

Hiram Township

Hiram Township Trustees Regular Meeting Minutes

January 17, 2017 at 7:00 PM, Hiram Township Townhall

Present: Chairman Jack Groselle, Kathy Schulda, and Steve Pancost.

Chairman Jack Groselle opened the meeting with the Pledge of Allegiance.

This meeting is being taped to facilitate the written minutes. Once the minutes are approved, the tape will be reused.

Kathy Schulda motioned to approve the December 29, 2016 Year End Minutes with corrections. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Fiscal Officer:

Diane Rodhe presented the following items:

Resolution 2017-1: Kathy Schulda motioned to accept the 2017 Official Certificate of Estimated Resources as provided by the Portage County Auditor. Jack Groselle seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Diane Rodhe provided the updated list of assets for confirmation. Jack Groselle approved and signed the Asset Confirmation document.

The Ohio Township Association Conference will be held in Columbus beginning on January 25, 2017. Diane will be attending January 25-27, 2017 as approved at the December 29, 2016 meeting.

Bonnie Howe, County Recorder sent a letter requesting a copy of all 2016 zoning amendments.

By request at the December 29th meeting, Diane sent the December 2015 Fund Balance Report for comparison with the December 2016 Fund Balance Report. The reports were sent via email to the Trustees.

Letters were drafted for Mayor Bertrand regarding Regional Income Tax and Resolution 2016-50 for curbside refuse and recycling. The letters were approved, signed, and delivered to the Village Council Meeting in progress the same evening.

The Portage County Commissioners sent Resolution No. 17-0009 Reducing Load Limits 35% on all County and Township roads in Portage County effective January 31, 2017.

Morton Salt has provided a bid of \$45.78 per delivered ton which is \$9.00 more than the salt we purchased on our original delivery. The quoted price of \$45.78 is valid until April 30, 2017. After discussion, it was agreed to review at the February meeting before making a decision to purchase additional salt.

Documents have been prepared for 4th Quarter Regional Income Tax and will be delivered to the Village of Hiram this evening as per the Village Income Tax Agreement.

Attorney Chris Meduri requested copies of documents pertaining to Village Gate Siren Memo of Understanding. Diane sent the documents.

Public Comment: Tim Kasper was in attendance and asked questions about the letter that went out to residents of Sheryl and Sherwood Drives. Tim has contacted Chief Bill Byers to invite him to look at the roads when there is snow but this has not happened yet. There was some discussion about the reason for the letter going out and the concern regarding the access in the event of an emergency. Tim inquired about whether or not the Fire Department will respond if they are called. Tim was assured that the Fire Department will respond but the condition of the roads may be prohibitive in the response time. Tim will be discussing with Chief Byers.

Jeff Rienerson of Ohio Health Benefits presented quotes for renewal of Healthcare. He presented plans from Medical Mutual with a 31.92% increase as well as SummaCare Bronze HAS-17, Anthem Silver Blue PPO, and Etna for discussion. It was agreed to seek quotes from other companies before the March 1st renewal deadline.

Josh Johnston attended the meeting to discuss our current ability to archive email. Josh described the concern with emails that are not from the hiramtownship.org email address. Josh recommended that everyone use the Hiram Township email address when receiving and sending all emails even if they are originally forwarded to a personal email. Josh also offered the option of sending an alert to personal email addresses when a hiramtownship.org email arrives. After discussion, the Trustees requested different options. A summary of current and future state archiving ability was provided for our records. Josh will be making corrections to the archiving and he will be sending a test email to all elected officials, Rich Gano, and Kellie Durr. Diane reminded everyone that we are responsible to archive all township business emails. Josh presented his invoice for hosting and maintaining the Hiram Township Website in 2017. Steve Pancost motioned to continue with JwJ Web Design in 2017. Kathy Schulda seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Fire Report: Officer Banes provided the Fire Report. December 2016 Average Response Time is 5 minutes and 32 seconds on 34 runs.

Old Business:

Steve Pancost requested a healthcare quote from Ohio Insurance Services Agency. He received an email requesting documents and forwarded it to Diane Rodhe. Diane will be contacting insurance providers while attending the OTA Conference.

Steve Pancost motioned to change our July meeting to July 11th so we don't interfere with the Fourth of July. Jack Groselle seconded the motion. Diane will notify Josh Johnston to update the website and publish in the Weekly Villager.

New Business:

Steve Pancost reported the culvert on Allyn Rd (first one from 700) to have some washout resulting from the recent hard rain.

Kathy Schulda provided the letter received from Vivian Smith, University Hospital as our resource for Drug Screening as required by ODOT.

Kathy Schulda hand delivered the mileage certification to the Portage County office.

Kathy Schulda will be attending the Portage County Emergency Management and Support Training on January 23 sponsored by the Ohio EMA.

