

Hiram Township

Hiram Township Trustees Meeting Minutes

December 6, 2016 at 7:00 PM at Hiram Township Townhall

Present: Chairman Kathy Schulda, Steve Pancost, and Jack Groselle.

Chairman Kathy Schulda opened the meeting with the Pledge of Allegiance.

This meeting is being taped to facilitate the written minutes. Once the minutes are approved, the tape will be reused.

Diane Rodhe was absent due to illness. Steve Pancost read the minutes

Steve Pancost motioned to approve the November 15, 2016 minutes with one correction. Kathy Schulda seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE.

Fiscal Officer:

The Ohio Township Association sent a ballot for OTA Board Members. No action was taken.

Medical Mutual sent a bulletin regarding Women's Health and Cancer Notice. The bulletin was distributed to the covered employees.

OTARMA Risk Pooling Consultants sent a 2016 Capital Distribution Check for \$1192.00.

NOPEC will resume as our energy supplier for electric and natural gas in 2017 with no action required per Charlie Ramer.

Resolution 2016-45: Jack Groselle motioned a revision to the Zoning Fee Schedule. The BZA application for a variance has been increased to \$350.00. Steve Pancost seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE, Jack AYE.

Diane Rodhe has completed the corrections for the numbering of the 2016 Resolutions.

Kathy Schulda and Diane Rodhe attended the Portage County Township Association Meeting in Deerfield Township. The 2017 PCTA meetings will be held in Randolph, Ravenna, Atwater, and Deerfield Townships. The Hiram Trustees discussed the potential for hosting a PCTA meeting in the future by renting a facility in Hiram.

The program for the evening was presented by First Energy. Local and District Operations Managers were on hand to describe the system that is used when responding to multiple power outages in a weather related event. Elected officials need to know that residents should call to report outages and residents should know that a power crew will show up to assess the situation for safety and number of people impacted. If residents see a truck arrive and then leave, they should be assured that the power company is not abandoning the site but will send the appropriate repair crew.

Zoning and BZA Secretary, Kellie Durr has accepted Appeal documents that were hand delivered from the office of Attorney Aimee W. Lane of Walter Haverfield, Attorney At Law. Copies of the same documents have been sent to the Assistant Prosecuting Attorney, Chris Meduri, Esq.

The Employee Handbook has been revised.

Portage County sent a form for township road mileage verification.

Public Comment: None

Fire Report: The November Fire Report listed the response time as 6 minutes and 8 seconds. Gary Bott was on hand to report that all was going well.

Old Business:

Jack Groselle inquired about the tree that is lying on Mr. Kosher's house. Rich Gano verified that the tree is on the house and the garage is also being filled with trash.

Jack Groselle thanked Tom Matota and the road crew for the good work that is being done to keep our roadsides free of brush and tree limbs that can block the view. In addition, there was a resident complaint about visibility on Alpha Road and since the road crew went out and trimmed the trees, the visibility is much improved.

Jack Groselle inquired about the use of portable toilets on the new property. Kathy Schulda has been in contact with the Portage County Health Department and the EPA. So far, neither party has any concern as long as the cleaning of the holding tanks is done "offsite". Kathy is still in conversation and will keep the board informed.

Kathy Schulda asked Rich Gano if there has been any activity regarding the proposed Verizon Cell Tower. Rich replied that no permits have been applied for. It was agreed that Verizon will need to pay the 2017 rate for a cell tower permit when they do file an application.

Kathy Schulda discussed the budgeted payment for patrol hours for November and December with the Village of Hiram Police Department.

Kathy Schulda asked Tom Matota if any work had been done to remove trees on the new property. Tom replied "no".

Kathy Schulda reminded the Board about the \$300.00 Zoning Fee that Attorney Chris Meduri has put into escrow on behalf of the builder in Village Gate. Diane will be sending a check for \$300.00 to Attorney Meduri.

Jack Groselle asked if resident complaints about barking dogs on the Shaughnessy property came before or after the soundproofing materials were installed. Kathy responded that complaints have been before and after the soundproofing. Rich Gano has sent a letter to Mr. Shaughnessy to provide an opportunity to work together to resolve the issue. Attorney Chris Meduri has offered his opinion only at this time.

Rich Gano forwarded a letter from Mr. Shaughnessy to the Trustees. Rich will also be discussing the type of business that is being conducted and whether or not it continues to qualify as agricultural.

New Business:

Kathy Schulda received a survey looking for information regarding shale drilling activity in Hiram Township.

Kathy Schulda and Jack Groselle are working on specifications for 2017 Recycle Service bids. There will be more discussion to follow.

Zoning Report:

Rich Gano has been receiving requests for variances. Rich as also sent pictures to Attorney Chris Meduri regarding his findings on the Dye property and Mr. Kosher's property. In addition, residents on Winchell and State Route 700 will be receiving letters about inoperable vehicles on their property.

Road Report:

Tom Matota went to Auburn Township to get more information about leasing a construction trailer to be used as an office on the new property. A company called Pack Van has sent a quote. Tom also reported that there has been no activity on tree removal on the property. Kathy Schulda will contact Mr. Weaver.

