

Hiram Township

Hiram Township Trustees Special Meeting Minutes

July 11, 2017 at 7:00 PM, Hiram Township Townhall

Present: Chairman Jack Groselle, Kathy Schulda, and Steve Pancost.

Chairman Jack Groselle opened the meeting with the Pledge of Allegiance.

This meeting is being taped to facilitate the written minutes. Once the minutes are approved, the tape will be reused.

Steve Pancost motioned to approve the June 6, 2017 minutes. Kathy Schulda seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Fiscal Officer:

Diane Rodhe presented the following items:

Hiram Township has received notice from Ohio Department of Transportation with final bid amounts. Hiram's bid for 400 tons of salt will be \$30.44 per ton with Cargill.

Resolution 2017-29: Kathy Schulda motioned to pay the Fiscal Officer salary from the General Fund and from the Road and Bridge Fund due the amount of time that is devoted to Road and Bridge activity. Beginning with the month of July, the salary will be paid fifty percent from each fund. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Kathy Schulda motioned to accept the OTARMA renewal application as completed and submitted to Ellerhorst Insurance and OTARMA. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE. We received a notice from Ohio Township Association Risk Management Authority stating that the cost of insuring the new cold storage building has been waived.

NOPEC sent a letter to alert customers about a letter coming from First Energy Solutions. NOPEC provided explanation and verification of the strong role that NOPEC played in establishing grant funding for their customers as well as verification of the grant money being distributed to all applicants.

The new laptop computer from the State Auditor's office has been received. The Trustees still need to decide on the where the current laptop will be used.

The 2nd Quarter reports regarding Regional Income Tax have been prepared for the Village of Hiram. Other than cancelling our contract, the Village has not responded to the letter that was sent in December 2016 requesting expectations for 2017.

Portage County Road Department sent a bulletin to alert all Fire and Emergency Personnel of the bridge replacement and temporary closing of Center Street in Nelson Township.

Portage County Mental Health and Recovery Board sent a letter inviting the Trustees to attend a meeting at the Kent Free Library on the first Thursday of each month.

The Portage County Board of Elections sent the notice to prepare for the August 8th Special Election.

The resolutions and related documents have been sent to the Portage County Board of Elections for Hiram's Fire Replacement levy and Road & Bridge Replacement Levy on the November ballot.

Attorney Mark Finamore has merged his legal practice with Turner, May & Shepherd. Notice must be sent within ninety days if we do not want our files to transfer to the office of Turner, May & Shephard.

Diane Rodhe presented the 2018 Budget for a Fund by Fund discussion and approval.

Resolution 2017-30: Kathy Schulda motioned to accept the 2018 Budget. Steve Pancost seconded the motion. See attached Resolution. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Public Comment: None

Fire Report:

The June Fire Report was submitted. Average Response Time is 6 minutes and 41 seconds.

Old Business:

Kathy Schulda and Steve Pancost suggested that Diane send a Public Records Request to the Village of Hiram for the Fire and EMS report that is past due. The request will be for 2016 & 2015 revenue and expense for both Fire and EMS operations to be completed within one week of request date.

Steve Pancost reported that the washout on State Route 700 has been repaired.

Steve Pancost also reported that property owners of the property on Cadek Rd are planning to demolish the building.

Kathy Schulda presented receipts for printing expenses.

Kathy Schulda presented the signed contract from the Village of Hiram for the Solid Waste and Recycling.

Kathy Schulda communicated with Verizon because there has been no acknowledgement of the conditional use as decided by the Board of Zoning Appeals.

Kathy Schulda has received resident comments about the condition of the buildings on the Moore Farm on Mumford Rd.

Kathy Schulda mentioned that there has been some interest in the Kosher property that is for sale. The sellers are aware of the situation with "no occupancy permit". A resident mentioned that she is interested in some of the materials within the structure and Rich Gano mentioned that he knows of someone who is interested in purchasing and renovating the property.

Steve Pancost continues to receive calls about the changes in recycling and one resident would like to know if Portage County is going to come down Herr Drive. Steve is also getting calls about the poor internet service in the Hiram Rapids area. Steve reminded all that the internet providers in the state have received 26 million dollars for upgrades in service but the Hiram area has not benefited.

Steve also mentioned that the resurfacing of Allyn Rd was done poorly and he called the Portage County Road Department about adding material to the surface.

New Business:

Jack Groselle gave an update from Farm Bureau regarding fences. Neighbors can complain about weeds on fences and if no agreement is reached within 10 days, Trustees can become involved to make a decision and the township could become involved in the removal of weeds.

Zoning Report:

Rich Gano submitted fees for seven zoning applications.

Rich confirmed the property on Cadek Rd as being demolished in the near future.

Rich also reported that he has received a variance request for a single driveway to provide access to five different homes on Pioneer Trail. The reported unlicensed vehicle on Wheeler Rd has been removed.

Road Report:

Tom Matota requested a sign reading "Road Department Office" for the new building and he advised of a bill for tires that will be coming.

