

Hiram Township

Hiram Township Trustees Regular Meeting Minutes

June 19, 2018 at 7:00 PM, Hiram Township Townhall

**Present:** Chairman Steve Pancost, Jack Groselle, and Debra Blake

Steve Pancost opened the meeting with the Pledge of Allegiance.

This meeting is being taped to facilitate the written minutes. The tape will be re-used once the minutes are approved.

Jack Groselle motioned to approve the May 15, 2018 minutes with corrections. Debra Blake seconded the motion. Roll call vote was taken. Jack AYE, Steve AYE, Debra AYE.

**Fiscal Officer:**

Diane Rodhe presented the following items:

The electronic version of the Zoning Book has been posted on the Hiram Township website.

We received a notice regarding the closure of Limeridge Road on June 13<sup>th</sup> for power line work.

Diane distributed copies of the Hiram Township Public Records Policy to the Trustees with a review of our responsibilities when a Public Records Request comes in. The township has received two public records requests in the past month.

Village of Hiram added a full eight hours of patrol at no charge with a reserve officer.

Certificate of Liability from Kimble Recycling has arrived for our records.

The salt bid of 600 Tons was placed during the ODOT bidding schedule.

RITA sent a notice of rate increase to 2.25% beginning July 1, 2018.

**Public Comment:**

Tony Badamenti, who is running for Portage County Commissioner came to speak to our group. His platform is based on three items. He is interested in the economics of the county, the opioid crisis, and the financial stewardship and accountability level of the judges and the commissioners.

Rudy Zimmerman, who is planning to move to Hiram Township, inquired about participating on our Zoning Board. After discussion, Mr. Zimmerman was advised to bring it to the board's

attention after he is living in the township. A background check will be required as part of our new policy for township new employees.

Cathie Webb attended the meeting with several concerns. She asked the Trustees what would be done about the condition of Mumford Road? Steve Pancost responded that he attended a county meeting and was informed that the county roads in Hiram Township are in great shape and no improvements are planned. Cathie inquired about the water on Norton Road near her residence that does not drain into the ditch. Trustee Blake and Tom Matota will investigate and respond. Cathie also inquired about the mowing of roadsides in the township. Tom Matota explained that each summer, the road crew gets at least one width mowed around the entire township and then returns as time permits to mow several widths on the ROW. Tom also mentioned that they can only mow until about 11 AM because once it gets hot, the tires will tear up the road surface. Cathie advised the Trustees that she is not happy with the performance of the Road Supervisor.

Danny Aramgasick attended the meeting to alert the Trustees and Road Supervisor about the condition of the bridge on Hankee Road. He is concerned because the bridge is built from stone and is not strong enough for the heavy truck traffic on Hankee Road. Tom Matota responded to Mr. Aramgasick that he is aware of the concern and has requested that the trucks travelling to and from the Bonner property take a different route because the road is posted with a 15 ton limit. Tom also advised that the bridge is inspected by the county.

Tim Kasper reported on the activities of the CEAC. They have planted pasture mix as a barrier, repaired the footbridge, and built two sections of split rail fence. Tim also inquired about the account at Best Buy as he will be purchasing more fence supplies. Diane will ensure that Tim is able make the purchases on the township account. Tim thanked Tom Matota for his support and stated that Tom has been very responsive and helpful in planning for the township park. Tim inquired about the NOPEC Grant money. Diane will follow up on the electronic deposit of the \$1500.00 Grant.

Tim Kasper approached the Board of Trustees with a donation request toward maintenance of the pool in the Village of Hiram. The request was denied.

Steve Pancost offered that he has reminded Amy at Portage County Regional Planning to please work on the grant application for the USDA Grant for our township park building and trails.

Josh Johnston from JWJ Web Design was in attendance to check in with the Trustees. Josh reported that he was able to solve Debra Blake's email problem and he wanted to make sure everyone was happy with the service. Josh has recently added the application of making requests through a service ticket. This allows for timely response and reporting on website activity.

**Fire Report:** Fire Report response time was 6 minutes and 29 seconds with a total of 46 runs including 16 Mutual Aid to other departments. Chief Bill Byers reported that Engine 1 needs generator repair and everything is going very well.