The utility shed has some of the foam insulation coming down from the ceiling and will need repair. The board approved the expense and Jack Groselle arranged for the repair.

Tom Matota inquired about the RITA Income Tax changes for 2017. No further information has come from the Village of Hiram.

Jack Groselle mentioned a black bear sighting in Hiram Township near his home and the surrounding area.

Tom and the Trustees discussed site preparation for the new building as well as the work that will be needed for utilities. Tom is planning for a power pole to be erected at the entrance for the power to come across Route 82 and the lines will be underground to the buildings. The type of transformer will be determined by buildings being on site or not. Excavating for the new building and for the underground power lines will be done by Tom and the road crew. Excess dirt will be used as much as possible to create barrier mounds between the property and the neighboring Umbaugh property.

Steve Pancost motioned to pay the bills. Jack Groselle seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE, Jack AYE.

Steve Pancost motioned to go into Executive Session at 8:10 PM to discuss a contract. Jack Groselle seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE, Jack AYE.

Steve Pancost motioned to come out of Executive Session at 8:14 PM. Jack Groselle seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE, Jack AYE.

Resolution 2016-46: Jack Groselle motioned to decrease the Hiram Police Department patrol hours by one half for 2017. Steve Pancost seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE, Jack AYE. Jack requested that Diane draft a letter to Village of Hiram thanking them for the police patrol of township roads but decreasing the hours by one half for the year 2017.

Motion to adjourn at 8:16 PM.

Warrant	Payee	Description	Paid	Received
electronic	Wages	Wages	4986.00	
electronic	Salary	Salary	4382.62	
electronic	OPERS	Retirement	4334.09	
electronic	IRS	Withholding	1796.20	
electronic	State of Ohio	Withholding	321.28	
electronic	Frontier	DSL	39.99	
electronic	Treasurer, State of Ohio	PUCO License	25.00	
9837	HC Reimbursement	HC Reimbursement	100.00	
9838	HC Reimbursement	HC Reimbursement	125.00	
9839	void	void	0.00	
9840	HC Reimbursement	HC Reimbursement	250.00	
9841	Village of Hiram	Water	12.74	
9842	Village of Hiram	Fuel	32.84	
9843	Verizon Wireless	Zoning & Road Supervisor	82.27	
9844	Ohio Edison	Electricity	546.04	
9845	Western Reserve	Fuel	825.42	
9846	Windstream	Phone	67.36	
9847	Janet Pancost	BZA	120.00	
9848	Wendell Schulda	BZA	120.00	
9849	Gary Bott	BZA	120.00	
9850	Tom Franek	BZA	120.00	
9851	Bette Gualtieri	BZA	60.00	
9852	Hiram Police Department	Patrol	1307.45	
9853	Workers Compensation	2017	2827.05	
9854	void		0.00	
9855	Medical Mutual	Healthcare Premium	50.00	
9856	Medical Mutual	Healthcare Premium	3349.37	
9857	HC Reimbursement	HC Reimbursement	25.00	
9858	Dominion East Ohio	Propane	128.00	
9859	HC Reimbursement	HC Reimbursement	197.38	

9860	Dix Communication	Advertising	44.40	
9861	Gee-ville	Supplies	60.51	
9862	Mantua Hardware	Supplies	192.16	
9863	Gatto Electric	Repairs	91.00	
9864	Kellie Durr	BZA, Zoning, Trustee	204.94	
9865	Marie Louise Stehli, CPA	Consulting	44.00	
9866	Portage County Haz Mat	Haz Mat Team	506.31	
9867	Portage County USAR Team	USAR Team	48.22	
9868	Laura E. Pavlick, RMR	Court Records	287.00	
9869	Tom Matota	Reimbursement Kerosene, Repairs	55.51	
	OTARMA, American Risk Pooling Consult	2016 Capital Distribution Check		\$1,192.00
	Airgas USA	Refund		\$50.22
	State of Ohio	Division of Liquor		\$28.00
	State of Ohio	Division of Liquor		\$86.10
	Property Associates	BZA Hearing Fee		\$250.00
	Portage County Auditor	Local Government HB64		\$518.49
		Local Government		\$2,278.88
	Portage County Auditor	License Tax		\$631.41
		Permissive Tax		\$902.49
		Cents Per Gallon		\$2,640.48
		Gasoline Excise Tax		\$4,812.34
	Ohio Department of Taxation	Rollback (4/27/16)		\$44,919.99
		Rollback (8/16/16)		\$45,131.91
		Manufactured Home Rollback (10/3/16)		\$17.72
		Interest		\$953.53
		Interest		\$1,015.96
		Interest		\$1,091.28
		Interest		\$950.88
		Interest		\$842.35
		Interest		\$1,078.59
		Interest		\$1,121.16
		Interest		\$1,070.97
	Village of Hiram	Helipad Asphalt		\$859.60
	OPERS	Large Earning Refund - Employer		\$457.93