Tom Matota requested that Diane and the Trustees pay the bill for the foundation work on the new building before the next meeting. Tom also mentioned expenses that are related to the new building. The expenses were \$6000.00 for stone, \$200.00 in pipe, and \$200.00 in gravel.

Tom Matota was contacted with questions regarding the cemetery. It was agreed that an individual can take care of the setting of a headstone. Tom also suggested an update to the charge for installing headstone footers. Kathy Schulda motioned to charge \$70.00 per square foot. Jack Groselle seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Kathy Schulda inquired about the weeds that are growing around the helipad. Jack Groselle offered to remove the weeds.

Steve Pancost motioned to adjourn at 8:25 PM. Kathy Schulda seconded the motion.

Warrant	Payee	Description	Paid	Received
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electronic	Wages	Wages	4828.68	
electronic	Wages	Wages	4571.24	
electronic	Salary	Salary	4523.81	
electronic	State Tax Payee	State Tax WH	371.25	
electronic	IRS	Federal Tax WH	1981.94	
electronic	OPERS	Retirement WH	4220.05	
electronic	Village of Hiram	RITA 2nd Quarter	92.70	
electronic	Anthem Blue Cross Blue Shield	July Healthcare Premium	3860.11	
electronic	Frontier	DSL	39.99	
electronic	Ohio Dept. of Job & Family Service	Unemployment	83.12	
10061	Advance Auto Parts	Repairs	52.90	
10062	Centerra Co-op	Fuel	818.15	
10063	Portage County Treasurer	Building Permit	100.00	
10064	Portage County Treasurer	Building Permit	463.50	
10065	Middlefield Bank	Office Expenses	79.52	
10066	Village of Hiram	Water	86.53	
10067	Ohio Edison	402, 180, 149, 936, 910, 162	546.20	
10068	Village of Hiram	Water	36.06	
10069	Ohio Edison	402, 180, 162, 910, 936, 729	300.64	
10070	Verizon	Zoning and Road Supervisor Cell Phone	82.33	
10071	Windstream	Garage Phone	53.08	
10072	Dominion East Ohio Gas	Townhall and Garage	44.00	
10073	Centerra Co-op	Fuel	792.36	
10074	Portage County Treasurer	Storm Water Tax (2 parcels)	18.44	
10075	Roberta Zuver	Cleaning Townhall	40.00	
10076	Thomas Matota	Reimbursement for Garage Expenses	167.44	
10077	Gee-ville Auto Parts	Repairs	62.41	
10078	Mantua Auto Parts	Repairs	39.00	
10079	Municipal Signs	Supplies	125.00	
10080	Momar	Supplies	336.77	
10081	Southeastern Equipment	Repairs	40.44	
10082	Bortnick Tractor Sales	Repairs	481.40	
10083	Industrial Connections	Supplies	100.51	
10084	Powerplan	Repairs	125.30	
10085	Mantua Hardware Lawn & Garden	Supplies	385.93	
10086	Treasurer, State of Ohio	ODOT Manual	24.54	

10087	Gano's Auto Clinic	Repairs	25.00	
10088	void	void	0	
10089	Cerni Motor Sales	Repairs	1478.12	
10090	Hiram Police Department	Township Patrol	873.50	
10091	Carter Lumber	Supplies	8.09	
10092	Employee HC Reimbursement	HC Reimbursement	144.92	
10093	Employee HC Reimbursement	HC Reimbursement	136.23	
10094	Employee HC Reimbursement	HC Reimbursement	78.73	
10095	void	void	0.00	
10096	Marie Stehli, CPA	Consulting	22.00	
10097	Shalersville Asphalt	Material	8296.68	
10098	void	void	0.00	
10099	void	void	0.00	
10100	Village of Hiram	Fuel	123.60	
10101	Hiram Police Department	Township Patrol	2043.00	
10102	void	void	0.00	
10103	A&W Construction	Building Foundation	3000.00	
	Portage County Auditor	License Tax		\$675.56
		Permissive License Tax		\$889.50
		Cents Per Gallon		\$2,719.11
	Zoning Permit	Mylar Signing - Miller		\$25.00
	Zoning Permit	Fence - Property Associates		\$50.00
	Zoning Permit	Deck - Tepe		\$25.00
	Zoning Permit	House - Hoar		\$100.00
	Zoning Permit	Addition - Ober		\$50.00
	Zoning Permit	Fence - Williams		\$50.00
	Zoning Permit	House - Superior Insulation (Bixler)		\$100.00
	Zoning Permit	Accessory Building - Presendorfer		\$50.00
	Zoning Permit	Deck - Gilliam		\$25.00
	Zoning Permit	Addition - LS Architects		\$50.00
	Zoning Permit	Mylar Signing - Southern		\$25.00
	George Firtik	Landscape Trailer		\$125.00
	Portage County Auditor	Local Government HB64		\$518.50
		Local Government		\$2,507.94
	Portage County Auditor	License Tax		\$670.57
		Permissive License Tax		\$831.00
	Portage County Auditor	Cents Per Gallon		\$2,646.49
	Portage County Auditor	Gasoline Excise Tax		\$4,766.68

