

Hiram Township

Hiram Township Trustees Meeting Minutes

March 4, 2015 at 7:00 PM at the Hiram Township Hall

Present: Chairman Jack Groselle, Kathy Schulda and Steve Pancost

Chairman Jack Groselle opened the meeting with the Pledge of Allegiance.

This meeting is being taped to facilitate the written minutes. Once the minutes are approved, the tape will be reused.

Resolution 2015-24 Steve Pancost motioned to approve the February 17, 2015 minutes with corrections. Kathy Schulda seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Fiscal Officer: Fiscal Officer, Diane Rodhe presented several items.

Galley proof of ballot with 3 mills Road and Bridge Renewal Levy is ready for review at the Portage County Board of Elections.

Medical Mutual sent out updates and Tom Matota has copies for the employees.

The 2014 Audit has started with Charles Harris Associates, Inc.

The approved permit for the utility building has arrived and the prints are ready to be picked up.

Diane suggested establishing a credit card with Middlefield Bank.

Resolution 2015-25 Kathy Schulda motioned to establish a VISA at Middlefield Bank up to a 5000.00 credit limit to be used by the Trustees and Fiscal Officer. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Public Comment: None

Old Business:

Resolution 2015-26 Steve Pancost motioned to borrow or loan township equipment with the Village of Hiram only. Jack Groselle seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Kathy Schulda requested that Diane send a letter to OTARMA notifying them that our OTARMA Insurance provider will be changed to Mark Russell at renewal time in an effort to work with local business.

Kathy Schulda mentioned that Tom Reitz has not finalized the method of using the revenue from township traffic fines to finance additional patrol hours.

Kathy Schulda researched the suggestion of having signs stating that "Guns Are Not Prohibited". Per Chris Meduri, state and county laws are in place to prevent the township from posting this.

Kathy Schulda provided an update on the Kosher property. The agreement was for everything to be cleaned out by March 1st. Chris Meduri will be scheduling a meeting with Attorney Mishler. Matt Sorrick told Kathy that he is ok with the appearance of the property line between Hiram College and Kosher's. Matt will check again after the snow melts.

Resolution 2015-27 Kathy Schulda motioned to add a statement to our medical policy. The eligible expense of 2000/4000 will not carry over from 2015 to 2016. Jack Groselle seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Jack Groselle mentioned that Tim Kasper is planning to meet with Jack regarding the front field and what should be planted there. Kathy Schulda inquired about who will be farming the new township property. Kathy Schulda will follow up with Jim Umbaugh regarding what is in place.

Resolution for Road and Bridge Levy will need to be submitted in December of 2015 for the May 2016 ballot.

A resolution for a Fire Levy will need to be submitted in December of 2015 for the May 2016 ballot.

Jack Groselle discussed the Anchor-Moore Cemetery fence. He suggested taking the fence down in the back section and leaving a few posts to define the property line. Tom Matota will remove the fence, leave a few posts, and stack the pieces for later discussion.

New Business:

Steve Pancost reported that he received a call from a resident who requested an update on the website. The phone number for administration needs to be changed to the number of the Fiscal Officer. Diane will communicate with Josh to update the website. NOPEC was also discussed. There should be a link on the website for NOPEC as well.

Jack Groselle mentioned the article in the Record Courier about the Concerned Citizens of Ohio Meeting. Kathy Schulda received an invitation from Gwen Fisher to attend a two day training meeting. Kathy will not be attending.

Steve Pancost will be attending the Health Department Meeting.

Several items were announced at the Portage County Township Association Meeting. Regional Planning Commission will be making money available for community leaders to host community meetings and Hiram Township will be receiving \$121.00/mile from County Auditor.

Jack Groselle received the stormwater report from the Portage County Health District. Kathy Schulda and Steve Pancost will be reviewing the report. Southeast Schools will be using some grant money to educate students on stormwater.