**Old Business:**

Debra Blake has been researching all avenues for getting Zoning signs made. She has not been able to coordinate with any other agencies, therefore, the township is on their own. Diane suggested Municipal Signs. Tom Matota will coordinate with Debra and ODOT for allowable dimensions and order 5 signs from Municipal Signs. Debra will work with her "sign guy" from ODOT to have the signs put up on the state highway entrances to Hiram Township.

Debra Blake received an email with pictures from the Memorial Day parade and she suggested that we all look at the photographer's website where they are posted. Diane suggested that Debra forward the pictures to Josh Johnston for the township website.

The new light pole at 6352 State Route 82 was discussed. Diane will order the light fixture from Ohio Edison. After discussion of what our options are, the following resolution was made.

**Resolution 2018-38:** Debra Blake motioned to purchase a HPS light fixture with an extension arm. The light is to be maintained by Ohio Edison. Steve Pancost seconded the motion. Roll call vote was taken. Pancost AYE, Groselle AYE, Blake AYE.

Comments were very positive on the tree removal at the Hiram Rapids ballfield.

Jack Groselle attended the Portage County Township Association meeting. He reported that we might be receiving more inside millage in the future from the rainy day fund.

**New Business:**

Debra Blake applied for a \$700.00 Grant from the Hiram Beautification Committee to be used for the Hiram Rapids Cemetery.

Jack Groselle motioned to re-appoint BZA Chairman Janet Pancost to a five-year term. Debra Blake seconded the motion. Roll call vote was taken. Pancost Abstain, Groselle AYE, Blake AYE.

Jack Groselle motioned to re-appoint Tim Kasper to the Zoning Board for a five-year term. Debra Blake seconded the motion. Roll call vote was taken. Pancost AYE, Groselle AYE, Blake AYE.

Jack Groselle received a resident inquiry about a tree on a property line. He informed the resident and the board that you can cut the part of the tree that reaches over your property but you cannot cut the tree itself.

### **Zoning:**

Rich Gano visited Mr. Levi Byler regarding the need to apply for a BZA hearing for his floral and home bakery business on Wheeler Rd. Mr. Byler indicated that he would not be applying. Rich contacted Attorney Chris Meduri. The Byler's need to demonstrate that they are raising 51% of the crop on the property. Rich also reported that the property is owned by Levi's brother, Mr. Ben Byler who will be named if the township pursues the violation any further. Jack Groselle suggested that Chris Meduri send a letter to Mr. Ben Byler requesting that documentation be provided for the business being operated on his property. Chris will also need to advise the Byler's about the Ohio Revised Code as it applies to home bakeries.

### **Road Report:**

Tom Matota suggested that the board re-visit the waste oil collection process. Currently, residents can drop off their used oil at the township garage on Ryder Rd. Due to some recent events, Tom is suggesting that we post the following changes on the website. Drop off hours would be from 7 AM to 3 PM Monday through Friday with residents calling ahead for an appointment. This would allow for our road supervisor and employees to be on hand to empty containers when residents arrive.

Tom Matota reported that the tire pick up day was a big success with two dumpsters being filled.

Tom advised the Board that he will be needing a part time employee for chip and seal this year. Jack Groselle approved the plan to find a part time employee. Tom will talk to a possible candidate and present the candidate information for a Resolution before hire.

The road crew has been mowing roadsides and they are ready to do crack sealing as soon as the weather permits. Tom also reported that he attended the Edinburg Auction to purchase the broom tractor but it sold for \$7360.00 which was more than the Trustees had approved. Mr. Pete Grava purchased the broom tractor. Mr. Grava has since changed his mind and is open to selling it to the township.

**Resolution 2018-39:** Jack Groselle motioned to allow Tom Matota to make an offer to Mr. Grava for the broom tractor for \$7360.00. Debra Blake seconded the motion. Roll call vote was taken. Pancost AYE, Groselle AYE, Blake AYE.

Tom Matota completed the application and received certificates from the Ohio Department of Commerce for Anchor Moore and Riverside cemeteries.

Jack Groselle motioned to pay the bills at 8:42 PM. Debra Blake seconded the motion. Roll call vote was taken. Pancost AYE, Groselle AYE, Blake AYE.

Jack Groselle motioned to go into Executive Session to discuss legal matters at 8:42 PM. Debra Blake seconded the motion. Roll call vote was taken. Pancost AYE, Groselle AYE, Blake AYE.

Jack Groselle motioned to come out of Executive Session at 9:00 PM. Debra Blake seconded the motion. Roll call vote was taken. Pancost AYE, Groselle AYE, Blake AYE.

