

Hiram Township

Hiram Township Trustees End of Year Meeting Minutes

December 29, 2016 at 7:00 PM at Hiram Township Townhall

Present: Chairman Kathy Schulda, Steve Pancost, and Jack Groselle.

Chairman Kathy Schulda opened the meeting with the Pledge of Allegiance.

This meeting is being taped to facilitate the written minutes. Once the minutes are approved, the tape will be reused.

Jack Groselle motioned to approve the December 6, 2016 minutes with one correction. Steve Pancost seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE, Jack AYE.

Fiscal Officer:

Diane Rodhe presented the following items:

A letter to the Hiram Village Police Department has been prepared for the Trustees to sign in regards to the proposed reduced patrol hours for 2017.

Portage County is hosting a Homeland Security Educational Class on January 23, 2017. Kathy Schulda will attend.

Medical Mutual sent information for renewal with an approximate increase of 35%. It was agreed that we will pursue quotes from several other companies before the March 1, 2017 renewal date.

ODOT provided information for ordering up to 120% of the current salt bid. This includes a list of suppliers and prices.

Resolution 2016-46: Jack Groselle motioned for Tom Matota to review the options and purchase up to 110% or 120% if we can bring it in at the same bid price. Steve Pancost seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE, Jack AYE.

Resolution 2016-47: Jack Groselle motioned to approve the travel and meeting expense for Diane Rodhe to attend the Ohio Township Association Winter Conference, January 25-27. Steve Pancost seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE, Jack AYE. Discussion followed for using the MORE Grant in 2017 for reimbursement of education expense.

NOPEC sent a letter confirming our participation for electricity and natural gas.

RITA sent a letter advising that there was an overpayment in 2015. No detail was provided. Discussion followed regarding the letter received from Thomas Reitz, Hiram Village Solicitor announcing the decision to discontinue the Alternate Income Tax Agreement as of January 1, 2017. Since we have heard nothing further, Diane will send a letter to Mayor Bertrand inquiring about

expectations for 2017. The Elected Officials and the Zoning Inspector will be filing for a 2016 Refund per House Bill 5. In addition, the 2016 4th Quarter RITA wage report and documents will be submitted to the Village of Hiram as agreed.

The Public Records Request for Aimee W. Lane (Moore Farm) was discussed. Kathy Schulda will ask Attorney Meduri for advice on submitting emails that have been sent to multiple addressees.

Resolution 2016-48: Jack Groselle motioned to accept the 2017 Temporary Budget as presented by Diane Rodhe. Steve Pancost seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE, Jack AYE.

The Fund Balance Report was provided to the Trustees. Jack Groselle requested a comparison of 2015 End of Year Fund Balance Statement with 2016 End of Year Fund Balance Statement. Diane will provide the documents.

Public Comment: None

Fire Report: None

Old Business: None

New Business:

Resolution 2016-49: Jack Groselle motioned to accept the bid from Kimble for six months of recycle service. Steve Pancost seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE, Jack AYE.

Resolution 2016-50: Jack Groselle motioned to combine the Village of Hiram and Hiram Township to jointly accept bids for curbside refuse and curbside recycling. The service contracts will be separate but in effect concurrently for three years of weekly service on the same day of the week with an option to extend the contract for two years. Steve Pancost seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE, Jack AYE.

Garrettsville Chamber of Commerce has invited Hiram Township to attend a meeting for the organization of an Economic Development Committee. Jack Groselle will attend the meeting on January 26, 2017 at James A. Garfield Elementary School.

A letter was received from Ohio School Choice. No action was taken.

Resolutions were adopted for the following items:

Resolution 2016-51: Jack Groselle motioned to comply with the Ohio Sunshine Law in 2017. Steve Pancost seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE, Jack AYE.

Resolution 2016-52: Jack Groselle motioned to pay salary employees one time per month. Steve Pancost seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE, Jack AYE.

Resolution 2016-53: Jack Groselle motioned to make elected officials and employees eligible for healthcare benefits. Steve Pancost seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE, Jack AYE.

Resolution 2016-54: Steve Pancost nominated Jack Groselle as Trustee Chairman. Jack Groselle seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE, Jack AYE.

Resolution 2016-55: Jack Groselle nominated Kathy Schulda as Trustee Vice Chairman. Steve Pancost seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE, Jack AYE.

Resolution 2016-56: Jack Groselle motioned to schedule Regular Trustee Meetings at 7 PM in the Hiram Township Townhall. The first monthly meeting will be held on January 17th followed by the first Tuesday of each month thereafter. Special Meetings will be advertised and/or posted at the Townhall 24 hours in advance except in an emergency in which case the notice shall be given as soon as possible. Steve Pancost seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE, Jack AYE.

Resolution 2016-57: Jack Groselle motioned to maintain compensation for Zoning and BZA Board Members at \$30.00 per meeting. Steve Pancost seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE, Jack AYE.