Jack Groselle represented Hiram Village and Hiram Township at the Solid Waste Meeting where a consortium was discussed. Streetsboro and Aurora are staying with the county one more year. Freedom and Mantua Village were represented and are considering a consortium. Hiram needs to send a letter of intent to the County Commissioner's regarding plans for solid waste as to whether or not we are going on our own. Jack discussed the variety of plans that are pending with recycling and trash.

Zoning Report:

Rich Gano reported no permit requests in the township. The Lamb property passed all inspections and will be receiving an occupancy permit.

Rich Gano received a question from a resident about a home based business on State Route 305. Kathy Schulda went to check it out. Rich Gano responded back to the resident who accepted that the business is "within the law".

A question was raised about Allyn Road being an Agricultural District because someone is interested in starting a landscaping business. Rich Gano consulted with Chris Meduri. It is not an Agricultural District.

Fire Report:

The ISO rating is a 5 which is the best it can be without changing the fire hydrants. Kathy Schulda mentioned that residents can call their insurance companies to report the location of the nearest fire hydrant. EMS billing will change in that non-residents will pay an increased fee. One of the squads was down for four days but is back up and running. Due to sub-zero weather, the tanker pump froze after refilling. This happened during a mutual aid call in Nelson Township.

Road Report:

Diane will complete the E Check electronic report.

The purchase price for the dump truck is \$110,380. It will be the same truck as the 2014 model. The price includes the cab and chassis plus the dump and hydraulics. We will use our snow plow and spreader. The price is good for 90 days on the truck and equipment. We cannot trade the 1999 but should be able to get \$4000 to \$5000 for the truck.

The salt contract has been fulfilled including the 10%.

Tom Matota asked Rich Gano about the county building permit. Rich responded with "the township needs to start within 6 months and finish within 2 years".

Airgas USA will have 2 leased tanks on one account from now on. All other Airgas accounts can be removed from UAN.

Resolution 2015-28 Kathy Schulda motioned to pay the bills. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Resolution 2015-29 Kathy Schulda motioned to go into Executive Session to discuss personnel at 8:40 pm. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Resolution 2015-30 Kathy Schulda motioned to come out of Executive Session at 9:10 pm. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

No action was taken.

Meeting was adjourned at 9:10 pm.

Warrant	Payee	Description	Paid	Received
electronic	Wages	Wages 2/16-2/28	\$4,987.23	
electronic	Salary	Salary 2/1 - 2/28	\$4,394.92	
electronic	State Tax Payee	Withholding	\$556.23	
electronic	Federal Tax Payee	Withholding	\$2,480.02	
electronic	Federal Tax Payee	Penalty 2014 Q1	\$618.54	not in UAN
electronic	OPERS	PD but Not in UAN	\$5,666.68	
9074	US Post Office	Postage & Annual Box Rental	\$231.91	
9075	Morton Salt	Road Salt	\$4,439.22	
9076	Powerplan	Equipment Repairs	\$297.92	
9077	Wendell Schulda	Records Request	\$3.30	
9078	Roberta Zuver	Cleaning Jan/Feb	\$40.00	
9079	Airgas, USA	5 Year Cylinder Lease	\$306.25	
9080	Windstream	Garage Phone	\$44.94	
9081	Ohio Edison	Street Lights 149, 729	\$319.58	
9082	Portage County Treasurer	Building Permit (replace 9049)	\$645.30	
9083	Oscar Brugmann Sand & Gravel	Material	\$435.88	
9084	TL Service Center	Supplies	\$5.88	
9085	Kepich Ford Mercury	Repairs	\$29.38	
9086	F&S Automotive, Inc.	Towing	\$295.00	
9087	Portage County Health Department	Semipublic Wastewater App	\$275.00	
9088	Stanwade Metal Products	Supplies	\$78.20	
	Portage County Auditor	Local Government		\$2,665.81
	Portage County Auditor	License Tax		\$579.04
		Permissive Tax		\$691.18
		Cents Per Gallon Tax		\$2,540.21
		Gasoline Excise Tax		\$4,832.70
	OTARMA	MORE Grant (Safety Signs)		\$500.00