Jack Groselle motioned to send BZA applicants to Attorney Chris Meduri in the event that they are applying for a variance after the fact instead of in advance. Debra Blake seconded the motion. Roll call vote was taken. Pancost AYE, Groselle, AYE, Blake AYE.

Janet Pancost, Chairman Board of Zoning Appeals would like to make an apology to the Board of Trustees for her comments at the May 15<sup>th</sup> meeting. Janet remarked that she was disappointed in the Board's decision to allow a second hearing without fees in the Weigel application. Upon further investigation, Janet now believes that the Board was provided with information that suggested good reason to allow a second hearing and she would like to formally offer her apology.

Meeting adjourned at 9:00 PM.

**6/19/2018 Meeting Payments and Receipts**

Warrant	Payee	Description	Paid	Received
electronic	Wages	Wages	3,892.58	
electronic	Wages	Wages	5,500.87	
electronic	Salary	Salary	4,754.04	
electronic	Wages	Wages	4,980.08	
electronic	OPERS	WH April	4,303.73	
electronic	OPERS	WH May	4,193.35	
electronic	IRS	WH May	1,476.63	
electronic	State of Ohio	WH May	339.98	
electronic	Village of Hiram	RITA WH 1st Quarter	114.97	
electronic	Bureau of Workers Compensation	BWC	299.72	
electronic	Anthem	HC Insurance June	5,285.79	
electronic	Anthem	HC Insurance July	5,285.79	
electronic	Frontier	DSL -June	46.98	
10428	Hal Stamm	Drawings	3,000.00	
10429	Village of Hiram	Water Bill	15.03	
10430	Verizon Wireless	Zoning & Road Supervisor Cell Phone	85.16	
10431	Dominion East Ohio Gas	Townhall & Road Garage Natural Gas	122.00	
10432	Centerra Co-op	Supplies	54.60	
10433	Kepich Ford	Repairs	166.16	
10434	Oscar Brugman Sand & Gravel	Materials	227.19	
10435	Mantua Hardware Lawn & Garden	Supplies	48.92	
10436	Carter Lumber	Supplies	228.62	
10437	Gee-ville Auto Parts	Repairs	25.00	
10438	Municipal Signs	Truck Decal	75.00	
10439	Harrison Machine & Plastic Corp	Repairs	49.98	
10440	Village of Hiram	3rd Quarter Fire	26,747.80	
		3rd Quarter EMS	42,538.50	
10441	Ohio Edison	Accounts 402, 180, 821, 162, 910, 936, 149, 729	339.91	
10442	Industrial Connection	Supplies	63.93	
10443	Power Tool & Supply	Supplies	33.35	
10444	Shalersville Asphalt Company	Unscreened Berm Material	3,290.00	
electronic	Treasurer of State	3rd Quarter UAN Fees	612.00	
10445	void	void	0.00	
10446	Mars Electric	Supplies	89.24	
10447	Centerra Co-op	Pasture Mix	166.63	
10448	void	void	0.00	
10449	Tim Kasper	CEAC Bridge Repair	23.74	
10450	Hiram Police Department	Township Patrol	2,048.80	
10451	void	void	0.00	
10452	Middlefield Farm & Garden	Repairs	98.42	
10453	Gatehouse Media	BZA Advertising	10.55	
10454	Tom Matota	Reimbursement for Water & Tools	26.73	
10455	Weaver's Tree Service	Tree removal	925.00	
10456	Portage County Township Assoc	Annual Membership Fee	184.00	
10457	Middlefield Bank	VISA - BZA Certified Mail	107.20	
10458	Village of Hiram	Fuel	112.44	
10459	Charles Auto Family	Repairs	155.42	
10460	HC Reimbursement	HC Reimbursement	115.19	
10461	Portage County Treasurer	Storm Water Tax Norton & St Rt 82	18.22	
	Portage County Auditor	Local Governmen HB		518.34
		Local Governmen		2,588.87
	Zoning Fee	House Permit - Auble		100.00
	Zoning Fee	Deck Permit - Stemen		25.00
	Zoning Fee	Mylar Signing - McGuire		25.00
	Zoning Fee	House Permit - Battaglia Contrsuction		100.00
	Cemetery Fee	Riverside Cemetery gravesite prep		90.00
	Middlefidle Bank	Interest		1,106.24
	Portage County Auditor	May License Tax Excess		229.88