Kathy Schulda nominated Steve Pancost as the Regional Planning representative. Jack Groselle seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Kathy Schulda nominated Jack Groselle as the alternate to Regional Planning. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Jack Groselle received a call from Steve who works for the Village of Hiram. Steve is inquiring about the level of interest and possible contribution to the Headwater's Trail. The Trustees are interested in the trail but not interested in making a financial contribution at this time.

Kathy Schulda talked to Chief Gregory of Hiram Police Department about the possibility of a future levy for police protection in the township. Steve Pancost suggested that we consider a ½ mil levy for police protection. Kathy provided a schedule for Levies from the county. Kathy also assured the Chief that there are no complaints from the township.

Zoning Report:

Rich Gano reported the following items:

There has been no further activity on the Dye property.

There has been no further information about the mining activity.

Kathy Schulda received a resident call thanking Rich for making a difference in quieting the dogs on the Shaughnessy property. Rich will be visiting the property by appointment.

Tim Kasper inquired about the status of the Village of Hiram purchasing the current road garage. Tim also asked if the township plans to widen Sheryl or Sherwood Drives or what would be involved in getting the roads dedicated. The Trustees explained that for the private drive residents to have the roads dedicated, it would need to meet the specifications of Village Gate and would be very costly.

Hopkins on Limeridge Rd applied for a variance that is approved but is dependent on further approval from the Portage County Building Inspector.

Attorney Chris Meduri asked for parcel ID's for Village Gate.

The Oliver's on Winchell Rd received a notification letter from Rich. There has been communication with several members of the family. Rich will be following up with Attorney Chris Meduri.

Rich Gano and Kellie Durr have prepared the new Zoning Book for print.

Rich Gano reported that a new Zoning Map should be filed every year.

Road Report:

Tom Matota ordered a replacement grate for the catch basin on Allyn Rd.

Tom Matota raised questions about the Hiram Township Employee Handbook. 1) *Unauthorized use of Cell Phone*; Personal use of the cell phone is allowed as long as data and minutes are not exceeded. 2) *Prohibition/Consequences*; driver must not report to work with any illegal level of alcohol. 3) *Part Time Employees receive PTO on a prorated basis*; a revision will be discussed at the next meeting.

Asbury Rd has suffered some water damage from the recent rains. Culvert replacement was discussed.

Steve Pancost motioned to pay the bills. Kathy Schulda seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Motion to adjourn at 8:43 PM.

Warrant	Payee	Description	Paid	Received
electronic	Wages	Wages	5117.22	
electronic	Wages	Wages	5639.29	
electronic	Salary	Salary	4416.89	
electronic	Ohio Dept of Taxation	WH	400.36	
electronic	Ohio Public Employees Retirement	WH	4782.78	
electronic	Internal Revenue Service	WH	2250.59	
electronic	Regional Income Tax	4th Quarter RITA WH	103.19	
9885	Village of Hiram	Water	12.75	
9886	Ohio Edison	Electric 402, 180, 162, 910, 936	65.62	
9887	Dominion East Ohio Gas	Propane	78.00	
9888	Tom Matota	Water Reimbursement	13.50	
9889	Medical Mutual	Healthcare Premium	3399.37	
9890	Western Reserve Farm Co-op	Fuel	2070.41	
9891	Verizon Wireless	Cell Phone Road Sup & Zoning Inspector	82.27	
9892	Village of Hiram	4th Quarter Fire Protection	26747.80	
9893	Robeck Fluid Power	Repairs	420.85	
9894	Weaver's Tree Service	Tree Removal	150.00	
9895	Bob Summerel Tire Service	Repairs	505.76	
9896	Kepich Ford Mercury	Repairs	167.56	

9897	Carter Lumber	Supplies	62.99	
9898	Oscar Brugmann Sand & Gravel	Materials	370.76	
9899	Industrial Connections Inc	Supplies	15.86	
9900	Gee-ville Auto Parts	Repairs	30.27	
9901	Dexter Company	Repairs	140.25	
9902	Mantua Hardware Lawn & Garden	Supplies	96.67	
9903	Kellie Durr	BZA Secretary	164.30	
9904	Dix Communications	BZA Advertising	9.50	
9905	The Weekly Villager	Legal Notice	80.00	
9906	Portage County Regional Planning	2017 Membership Dues	1737.36	
9907	Hiram Rapids Church & Cemetery	2017 Flag Illumination	250.00	
9908	Village of Hiram	4th Quarter EMS Protection	42538.50	
9909	Federal Field Services	Siren Inspection	2318.10	
	Jill Fankhauser, Clerk of Courts	Dec Disbursement for traffic tickets		\$7.50
	Portage County Auditor	Gasoline Excise Tax		\$4,853.70
	Middlefield Bank	Interest		\$951.59
	David Shale	Donation to Parks		\$150.00