

Hiram Township

Regular Hiram Township Trustees Meeting Minutes

November 4, 2014 at 7:00 PM at the Hiram Township Hall

Present: Chairman Steve Pancost, Kathy Schulda and Jack Groselle

Chairman Pancost opened the meeting with the Pledge of Allegiance.

This meeting is being taped to facilitate the written minutes. Once the minutes are approved, the tape will be reused.

The minutes for the October 21, 2014 meeting were read. Jack Groselle motioned to approve the minutes and Kathy Schulda seconded the motion. A roll call vote was taken. Steve AYE, Kathy AYE and Jack AYE. The motion was approved.

Fiscal Officer: Fiscal Officer, Diane Rodhe presented several items.

Medical Mutual Health Insurance will be changing the prescription plan. The notification was given to Tom Matota for the road crew.

The Hiram Township Liquor License Fees totaled \$173.60.

Kelly Durr and Betsy Woolf applied for the Zoning & BZA Secretary Position. The Trustees agreed to interview both candidates at the November 18, 2014 Regular Meeting.

Diane was contacted by a representative from HughesNet who expressed interest in having the Network posted on the Hiram Township Website. The Trustees agreed to allow the posting. Diane will contact Josh Johnson to include HughesNet on the township website.

The Charles E. Harris & Associates auditing firm has the Hiram Township files ready to be returned. The letter from the Auditor of State was presented stating that the 2012/2013 Audit was complete. A contract for the extended audit for the year 2014 was also presented for approval. Jack Groselle motioned to approve the contract. Kathy Schulda seconded the motion. Roll call vote was taken. Steve AYE, Kathy AYE, Jack AYE.

The Salt Contract has been officially accepted at 200 tons.

Bennet Title has completed the Title Search for the Kosher property. Kathy Schulda will ask Chris Meduri if he has received a copy of the Title Search.

Frontier has been billing Hiram Township for internet service since April 2012 even though it was cancelled at that time. Diane will be following up with Frontier.

Diane requested a motion to approve the transfer of funds from the General Fund to the Fire Fund for payment of the Siren and Fire Truck. Jack Groselle motioned to approve Resolution 2014-23 for the

purpose of doing a Fund Transfer. Kathy Schulda seconded the motion. Roll call vote was taken. Steve AYE, Kathy AYE, Jack AYE. Since the audit adjustments, further reallocates or fund transfers will be needed. Diane will bring all documents to the November 18, 2014 meeting for approval.

Public Comment:

Chief Samec attended the meeting to discuss the 2015 Police Contract. Jack Groselle mentioned that he has heard all good comments since the patrols started. Chief Samec stated that they have been scheduling the patrol time to gain high visibility and be on the township roads at the most critical times. Kathy Schulda shared that she received an appreciation call from residents. Kathy also suggested that we should have the final budget in place before committing to additional patrol hours for the 2015 contract. Jack and Kathy both stated that we should continue with our existing contract until March.

Dan Brokos presented the details on the township hike on the new property. The hike will be held on November 15 and 16 between 10:00 and 2:00 pm and they will be able to use Jim Umbaugh's building for a meeting place.

Old Business:

Kathy Schulda asked Steve Pancost to attend the Beautification Committee meeting in her place. Steve and Dan Brokos are now members of the committee and they passed a resolution to request a copy of the Trust and to see what funding is available from Hiram College. Kathy explained that the college did not previously need to reveal a copy of the trust because there was not a full committee.

Regarding the Kosher property, Chris Meduri is communicating with Attorney Robert Mishler to gain permission for the Trustees or Rich Gano to inspect the property regarding Resolution 2014-21 and 2014-22.

The website has been updated to forward all Zoning requests to Rich Gano's email. Rich has not received any emails so far. Kathy mentioned that the minutes were not appearing on the website but Josh is working on it.

Facebook cannot be set up for one way communication so the township will hold off on setting up an account.

Jim Umbaugh will water trees if the Trustees decide to move trees to the new property.

Jack Groselle stated that James Bueller from the Soil Conservation Office will do all easements in the county during the month of November.

Kathy Schulda asked if we have received any checks from Mike Maschek or Ed Wurm per the Memo Regarding Contributions Toward the Hiram Siren. We have not received any communication from either of them. Diane will send a reminder letter.

