

Hiram Township

Regular Meeting Minutes February 21, 2012

Present: Chairman Groselle, Steve Pancost, Kathy Schulda

Chairman Groselle opened the meeting with the Pledge of Allegiance and the reading of the February 7, 2012 minutes. Kathy Schulda motioned to approve the minutes as read. Steve Pancost seconded the motion.

Fiscal Officer Report: Diane Rodhe reported on the communication from Fran Teresi of Garrettsville Village Council. Hiram Township is now receiving email notifications of well drilling applications and/or permits issued from Keith Sadler of Concerned Citizens of Portage County.

Announcements: Dave Auble of Ohio Health Benefits LLC presented information on the process required to change the Healthcare Provider. Kathy Schulda motioned to start the process of enabling Dave Auble to represent Hiram Township as our Agent of Record. Steve Pancost seconded the motion. Roll Call Vote: Groselle AYE, Pancost AYE, Schulda AYE.

Resolution #2012-5 to enable Dave Auble of Ohio Health Benefits to act as agent of record for Hiram Township Trustees has passed.

Monsanto representative Megann was recognized. On behalf of the Monsanto Fund, Jack Groselle is receiving an of \$2500.00 as the winner of the Monsanto Fund's America's Farmers Grow Communities. Under this program, eligible farmers in 1,245 counties across 39 states could enter to win a \$2500 donation for a local nonprofit organization of their choice. Jack Groselle designated Hiram Fire Department as the recipient of the \$2500 and a check was presented to Hiram's Assistant Fire Chief Mark Kozak.

Scott Walter of J&J Refuse was recognized. Mr. Walter announced a name change from J&J to Kimble and he explained the opportunities that will be available to Hiram Township residents in the future regarding trash collection service and recycling. If Senate Bill 290 passes, both Hiram Township and Hiram Village could be in a position to bid for recycling service and Kimble is prepared to accept bids if this becomes necessary in the future.

Fire Report: Hiram Fire Assistant Chief Mark Kozak reports an average response time of 5.44 seconds for township service in the month of January. Mark Kozak provided correct email addresses to be posted on the township website.

Old Business: Hiram Township has received notification from the Hiram Fire Department, the Portage County Building Department, and the Portage County Combined General Health District that the properties at 12877 Thrasher Road and 12955 Thrasher Road are hazardous and should be raised or burned. A letter is required from Hiram Township to request a Title Search for the current owner of each property in order to obtain contact information. Kathy Schulda motioned to hire a title company

to search the name and address for the owners of 12877 Thrasher Road and 12955 Thrasher Road. Steve Pancost seconded the motion. Roll Call Vote: Groselle AYE, Pancost AYE, Schulda AYE.

Steve Pancost reports that he met with John Ziska, Freedom Township Trustee and Tom Matota to discuss Hankee Road.

Steve Pancost mentioned that the wood from the Hiram Rapids Cemetery tree is being stored at the township garage and it is in the way of operations. Steve Pancost motioned to allow the township road crew to dispose of the wood at their discretion. Chairman Groselle seconded the motion. Roll Call Vote: Groselle AYE, Pancost AYE, Schulda NAYE.

Kathy Schulda recommended that special meetings like scheduled Executive Sessions should be posted on the township website. Diane Rodhe will notify Eric Hankinson when a meeting Notice is going to appear in the newspaper so it can be posted on the website. Kathy would also like to have new pictures of township buildings appear on the website banner. Diane Rodhe will notify Eric Hankinson.

The trustees reviewed the list of members for the Zoning Board and the Board of Zoning Appeals. For the Board of Zoning Appeals, Kathy Schulda motioned to accept Betty Gualteri for another term. Steve Pancost seconded the motion. Roll Call Vote: Groselle AYE, Pancost AYE, Schulda AYE. For the Zoning Board, Steve Pancost motioned to accept Clyde Faust for another term. Kathy Schulda seconded the motion. Roll Call Vote: Groselle AYE, Pancost AYE, Schulda AYE. Chairman Groselle stated that Mark Jackacki was interested in another term. There was no motion to accept Mr. Jackacki. The position of Zoning Board Alternate remained open. Steve Pancost motioned to accept Tim Kasper as the Alternate. Kathy Schulda seconded the motion. Roll Call Vote: Groselle AYE, Pancost AYE, Schulda AYE.

New Business: Steve Pancost attended the Regional Planning meeting where it was announced that there will be no charge backs from the Health Department for 2012, and there are enough hours available to create an interactive website where Zoning information can be obtained by residents. Steve Pancost motioned to allow the interactive website to be created for Hiram Township. Kathy Schulda seconded the motion. Roll Call Vote: Groselle AYE, Pancost AYE, Schulda AYE.

Kathy Schulda received an email from Portage County Recycling asking if Hiram Township is interested in a clean-up day. Bill Steiner will be setting up regional drop-off areas around the county and would appreciate the support of the townships. Steve Pancost suggested that the information should be published in the Weekly Villager, the Journal, and the township website. Tom Matota announced that there are no plans for a tire pick up this year in the township.