Resolution 2016-58: Jack Groselle motioned to pay membership to the Ohio Township Association as well as meeting and travel expense (per diem food and lodging) for elected officials to attend the OTA Conference or other educational meetings as approved by the Board of Trustees. Steve Pancost seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE, Jack AYE.

Resolution 2016-59: Jack Groselle motioned to establish mileage reimbursement at the annual IRS rate for authorized travel expenses of township officials during the year. Steve Pancost seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE, Jack AYE.

Zoning Report:

Rich Gano reported on the following items:

Winchell Road resident, Mr. Oliver is receiving a letter regarding a junk vehicle.

A variance is being requested by Mr. Huffman on Allyn Road to convert a barn into a residence on the same parcel.

Mr. Dye refused to sign for his notice to appear in court from Attorney Chris Meduri regarding junk vehicles accumulating in his yard. If Mr. Dye is not in compliance within 28 days, a judgement will be filed.

Pictures of Mr. Kosher's yard and garage have been sent to Attorney Chris Meduri. A letter was received from Attorney Mishler stating that he will advise as soon as Mr. Kosher is ready to apply for an occupancy permit.

A copy of a court filing for the Seneff property was sent to the Trustees and Rich Gano. As far as everyone knows, Mr. Seneff has complied with all Zoning Regulations.

Rich Gano sent a letter to Paul Shaughnessy requesting a visit and discussion about the zoning of his property and the nuisance complaints that have been received about barking dogs. In return, Rich received a letter from Mr. Shaughnessy requesting that Rich not enter his property without advance permission.

Rich Gano requested a current version of our Zoning and BZA Fees to be posted on the website. Rich Gano and Kellie Durr will work together to ensure that all Zoning Book revisions are complete and ready for publication. Once complete, the new book and the Zoning Fees will be posted on the website.

Rich Gano has become aware that the mining operation on Limeridge Road is selling the stone and is not building a fish pond, therefore, is not in compliance. The excavator has worked with Rich Gano but he has not had contact with the land owners. A Mining Safety Inspector advised Rich about the sale of stone and truck damage to the township road. Rich will continue to monitor and advise the board on the status of non-compliance.

Road Report:

Tom Matota reported that the tree has been cut down by Weaver Tree Service and a single bid was received for the wood that was advertised in September.

Resolution 2016-60: Jack Groselle motioned to accept the bid of \$10.00 from Brian Collins. Steve Pancost seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE, Jack AYE.

The salt usage is within normal range for this time of year.

Jack Groselle motioned to pay the bills. Steve Pancost seconded the motion. Roll call vote was taken. Kathy AYE, Steve AYE, Jack AYE.

Motion to adjourn at 8:34 PM.

| Warrant | Payee | Description | Paid | Received |
|------------|--------------------------------|-------------------------------|---------|----------|
| electronic | Wages | Wages | 5509.09 | |
| electronic | Frontier | DSL | 39.99 | |
| electronic | WalCom Registration | OSU Pesticide Recertification | 75.00 | |
| 9870 | Portage County Clerk of Courts | Zoning Permit 27-2016 | 300.00 | |
| 9871 | Windstream | Garage Phone | 65.22 | |
| 9872 | Treasurer of State | 2017 UAN 1st Quarter Fees | 762.00 | |
| 9873 | Roberta Zuver | Cleaning | 60.00 | |
| 9874 | Village of Hiram | Fuel | 84.87 | |
| 9875 | Ohio Edison | Electric 402, 180, 182 | 181.09 | |
| 9876 | void | void | 0.00 | |

| | | | | |
|------|----------------------------------|--|--------|------------|
| 9877 | Middlefield Bank | BZA Postage, OTA Registration | 448.79 | |
| 9878 | Industrial Connections | Supplies | 28.48 | |
| 9879 | API | Supplies | 115.56 | |
| 9880 | void | void | 0.00 | |
| 9881 | Auburn Pipe and Plumbers Supply | Supplies | 546.00 | |
| 9882 | DJM Sales | Supplies | 30.00 | |
| 9883 | The Weekly Villager | Advertising | 15.00 | |
| 9884 | GMElectric Inc | Supplies | 51.30 | |
| | Shale | Parks Donation | | \$150.00 |
| | Portage County Auditor | License Tax | | \$550.48 |
| | | Permissive Tax | | \$929.99 |
| | | Cents Per Gallon | | \$2,732.58 |
| | OTARMA American Risk Pool | MORE Grant | | \$500.00 |
| | John and Laura Groselle | Parks Donation | | \$500.00 |
| | Jill Fankhauser, Clerk of Courts | End of Period Disbursement Traffic Tickets | | \$21.50 |
| | Portage County Auditor | Local Government HB64 | | \$518.50 |
| | | Local Government | | \$2,422.61 |
| | Dan Maschek | Zoning Fee | | \$100.00 |