th</sup> in Deerefield.

The Verizon Telecommunications email from Todd Samms was forwarded to Chief Bill Byers.

NOPEC has not sent a signed copy of our grant application and agreement.

Bureau of Worker's Compensation sent a letter with our estimated obligation of \$2827.05.

**Public Comment:**

None

**Fire Report:**

Gary Botts provided fire report. The Halloween party was a big success for the kids.

Jack Groselle motioned to donate \$50.00 to the Hiram Fire Association towards to cost of the party. Steve Pancost seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE, Jack AYE.

Kathy Schulda asked for follow up on the OTARMA suggestion of adding a Certificate of Liability for the helipad with the Village of Hiram Insurance.

Kathy Schulda presented a letter that has been prepared by Attorney Chris Meduri for the residents living on Cherwood and Cheryl Drives. The letter will be going out to advise the residents of the road maintenance work that is required to ensure emergency vehicle access.

**Old Business:**

A purchase price was presented to the Hiram Village Council for the township garage on Ryder Road.

Mr. Kosher's property was discussed. Kathy Schulda will call Attorney Chris Meduri for an update from Mr. Mishler.

Jack Groselle inquired about the Verizon Cell Tower project. Rich Gano has contacted Todd Samms multiple times with no response. Verizon needs a conditional permit even if they meet all criteria. Todd Samms would like an informational meeting with residents without cost and Rich is communicating that a BZA Meeting is required and it will have administrative costs.

The Zoning Fee Schedule was revisited and Rich Gano suggested the addition of "Conditional Fee".

**Resolution 2016-39:** Steve Pancost motioned to add "Conditional Fee" to our Zoning Fee Schedule with a cost of \$350.00. Jack Groselle seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE, Jack AYE.

Steve Pancost advised the board that 40 MPH signs have been put up on Allyn Road. He suggested that we ask Hiram Police to patrol the roads more frequently.

Tom Matota advised us that the bucket truck is in Kent for repair so the trees have not been trimmed as planned.

**Resolution 2016-40:** Jack Groselle motioned to have Attorney Chris Meduri proceed with filing suit against Mr. Dye because he has refused to pick up three attempts at certified mail regarding zoning violations. Steve Pancost seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE, Jack AYE.

Kathy Schulda asked Diane to send the updates to Kellie Durr for editing our Employee Handbook.

Jack Groselle mentioned the Police Report. There were 10 traffic stops and several citations.

**New Business:**

Kathy Schulda asked if anyone wanted to attend the Soil and Water Conservation Banquet on November 10, 2016.

NOPEC notices have been received regarding the change in providers. There will be more discussion.

**Zoning Report:**

We received special assessment letters (2) from a Title company representing Mr. Maschek and Mr. Wurm. The letters were given to Rich Gano.

Rich Gano received a fee for an Accessory Building. Rich also received a complaint letter about an in-law suite addition to a home on Limeridge Road. The health department has been out and the septic and

water are in compliance but the addition has to be approved through the BZA. A property owner at 10712 State Route 700 has made contact but it is not clear what the Zoning needs are at this time.

Lester Yoder from Mumford Road requested a variance to narrow the frontage on his property. He will be meeting with Kellie Durr to set up a meeting.

The Verizon Cell tower project will need to communicate with all property owners within 500 feet as well as all adjoining properties per the tax map.

**Road Report:**

Kathy Schulda advised us that our “seasonal” employee is now “part-time”. Both part time employees are receiving \$18.00 per hour. There will be more discussion.

The tires for the backhoe cost \$517.00 instead of the quoted \$575.00.

Tom Matota inquired about the status of 2017 local taxes. There is no determination at this time. Tom made the suggestion of using a construction trailer as an office on the new property.

The Norton Road Bridge does not have a weight limit.

Kathy Schulda mentioned that the helipad has been used even more than expected and has become very important to the community.

A resident from Allyn Rd inquired about the trimming of trees near the power lines. She was advised to call Portage County because the utility company indicated that it would be a long time before they would respond.

Jack Groselle motioned to pay the bills at 7:55 PM. Steve Pancost seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE, Jack AYE.

Jack Groselle motioned to go into Executive Session to discuss property at 8:00 PM. Steve Pancost seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE, Jack AYE.

Jack Groselle motioned to come out of Executive Session at 8:17 PM. Steve Pancost seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE, Jack AYE.

Motion to adjourn at 8:18 PM

Warrant	Payee	Description	Paid	Received
electronic	Wages	Wages	\$4,275.98	
electronic	Salary	Salary	\$4,467.00	
electronic	OPERS	Retirement	\$3,817.07	
electronic	IRS	Withholding	\$1,704.98	
electronic	State of Ohio	Withholding	\$301.30	
9802	Ohio Edison	Street Lights 729, 149	\$292.94	

9803	Dominion East Ohio	Propane Townhall & Garage	\$128.00	
9804	Verizon Wireless	Cell Phone Zoning Inspector & Road Supr	\$82.27	
9805	Windstream	Garage Phone	\$54.29	
9806	Russel Standard Corp	MC Flush	\$250.00	
9807	Laura E. Pavlick, RMR	Moore Farm BZA Hearing Court Reporter	\$165.00	
9808	Medical Mutual of Ohio	Healthcare Premium	\$3,399.37	
9809	Cargill	Road Salt	\$8,871.81	
9810	Employee Healthcare	Reimbursement	\$423.90	
9811	Employee Healthcare	Reimbursement	\$1,062.00	
9812	Kellie Durr	Moore Farm BZA Hearing Administrative	\$81.89	
9813	Hiram Fire Association	Halloween Party	\$50.00	
	Portage County Auditor	License Tax		\$627.19
		Permissive Tax		\$847.50
		Cents Per Gallon		\$2,547.51
		Gasoline Excise Tax		\$4,849.59