Dave Auble will come to talk to the Trustees regarding health insurance at the 1st and 2nd meetings in January. One to explain what may or may not change and the second to answer any questions.

Kathy Schulda requested that Diane write a letter to Middlefield Bank requesting a credit for the 100.00 Title Search Fee that was never paid when the Thrasher Road properties were sold.

New Business:

Jack Groselle inquired about a tree on State Route 700 that is leaning over the road. Tom Matota will call ODOT to see if they are planning to take care of the tree.

Kathy Schulda inquired about paying off the Fire Truck Loan early in order to save interest. All agreed to see where we stand after the audit before making a decision.

Zoning Report:

Rich Gano reported on the letter received from Attorney Murdoch regarding the Paul Shaughnessy property. The neighbors retained Attorney Murdoch to represent them and their concerns over recreational use versus agricultural use. Paul Shaughnessy is the owner of Excel and the use has been determined as agricultural. Rich Gano will be writing a follow up letter to Chris Meduri. Jack Groselle stated that the differences need to be resolved between the land owners.

Several permit applications were turned in with checks.

Mr. Lamb contacted Rich Gano regarding the building on his property that is oversize. Rich told him that he would send the appropriate variance application. Rich also mentioned that the new application does not mention the need to notify adjoining property owners and the Zoning Book does not mention it either. Mark Finamore advised Rich that this is not law. Kathy suggested the Rich Gano contact Bette Gualtieri to get the checklist for BZA review.

Joe Phillips resigned as BZA Board member. Steve Pancost will ask Ron Thompson if he would finish the term for Joe Phillips.

Fire Report: None

Road Report:

Tom Matota and the Trustees verified that the Portage County HazMat invoice should be paid. Tom also inquired about the Health Department inspection report and wondered if there was a bill. There has been no billing so far.

Tom got started on the new property driveway and he has about 500 feet ready for stone.

Tom talked to the building department and the building permit will require four sets of prints marked by an engineer and will cost \$180.00. Tom also expressed his concern about the cost of putting up the salt shed. Tom discussed the engineering of the building with Hal Stamm who made several suggestions. Discussion followed regarding trusses, concrete, and materials used. Jack Groselle suggested that Jim Zella talk with Hal Stamm before going forward. Tom Matota stated that Hal Stamm would charge \$7000.00.

Jack Groselle motioned to pay the bills. Kathy Schulda seconded the motion. Roll call vote was taken. Steve AYE, Kathy AYE, Jack AYE. Steve Pancost adjourned the meeting at 8:17 pm.

Warrant	Payee	Description	Paid	Received
electronic	Salaries	Salaries	\$3,117.19	
electronic	Wages	Wages	\$4,461.46	
electronic	IRS	Federal Withholding	\$2,825.16	
electronic	OPERS	Employee & Employer	\$4320.47	
8928	Federal Field Service	Siren Installation (8912)	\$792.50	
8929	Village of Hiram	Fire & EMS 4th Quarter	\$50,836.30	
8930	void	void	\$0.00	
8931	Salary	Salary	\$1,325.57	
8932	Ohio Dept. of Taxation	Ohio Income Tax Withholding	\$629.46	
8933	Windstream	Telephone	\$57.97	
8934	Ohio Edison	Electric	\$328.16	
8935	Dominion East Ohio Gas	Propane	\$208.00	
8936	Gano's Auto Clinic	Tires	\$715.12	
8937	Farm & Dairy	Advertising	\$28.28	
8938	Business Radio Licensing	License Fee Renewal	\$95.00	
8939	Medical Mutual Insurance	Health Insurance	\$4,887.55	
8940	Cleveland Plumbing Supply	Supplies	\$18.32	
8941	Rich Gano	Office Supplies	\$18.29	
	Portage County Auditor	Gasoline Tax		\$4,924.61
	Portage County Auditor	Cents Per Gallon		\$2,723.42
	Portage County Auditor	License Tax		\$610.91
	Portage County Auditor	Permissive Tax		\$426.37
	Hazlett	Garage Add On		\$50.00
	Frank	Fence Permit		\$50.00
	Lamb	Accessory Building		\$50.00