

Hiram Township

Hiram Township Trustees Regular Meeting Minutes

November 20, 2018 at 7:00 PM, Hiram Township Townhall

Present: Chairman Steve Pancost, Jack Groselle, and Debra Blake

Steve Pancost opened the meeting with the Pledge of Allegiance.

This meeting is being taped to facilitate the written minutes. The tape will be re-used once the minutes are approved.

Jack Groselle motioned to approve the October 16, 2018 minutes. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Jack AYE, Debra AYE.

Fiscal Officer:

Diane Rodhe presented the following items:

The Grant Agreement document for the 2018 NOPEC Energized Community Grant Program for \$7516.00 was presented to be signed by Steve Pancost and Jack Groselle.

Diane has signed the Purchase Order from Verizon Wireless for Tom Matota's upgraded cell phone.

The upcoming audit for 2017-2022 is out for IPA bidding. Hiram has been grouped with Portage County Health District, TEMS Joint Ambulance District, and the Village of Garrettsville. The four firms that are bidding include Charles E. Harris, BHM, Alger, and Perry. Hiram Township will award 3 points to Charles E. Harris. Jack Groselle suggested that Diane contact the other entities to discuss rating Charles E. Harris.

Resolution 2018-56: Jack Groselle motioned to approve Charles E. Harris to complete the 2018 Hinkle Notes. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Jack AYE, Debra AYE. Diane will contact Charles E. Harris.

Resolution 2018- 57: Jack Groselle motioned to approve the Ohio Edison quote of \$1471.58 for the purchase and installation of a cobra extension arm and light for the pole at the 6352 State Route 82 entrance driveway. The continued cost per will be \$10.47 per month. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Jack AYE, Debra AYE.

Resolution 2018-58: Jack Groselle motioned to pay the 2019 BWC premium in December of 2018 and receive the 2% discount. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Jack AYE, Debra AYE.

Jack Groselle motioned to approve the fifty-dollar donation to the Hiram Fire Association for the Community Halloween Party. Debra Blake seconded the motion.

Resolution 2018-59: Jack Groselle motioned to approve the registration and travel expense for Diane Rodhe to attend the UAN End of Year Training on December 7th and the 2019 Ohio Township Conference in Columbus. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Jack AYE, Debra AYE.

The End of Year meeting was discussed. It was agreed that the Regular Trustee Meeting scheduled for December 18th would serve as our End of Year Meeting. Diane will advertise.

Public Comment: The Trustees received a request for a copy of the Hiram Township Comprehensive Plan from the Portage County League of Women Voters.

Fire Report: The October average response time was 5 minutes and 21 seconds. Mutual Aid was given 14 times and received 1 time.

Old Business:

Hal Stamm provided an update on the proposed new building septic system. Hal advised the Trustees about the OhioEPA requirements. The township will need to submit a proposal and contract agreement with one of several POTW firms for pick up, hauling, and disposal of waste from pumping the tanks. Hal has reached out to two of the firms and he has not received any response from them. Hal requested that Diane reach out to the two firms mentioned to encourage a response (see OhioEPA document attached).

Debra Blake gave a report from the Hiram Village Council Meeting. The benefit to raise money for the Hiram Police K9 Unit sold 552 meals. The contract for Hiram Police and Fire Dispatch has been renewed.

Debra Blake and Jack Groselle attended the Portage County Township Association Meeting.

Tom Matota measured the 800 foot distance from State Route 82 to the south on the 6352 State Route 82 property. 800 feet is south of the salt shed. Steve Pancost will discuss the Deed Restrictions with Attorney Chris Meduri because the proposed township building must be visible from the road and 800 feet is down the hill and not visible.

Regarding the portable building at 6352 State Route 82, Steve Pancost reported that Hiram could purchase a building permit for 211.00 if we hire a construction manager, and receive a Hiram Zoning Permit.

Tom Matota followed up on the unreported septic system on Alpha Rd. He was told that the system was installed without a permit because the Portage County Health Department allowed it to happen before the paperwork was complete. The permits are supposed to be forthcoming.

New Business:

Debra Blake and Jack Groselle reported that Denise Smith was the featured speaker at the PCTA Meeting and she encouraged all of the townships to include all members of the township boards (including Zoning and BZA) to read and acknowledge the Employee Handbook. Diane has requested that Eric Hankinson have all zoning related board members sign the acknowledgement.

Don Johnson, Kimble Company contacted all three trustees to notify them of Village of Hiram Solicitor, Tom Reitz protesting the trash agreement with Hiram College. The college employs a third Party company to manage their trash contract. Per Mr. Johnson, the dispute will not affect the township in any way.

The Ohio Township Association sent ballots for the 2019 OTA Board Members.

Dominion Energy is hosting a breakfast in Warren for Damage Prevention Education.

Steve Pancost presented the report from Northeast Ohio Four County Regional Planning & Development Organization.

