

Hiram Township

Hiram Township Trustees Meeting Minutes

January 6, 2015 at 7:00 PM at the Hiram Township Hall

Present: Chairman Steve Pancost, Kathy Schulda and Jack Groselle

Fiscal Officer, Diane Rodhe opened the meeting with the Pledge of Allegiance.

This meeting is being taped to facilitate the written minutes. Once the minutes are approved, the tape will be reused.

Nominations were taken for Chairman. Kathy Schulda nominated Jack Groselle as Chairman. Steve Pancost seconded the motion. Roll Call Vote was taken. Steve AYE, Kathy AYE, Jack AYE.

Nominations were taken for Vice Chairman. Jack Groselle nominated Kathy Schulda as Vice Chairman. Steve Pancost seconded the motion. Roll Call Vote was taken. Steve AYE, Kathy AYE, Jack AYE.

The minutes for the December 29, 2014 meeting were read. Steve Pancost motioned to approve the minutes and Kathy Schulda seconded the motion. A roll call vote was taken. Steve AYE, Kathy AYE, Jack AYE. The motion was approved.

Fiscal Officer: Fiscal Officer, Diane Rodhe presented several items.

Local Government Officials Training will be held in Columbus April 1-2, 2015.

Diane suggested changing the payroll schedule to pay road crew wages semi-monthly with pay periods ending on the 15th and the last day of each month. Salaries will be paid on the last day of the month. Direct Deposits will be complete within four business days of the last day of the pay period.

Kathy Schulda motioned to change the payroll schedule as discussed. Steve Pancost seconded the motion. Roll call vote was taken. Steve AYE, Kathy AYE, Jack AYE.

The payment of Medicare for 2015 was discussed. Steve Pancost motioned to continue having all Medicare paid by the Trustees. Kathy Schulda seconded the motion. Roll Call Vote was taken. Steve AYE, Kathy AYE, Jack AYE.

Diane provided the completed inventory list and Tom Matota confirmed that it is ready to be filed with the county.

Diane inquired about the contract for sick time and vacation time. Tom Matota stated that he maintains the records and all agreed that he will continue.

Diane presented the statement from Bonnie Howe, Portage County Recorder requesting all Zoning resolutions to be filed with Recorder's office. Per the Trustees, there were no new resolutions for 2014.

Diane presented the 2015 Township Information Sheet to be submitted to the Portage County Engineer's Office. The Trustees, Fiscal Officer, Road Supervisor, and Zoning Inspector completed the information as requested.

Diane received a quote from Federal Signal for \$5890.00 for installation. Mark Kozak stated that a similar quote for a different amount went to the Village of Hiram. There will be more discussion at a later date.

Diane asked Jack Groselle to provide information from Chris Meduri regarding his salary being paid in 11 payments instead of 12 payments for 2015.

Kathy Schulda motioned to conduct the Regular Trustee Meetings in the Hiram Township Townhall on the 1st and 3rd Tuesday of each month at 7 pm. Steve Pancost seconded the motion. Roll call vote was taken. Steve AYE, Kathy AYE, Jack AYE.

Chris Meduri will be legal counsel for 2015.

Kathy Schulda motioned to have the Trustees pay the membership fees and travel expenses to the OTARMA Conference. Steve Pancost seconded the motion. Roll call vote was taken. Steve AYE, Kathy AYE, Jack AYE.

Steve Pancost motioned to reimburse travel expenses at the IRS rate of .575 for mileage, hotel, and 25.00 per day for qualified meals excluding alcohol. Kathy Schulda seconded the motion. Roll call vote was taken. Steve AYE, Kathy AYE, Jack AYE.

Resolutions were discussed. The Trustees would like to continue with storing all resolutions in a binder to be kept in the Townhall.

Public Comment:

Dave Auble presented information regarding the Affordable Care Act and the 2015 Medical Mutual Rates. There will be a 6% increase in the rate beginning March 1, 2015. Discussion followed and Dave Auble will return to the January 20th meeting to present more details.

Old Business:

Steve Pancost stated that Moving Ohio Forward is on target regarding Resolution 2014-28 to declare the property at 6630 Allyn Road a nuisance.

Kathy Schulda called Ellerhorst Insurance to discuss the township insurance through OTARMA. Mark Russell will discuss further with our current agent, Jim Zuccaro.

Kathy Schulda received an email from Patricia Backus in response to the letter that went out to describe the roles and responsibilities of the township boards. Kathy also let Ms. Backus know that Paul Shaughnessy has spent an additional \$2000.00 to build sound proofing. Kathy let Ms. Backus know that the township would take no further role in this matter.

Jack Groselle inquired about the money that was reallocated to the Fire Fund. All allocations were either returned to the General Fund or remain as a loan from the General Fund.

Jack Groselle inquired about the \$1200.00 that is due from Kevin Lamb. The check has not been received.

Jack Groselle inquired about the IRS penalties. There has been no progress to date.

Kathy Schulda provided update on the Police Contract with Village of Hiram. Chris Meduri wrote a paragraph to have funds returned to the township from the Village for fines resulting from traffic stops. Kathy will take the information to the next Village meeting to be sure that all agree before signing the contract for 2015.

New Business:

The Year End Police Report had a correction for the month of December. There were a total of 3 DUI's for the year instead of nine in December.

Zoning Report:

Rich Gano reported no applications for permits.

Rich Gano went to the Kosher property and took pictures. The camper and the fallen chimney are still there. The garage is very full and one of the basement windows is open. Kathy emphasized the importance of staying on track with no backsliding. The exterior is to be cleaned up by January 15th and the interior by February 1st. Fire, Building, Zoning, and Health departments have to be invited to assess and advise before getting all permits by June 1st.

Rich Gano advised a resident to post No Trespassing signs and call police regarding trespassers.

Fire Report: There were 21 calls for the month and 175 calls for the year. The Fire Department is ready for winter. The Crown Vic is twelve years old and may be a candidate for replacement.

Road Report:

Tom Matota provided the driver abstracts for each member of the road crew and stated that OTARMA will reimburse the township for the cost of the abstracts.

Tom stated that everything is going well. He continues to work on the drainage on the new property. Tom met with Hal Stamm and the drawings for the utility building have been submitted to the county engineer for a permit. Tom stated that all MSDS are in place and the Labor Law posters in the township garage were discussed. Diane will check on what is required to be current.

Tom reminded everyone that the roads are being salted as needed and he mentioned that the Village needs to be sure to salt the roads that are their responsibility when the boundaries overlap for plowing.

Safety for the road crew was discussed because Aurora had a worker injured in an accident. Tom assured everyone that the trucks are all outfitted to state standards when they are purchased.

Kathy Schulda motioned to pay the bills and go into Executive Session at 8:30 pm to discuss employee medical benefits. Steve Pancost seconded the motion. Roll Call Vote was taken. Steve AYE, Kathy AYE, Jack AYE.

Steve Pancost motioned to come out of Executive Session at 8:45 pm and pay the bills. Kathy Schulda seconded the motion. Steve AYE, Kathy AYE, Jack AYE. The meeting was adjourned by Jack Groselle at 8:45 pm.

Warrant	Payee	Description	Paid	Received
	Portage County Auditor	Gasoline Excise Tax		4949.27