

Hiram Township

Regular Meeting Minutes February 7, 2012

Present: Steve Pancost, Kathy Schulda, Jack Groselle

Chairman Groselle opened the meeting with the Pledge of Allegiance and the reading of the January 17, 2012 minutes. Steve Pancost motioned to approve the minutes as read. Kathy Schulda seconded the motion. Roll call vote: Groselle, AYE, Pancost AYE, Schulda AYE.

Fiscal Officer Report: Diane Rodhe reports on the open Zoning Inspector position. The Trustees have received ten applications for Zoning Inspector and one application for Alternate Zoning Board Member. Diane Rodhe submitted the Township Annual Appropriations Resolution to be reviewed by the Trustees. The resolution will need to be approved and signed at the February 20, 2012 meeting. Diane also stated that the Trustees will have an opportunity to invest five percent of the General Fund Balance to the Money Market account in March.

Kathy Schulda motioned to invest five percent from the General Fund to the Money Market Account in March. Steve Pancost seconds the motion. Roll Call Vote: Groselle AYE, Pancost AYE, Schulda AYE.

Announcements: None

Fire Report: Fire Chief Bill Byers reports that operations are going smoothly and Squad One is back from maintenance repairs needing a few minor adjustments to the doors. Kathy Schulda inquired about the five percent decrease in the fire department budget. Bill Byers stated that all Village of Hiram employees received a three percent raise and a CPA firm will be doing an audit on an individual basis.

Old Business: Kathy Schulda reports that Judge Enlow has signed search warrants for 12877 Thrasher Road and 12955 Thrasher Road. Kathy has distributed the search warrants to the Health Department, the Building Department, and the Fire Department. Each department has seven days to complete the search and respond.

Kathy Schulda reports that according to the Portage County Court, the Village of Hiram needs to consider the township garage as part of the township based on the historical records. Tom Matota asked Ms. Schulda to find out if the Hiram town hall can be used as the principle place of business.

Kathy Schulda reports that the Board of Zoning Appeals needs to have the member contact list updated and posted on the website.

Zoning Board Memberships were reviewed. Steve Pancost motioned to accept Norm Webb for another term. Kathy Schulda seconded the motion. Roll Call Vote: Groselle AYE, Pancost AYE, Schulda AYE. Kathy Schulda motioned to accept Martin Moleski as Alternate to the Zoning Board. Steve Pancost seconded the motion. Roll Call Vote: Groselle AYE, Pancost AYE, Schulda AYE. The members of the Zoning Board of Appeals are still being contacted regarding the current term.

Chairman Groselle reports that the Bike/HikeTrail is being discussed as a concept at this time and no action has been taken.

Chairman Groselle noted that the test holes on Vaughn Road have sunken after CTL Engineering completed their work. Tom Matota expressed his concern about the stone culvert located just south of State Route 82 on Vaughn Road. The culvert may be compromised under the weight of heavy drilling equipment.

New Business: Steve Pancost announced a meeting for discussion on the Joint Economic Development District to be held at the Garrettsville Village Hall on February 15, 2012.

Kathy Schulda announced a meeting on March 31, 2012 hosted by Nelson Township. A Zoning Book Writer will be giving a presentation. Ms. Schulda suggested that Hiram’s new Zoning Inspector, Zoning Board members, and members of the Board of Zoning Appeals attend the informational meeting. The cost is one hundred dollars per township. Diane Rodhe will send out invitations.

Chairman Groselle announced the Portage County Health Department report as available for review if anyone is interested.

Zoning Report: None

Road Department Report: Tom Matota reports that State Route 700 now has a sign to announce the entrance to Hiram Township. The tree trimmings and wood have been removed from the Rapids Road Cemetery. Mr. Matota would like to start getting prices and/or bids for #8 slag and liquid asphalt. The purchase agreement for road salt is three hundred tons and we will pay a penalty if we do not purchase all of it. The roads that are planned for chip and seal in 2012 are Wheeler, Udall, Norton, and Winchell. Crack Filling is planned for Rolling Meadows and Hidden Hills. It has been suggested that this information be added to the website. Diane Rodhe will forward to Eric Hankinson. The Township Garage office has been painted.

Kathy Schulda motioned to pay the bills. Steve Pancost seconded the motion. Roll call vote: Groselle AYE, Pancost AYE, Schulda AYE. The following bills were paid:

2012-2-7 Meeting Payments			
electronic	OPERS	Employer's Contribution	2931.87
electronic	OPERS	Employee's Contribution	2094.21
electronic	IRS	Jan Withholding Tax	1821.22
7712	Groselle	Salary	848.85
7713	Pancost	Salary	848.85
7714	Schulda	Salary	848.85
7715	Rodhe	Salary	1485.45
electronic	Matota	Wages	2008.14
electronic	Firtik	Wages	1231.33
electronic	Roosa	Wages	1267.72

electronic	Bello	Wages	1084.32
7716	Village of Hiram	Water	24.09
7717	Frontier	DSL, Phone	224.57
7718	Ohio Edison	Electric	407.96
7719	Sprint	Phone	39.32
7720	Morton Salt	Material	4107.53
7721	Anthem Life	Life Insurance Premium	326.66
7722	Zuver	Townhall Cleaning	20.00
7723	Matota	Abstracts	34.00
7724	Village of Hiram	Fuel	337.23
7725	Cross Truck	Repairs	14.14
7726	Wise Chevrolet	Repairs	294.44
7727	Airgas	Supplies	118.61
7728	Garrettsville Hardware	Supplies	218.13
7729	Geeville Auto	Repairs	145.53
7730	East Manufacturing	Repairs	48.00
7731	Windstream	Phone	104.55
7732	Bello	Wages	1756.26
7733	State of Ohio Income Tax	Jan Withholding Tax	615.98
	Total		25,307.81

Kathy Schulda motioned to move into Executive Session to discuss personnel issues. Steve Pancost seconds the motion. Roll call vote: Groselle AYE, Pancost AYE, Schulda AYE.

Executive Session begins at 8:17 pm. Steve Pancost motions to move out of Executive Session and Kathy Schulda seconds the motion. Roll call vote: Groselle AYE, Pancost AYE, Schulda AYE. Executive Session ends at 9:16 pm.

Kathy Schulda motions to pay Donald Bello one lump sum of vacation and sick pay effective February 1, 2012. Steve Pancost seconds the motion. Roll Call Vote: Groselle AYE, Pancost AYE, Schulda AYE.

Adjourn: Chairman Groselle adjourned the meeting.