A Schustrich Road resident expressed concern about heavy cement trucks travelling too fast on the road. The road has a 50 mph speed limit.

An Allyn Road resident requested a "Deer Crossing" sign in the block of 5900-6100. Debra Blake will contact ODOT to find out if there are active reports of deer deaths on this stretch of road.

Zoning:

Rich Gano reported seven permits issued for \$800.00 since he last attended.

The Zoning Board has not met since October to re-visit the language of the current Zoning Book.

Resolution 2018-60: By request of the BZA, Jack Groselle motioned to double the amount of the permit application fee when a resident applies for the permit after construction has begun. Eric Hankinson will need to update the Zoning Fee Schedule to reflect the change.

Rich Gano discussed the topic of Agra-tourism and how this could affect the current zoning. There has been increased activity around the state with private facility barns hosting commercial events.

Gary Bott suggested that ingress and egress for emergency vehicles be considered when the road crew is installing driveway culverts. Tom Matota stated that he installs what the resident asks for and does not try to influence them for a larger culvert.

Rich mentioned that Attorney Chris Meduri would like to have both Rich Gano and Gary Bott sign the waiver of service of summons for the Lauren Ruth Moore Copeland notice of lawsuit.

Road Report:

Tom Matota inquired about a Purchase Order for Gledhill but after discussion, the purchase will not exceed 3000.00.

Tom anticipates that the new pickup truck should arrive in December.

Tom Matota went to Bonner’s business to discuss the heavy trucks travelling Hankee and Schustrich Road. He attempted to lay out the future of the road being closed once the Hankee Road bridge is weakened and closed. Tom suggested that the trucks begin to travel a different route now instead of waiting for the bridge to be closed. He did not receive cooperation regarding either Hankee or Schustrich Roads.

Resolution 2018-61: Jack Groselle motioned to sell the current pickup truck at the Edinburg Auction. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Jack AYE, Debra AYE.

Resolution 2018-62: Debra Blake motioned to allow Tom Matota to cash out 120 hours of 2018 PTO hours in December. Jack Groselle seconded the motion. Roll call vote was taken. Steve AYE, Jack AYE, Debra AYE.

Jack Groselle motioned to pay the bills at 8:20 PM. Debra Blake seconded the motion. Roll call vote was taken. Pancost AYE, Groselle AYE, Blake AYE.

11/20/2018 Meeting Payments and Receipts				
Warrant	Payee	Description	Paid	Received
electronic	Wages	Wages	3517.51	
electronic	Salary	Salary	4604.02	
electronic	Wages	Wages	3836.52	
electronic	Wages	Wages	3981.60	
electronic	OPERS	WH Oct	3559.59	
electronic	IRS	WH Oct	1191.57	
electronic	State of Ohio	WH Oct	231.01	
electronic	Village of Hiram	RITA Tax	104.87	
electronic	Bureau of Workers Compensation	BWC	301.08	

electronic	Anthem Blue Cross Blue Shield	Healthcare	3472.11	
electronic	Frontier	DSL	48.98	
10624	Hiram Fire Association	Halloween Party Donation	50.00	
10625	Village of Hiram	Water	15.03	
10626	Ohio Edison	402, 180, 821, 910, 162, 936, 729, 149,	594.84	
10627	Verion Wireless	Zoning & Road Supervisor Cell	82.67	
10628	Dominion East Ohio	Natural Gas Townhall, Road Garage	118.00	
10629	Robrta Zuver	Cleaning Townhall	40.00	
10630	Centerra	Fuel	1071.68	
10631	Hiram Police Dept.	Township Patrol	2048.25	
10632	McMaster-Carr	Supplies	33.24	
10633	Treasurer of State	IPA Audit Prep	41.00	
10634	Village of Hiram	4th Quarter Fire	26747.80	
		4th Quarter EMS	42538.50	
10635	Geo Shack	Equipment	700.00	
10636	Cope Farm Equipment	Repairs	77.09	
10637	Stamm Contracting	Materials	74.40	
10638	Carter Lumber	Supplies	13.29	
10639	Quick Service Welding	Repairs	9.00	
10640	Gee-ville Auto Parts	Repairs	25.99	
10641	Mantua Hardware	Supplies	133.20	
10642	Oscar Brugmann Sand	Materials	194.58	
10643	Municipal Signs	Supplies	65.40	
10644	Middlefield Bank	OTA Conference Registration	105.00	
10645	Cuyahoga Asphalt	Materials	369.35	
10646	Morton Salt	Road Salt	20687.60	
	Portage County Auditor	Local Governmen HB		518.54
		Local Government		2,326.54
	Portage County Auditor	License Tax		562.22
		Permissive Tax		678.00
	Middlefield Bank	Interest		1,275.21

	State of Ohio	Division of Liquor Control		28.00
	Ohio CAT	Refund		61.64
	Portage County Auditor	Local Government HB		518.54