Chairman Groselle announced the Akron Metropolitan Area Transportation Study.

Kathy Schulda motioned to have a portable toilet placed at the Hiram R.C.C.A. on May 1, 2012. Steve Pancost seconded the motion. Roll Call Vote: Groselle AYE, Pancost AYE, Schulda AYE.

Zoning Report: None

Road Department Report: Kathy Schulda motioned to have a Public Notice in the Weekly Villager, the Journal and the township website requesting the removal of winter wreaths and decorations from the gravesites at Hiram Rapids and Riverside Cemeteries by April 1, 2012. Steve Pancost seconded the motion. Roll Call Vote: Groselle AYE, Pancost AYE, Schulda AYE.

Tom Matota suggested removing the overgrown rhododendron at Hiram Rapids cemetery. All agreed. Mr. Matota stated the cost for chip and seal will not exceed \$25,000.00, therefore, bids will not be needed for #8 slag. Liquid materials could exceed \$25,000.00 so bids will go out after the 1st meeting in March. Mr. Matota stated all of the 300 tons of salt will be ordered so the township will not have a penalty.

Steve Pancost motioned to pay the bills. Kathy Schulda seconded the motion. Roll call vote: Groselle AYE, Pancost AYE, Schulda AYE. The following bills were paid:

2012-2-21 Meeting Payments			
electronic	OPERS	Employer's Contribution	2743.58
electronic	OPERS	Employee's Contribution	1959.71
electronic	OPERS	Employer's Contribution	142.88
electronic	OPERS	Employee's Contribution	94.32
electronic	OPERS	Employer's Contribution	132.04
electronic	OPERS	Employee's Contribution	94.32
electronic	Matota	Wages	1957.07
electronic	Firtik	Wages	1145.56
electronic	Roosa	Wages	1342.89
electronic	Bello	Wages	677.59
7734	Donna Maynard	Wages	97.76
7735	Doug Brewer	Consultation	475.00
7736	Blue Ryu Media LLC	Website Maintenance	360.00
7737	Carter Lumber	Supplies	197.59
7738	Central Allied Enterprise	Cold Mix	240.00
7739	Void	Void	0.00
7740	Void	Void	0.00
7741	The Rehab Center	Uniforms	501.82
7742	Void	Void	0.00
7743	Village of Hiram	Fuel	372.44
7744	Frontier	DSL Jan - Feb	115.44
7745	Ohio Edison	Electric Feb	411.61
7746	Dominion East Ohio Gas	Natural Gas Ryder/Garfield	154.00
7747	Western Reserve Farm Co-op	Fuel	3131.51
7748	Kepich Ford	Repairs	28.98
7749	Cleveland Plumbing Supply Co	Faucet & Repairs	123.11
7750	Escott & Co	2011 W-2 Preparation	125.00

7751	Crosby-Mook Office Equipment	Copy Machine Maintenance	68.00
7752	The Weekly Villager	Legal Notices	98.00
7753	Record Publishing Co	Legal Notices	46.95
7754	Scot A. Stevenson Co. LLC	2011 Jan-Sept Invoice Pmt	30862.50
7755	Vicki A. Kline, Portage Cty Treasurer	Storm Water Tax 3 parcels	55.35
7756	Roberta Zuver	Townhall Cleaning Jan/Feb	40.00
	Total		47795.02

Steve Pancost motioned to move into Executive Session to discuss personnel issues. Kathy Schulda seconded the motion. Roll call vote: Groselle AYE, Pancost AYE, Schulda AYE.

Executive Session begins at 8:30 pm. Kathy Schulda motions to move out of Executive Session and Steve Pancost seconds the motion. Roll call vote: Groselle AYE, Pancost AYE, Schulda AYE. Executive Session ends at 9:34 pm.

Kathy Schulda motioned to create a job classification for a part-time position on the Hiram Township Road Crew. The position will include fourteen hundred and ninety-nine hours over a twelve month period with no single week to exceed thirty-nine hours. No medical, dental, vision, or life insurance benefits will be provided. There will be no holiday or overtime pay. Vacation and Sick Days will be prorated based on years of service and hours worked. The position will include OPERS retirement contributions and the Bureau of Workers' Compensation. Steve Pancost seconded the motion. Roll Call Vote: Groselle AYE, Pancost AYE, Schulda AYE.

Kathy Schulda motioned to adjust the salary for the position of Hiram Township Zoning Inspector to five hundred dollars monthly with a period of ninety days probation. The position will include OPERS retirement contributions and the Bureau of Workers' Compensation. No further benefits will be provided. Roll Call Vote: Groselle AYE, Pancost AYE, Schulda AYE.

Kathy Schulda motioned to create a Hiram Township Zoning Inspector Job Description using the Ravenna Township Zoning Inspector job description as a model. Steve Pancost seconded the motion. Roll Call Vote: Groselle AYE, Pancost AYE, Schulda AYE.

Adjourn: Chairman Groselle adjourned the meeting without a motion.