

Hiram Township

Regular Hiram Township Trustees Meeting Minutes

September 2, 2014 at 7:00 PM at the Hiram Township Hall

**Present:** Chairman Steve Pancost, Kathy Schulda and Jack Groselle

Chairman Pancost opened the meeting with the Pledge of Allegiance.

This meeting is being taped to facilitate the written minutes. Once the minutes are approved, the tape will be reused.

The minutes for the August 19, 2014 meeting were read. Kathy Schulda motioned to approve the minutes with corrections and Jack Groselle seconded the motion. A roll call vote was taken. Steve AYE, Kathy AYE and Jack AYE. The motion was approved.

**Fiscal Officer:** Fiscal Officer, Diane Rodhe presented the Official Certificate of Estimated Resources as approved by the Office of the Budget Commission for the year 2015.

Diane presented the Inventory of the Township Lock Box at Middlefield Bank. Diane will work with Josh Johnson to have historical financial record DVD's consolidated and 2 copies will continue to be stored in the lock box.

A copy of JWJ Web Design was distributed to the Trustees as a reference to the Township Domain name and other relevant website information.

The Memorandum of Understanding Regarding Contributions towards the Hiram Siren was presented for approval but requires editing before it can be signed by the Trustees.

**Public Comment:**

David Brode introduced himself as a candidate for Portage County Juvenile Probate Judge. He spoke about his background and asked for support of his candidacy.

Tim Kasper reported on CEAC. He met with Christine Craycroft, Portage County Parks Director with regards to naming the trail system in the township. The meeting for Headwaters Trail was cancelled. There will be an event on September 21<sup>st</sup> from 2-4 pm behind the Hiram Christian Church. Tim will be meeting with Diane and Josh to have CEAC information posted on the Township website. Kathy Schulda questioned the payment of 150.00 each to Tim Kasper and Tom Franek. Tim explained that the grant was written to include the 150.00 payment. Payment was approved.

**Old Business:**

Zoning Board members were reviewed. Jack Groselle motioned to re-appoint Roger Monroe for a 5 year term. Kathy Schulda seconded the motion. Roll call vote was taken. Steve AYE, Kathy AYE, Jack AYE.

Zoning Expiration Dates: Clyde Faust 7/31/16, Norm Webb 7/31/17, Roger Monroe 7/31/19, Tim Kasper 7/31/18, Jim Pochedly 7/31/15, Don Prall (Alt) 7/31/14

BZA Board members were reviewed. Jack Groselle motioned to re-appoint Stan Fischer for another term. Kathy Schulda seconded the motion. Roll call vote was taken. Steve AYE, Kathy AYE, Jack AYE. Jack will be confirming Ron Thompson as Alternate.

BZA Expiration Dates: Stan Fischer 7/31/19, Tom Franek 7/31/16, Bette Gualtieri 7/31/17, Ron Thompson (Alt), Janet Pancost 7/31/18, Joe Phillips 7/31/15.

Kathy Schulda requested that Diane advertise for a Zoning and BZA Secretary on the website and in the Villager.

Rich Gano checked the Ohio Revised Code regarding the required distance between a dwelling and a storage tank. The required distance is 150 feet. Kathy Schulda is checking with the Ohio Revised Code on the distance required between a township park and a shooting range.

The Trustees and Rich Gano have been invited to visit the Kosher property along with the Fire, Health, and Building Departments on one of the following dates: 9/9, 9/16, 9/18. Residents have been calling to express their concerns regarding the repairs and the upcoming hearing.

Jack Groselle inquired about the possible reduction in utility rates through NOPEC. Diane will call to follow up with NOPEC.

Jack Groselle will be attending the Solid Waste Management meeting on Friday at 1 pm. Kathy Schulda asked Jack to ask who will be replacing the \$42,000 that has been spent already.

Jack Groselle suggested that Jim Zella could do a drawing for the new salt shed. Kathy and Steve agreed to have Jim proceed. Tom Matota stated that the walls need to be high enough to prevent salt from spilling over the sides. Jack will invite Jim to the next meeting.

Tom Matota has contacted CYC for land clearing and grinding of brush and debris for the new property. Bids will be taken from CYC, H&H Logging, and Weaver Tree Service. All agree that having the brush pushed into a pile is not acceptable.

Kathy Schulda asked Diane if more assistance was needed on the audit corrections, etc. Diane responded "not at this time, but maybe in the next few months".

James Holmes sent an email to the Trustees regarding the meeting on August 19<sup>th</sup>. Mr. Holmes expressed concern about the lack of organization while residents discussed their concerns regarding Paul Shaughnessy's dog training operation. Steve Pancost and Kathy Schulda responded to Mr. Holmes.

Kathy Schulda has followed up with the State Auditor regarding the 2012/2013 Audit. The Auditor and Diane will be tracking additional costs that have been incurred. There are no further action items from the Auditor at this time. Kathy presented the list of audit findings to Steve and Jack.

The salt bid of 108.00/Ton has not been accepted. Tom Matota participated in the state wide conference call. Our second bid of 200 Tons, reduced from 400 Tons still stands until further notice.

Kathy Schulda reported that Tom Matota alerted her to a Road Levy that should have been placed on the November 2014 Ballot. Kathy has contacted the Board of Elections and the Levy can be placed on the May Ballot. A letter will be coming from the county when we need to submit the levy for the ballot.

**New Business:** None

**Zoning Report:** None

**Fire Report:** None

**Road Report:** All items have been discussed within Old Business.

Jack Groselle motioned to pay the bills at 8:10 pm. Kathy Schulda seconded the motion. Roll call vote was taken. Steve AYE, Kathy AYE, Jack AYE.

Kathy Schulda motioned to go into Executive Session at 8:10 pm to discuss Contract Negotiations. Jack Groselle seconded the motion. Roll call vote was taken. Steve AYE, Kathy AYE, Jack AYE.

Jack Groselle motioned to move out of Executive Session at 8:20 pm. Kathy Schulda seconded the motion. Roll call vote was taken. Steve AYE, Kathy AYE, Jack AYE.

Jack Groselle motioned to accept the Resolution for the Agreement Memorializing an Alternate Income Tax Arrangement between Hiram Township and The Village of Hiram beginning with the year 2011 through 2014 and all years going forward. Kathy Schulda seconded the motion. Roll call vote was taken. Steve AYE, Kathy AYE, Jack AYE.

Warrant	Payee	Description	Paid	Received
electronic	IRS	Federal Withholding	\$2,369.95	
8826	void			
8827	OPERS	Retirement Contribution	\$4,968.59	
8828	Ohio Dept of Taxation	State Withholding	\$491.31	
8829	Russell Standard Corp	Materials	\$19,649.88	
8830	The Weekly Villager	Advertising	\$58.50	
8831	Allied Corporation	Materials	\$1,305.40	
8832	Mark Finamore	Legal Fees	\$625.00	
8833	Arms Trucking	Materials	\$2,379.73	
8834	Oscar Brugmann	Materials	\$202.02	
8835	Tom Matota	Umbrella	\$119.86	
8836	Village of Hiram	Fuel	\$525.65	
8837	Power Plan	Repairs	\$526.83	
8838	Ohio Edison	Townhall and Street Lights	\$378.15	
8839	Windstream	Telephone	\$55.86	

8840	Roberta Zuver	Cleaning	\$40.00	
8841	GME Electric	Supplies	\$61.21	
8842	Hanley Print	Check Printing	\$309.62	
8843	Stanwade Metal Products	Supplies	\$9.00	
8844	Zeigler Earthworks	Topsoil	\$14.00	
8845	Quick Service Welding	Supplies	\$36.00	
8846	Davco Fastener	Supplies	\$359.82	
8847	Tim Kasper	CEAC Work	\$150.00	
8848	Tom Franek	CEAC Work	\$150.00	
8850	Diane Rodhe	Office Supplies	\$28.08	
8849, 8851-8858	Wages	Wages	\$9,331.14	
	Portage County Auditor	2nd Half Property Tax Collection Fee	\$4,940.30	
	Portage County Auditor	Delinquent Tax Listing	\$7.65	
	Portage County Auditor	2nd Half Mobile Home Tax Collection Fee	\$25.58	
	Portage County Auditor	2nd Half Property Tax Settlement		293507.35
	Portage County Auditor	2nd Half Mobile Home Tax Settlement		3784.98