

Hiram Township

Hiram Township Trustees Regular Meeting Minutes

March 7, 2017 at 7:00 PM, Hiram Township Townhall

Present: Chairman Jack Groselle, Kathy Schulda, and Steve Pancost.

Chairman Jack Groselle opened the meeting with the Pledge of Allegiance.

This meeting is being taped to facilitate the written minutes. Once the minutes are approved, the tape will be reused.

Steve Pancost motioned to approve the February 17, 2017 minutes with one correction. Kathy Schulda seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Fiscal Officer:

Diane Rodhe presented the following items:

Hiram Township 2016 books have been closed with the addition of Footnotes prepared by Charles E. Harris & Associates. The file has been electronically filed with the Auditor of State. Year End Reports have been printed and are available to the Public. A Public Notice has been submitted to The Weekly Villager.

Josh Johnston has updated the website to include all changes. He will need the 2017 Chip and Seal Schedule.

We are currently enrolled with Care Works as our administrator of our membership in the Ohio Association of Public Treasurers for a group rating with Ohio Bureau of Workers' Compensation. Comp Management, also an administrator of group plans has invited us to join their group plan. Diane will compare the cost of making the change.

Roberta Zuver will continue to clean our town hall building but will begin a one-time per month due to our change in meeting schedule.

The Ohio Township Association has a new DVD about the history and function of townships. It is available to buy for \$25.00. Diane will send the information to be posted on our website for the public to purchase.

A check in the amount of \$300.00 was received from Christina D Austin as a fee related to the Memo of Understanding for the tornado siren in Village Gate. Per Kathy Schulda and Rich Gano, the check will be returned to Ms. Austin.

OPERS sent a bulletin stating that post-employment benefits other than pension need to be reported.

Employee Handbook revisions have been completed.

Trustee and Fiscal Officer 2017 salary increases are in effect for Jack Groselle and Diane Rodhe per the Auditor of State schedule.

Diane recommended a Special Meeting to finalize appropriations because we are still planning for some improvement expenses.

Resolution 2017-06: Kathy Schulda motioned to schedule the Special Meeting to discuss final 2017 appropriations on March 28, 2017 at 7:00 PM. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE. Diane will send a Public Notice to The Weekly Villager.

Resolution 2017-07: Steve Pancost motioned to redistribute the Unvoted Inside Millage currently distributed at .90 General Fund and 1.70 Road and Bridge Fund. The new distribution would be the full 2.6 Mills for the General Fund effective in Tax Year 2017. Kathy Schulda seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

All Public Record Requests have been fulfilled including a new inquiry about the healthcare that is offered to Hiram Township's elected officials.

The Levy Schedule was discussed. Hiram has two levies that will expire in 2017 and need to be on the November Election Ballot. The Road and Bridge Replacement Levy and the Fire District Replacement Levy will need to be submitted this summer.

Road sweeping was discussed. Tom Matota was not sure that this would be needed this year. Village Gate and Rolling Meadows will have the asphalt cracks filled this year.

Public Comment: None

Fire Report:

Chief Byers provided the fire report. There was a house fire on Hankee Rd. They have looked at two demo squads as part of their search to purchase a replacement vehicle. The Fire Department is currently applying for a grant with a matching amount that could help to pay for the load system.

Chief Byers also reported that he has reached out but has received no reply from Tim Kasper or other representatives from the Cheryl and Cherwood Drive Homeowners Association.

All hydrants have good visible markers.

Chief Byers has checked on the Rapids Siren. He did the Saturday test personally and it is working.

In regards to the recent tornado warning that came across many cell phones, Chief Byers received phone calls about why our warning sirens did not sound off. He explained that our policy states that our system will sound off if the threat is North of Interstate 80 or South of State Route 422. Chief Byers also explained that Aurora and Mantua Fire Departments as well as individuals in the Fire Department have the ability to sound the alarm at any time if necessary.

Old Business:

Kathy Schulda reported on the current Police Contract. All agreed that adding the patrol in the township is very beneficial and we would like to continue. It was agreed that we will revisit the amount to contract with the Village of Hiram to patrol the township roads when we finalize our budget.

Jack Groselle provided the Kimble Solid Waste & Recycle Report to Portage County Solid Waste Management. The report includes total tonnage broken out by waste product. The Village of Hiram has not approved the new bid specification so we are waiting for that before we can begin the bid process.

Kathy Schulda has one potential candidate for Zoning & BZA Secretary and Steve received a few phone calls of interest.

The Zoning Amendments have not been filed with the Portage County Recorders' Office. Rich Gano will make sure that 2016 Amendments are filed.

Our potential to purchase more salt is in effect until April 30, 2017. After discussion, it was agreed that we will wait until the next ODOT fill opportunity comes up before ordering our salt supply for the 2017/2018 season. We have total storage capacity of 350 Tons.

Kathy Schulda has written a letter that is signed by Groselle, Pancost, Schulda and Rodhe stating that Diane Rodhe is not responsible for withholding RITA tax from 2017 salaries.

Kathy Schulda printed out the lawsuit that has been filed regarding the Siren Memo of Understanding.

Steve Pancost nominated Gary Bott as board member to the Board of Zoning Appeals beginning August 1, 2017. Jack Groselle seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

The most recent information on quotes for the new building includes the following:

Midpark - \$27116.00 w/ bubble wrap insulation and w/o concrete.

Mast/Miller - \$27000.000 for purchase of kit only. An additional \$9700.00 would be for the labor to erect the building. The drawings include an Engineering stamp.

Diamond Steel - \$25959.00 for a 40 x 70 steel building.

New Business:

Steve Pancost will attend the Portage County Health Department dinner.

Jack Groselle received a request for a Septic System Discharge Permit. The Portage County Health Department will issue the permit by way of Hiram Township Resolution.

Zoning Report:

The outcome of the BZA & Verizon Cell Tower Meeting was to add the planting of trees and the township could add an antennae at any time. Chief Byers explained that he has already stated that Hiram will not be paying for the cost of any additional antennae on the tower. Kathy Schulda will be following up with Janet Pancost.

Rich Gano has travelled all of the township roads and reports the following updates:

Permit request for Abbott Rd addition.

Mining activity has stopped at the Nipper place on Limeridge Rd.

Permit request for a new house and accessory building from Bariball on Winchell Rd.

Variance request from Bixler on Wheeler Rd.

Hoffman Variance request on Allyn Rd.

Agricultural building permit on Alpha Rd. Trusses are sitting in the yard.

There has been no contact or response from Jim Dye.

Hopkins on Limeridge has no occupancy permit due to finding hay in the attic.

Road Report:

The ashes have not been received for burial from Czap Funeral Home.

Tom provided the Chip and Seal and Crack Filling Schedule for 2017. Diane will send to post on the website.

Tom has located a trailer for transporting the lawn mowing equipment and he would like to request a Purchase Order for Appalachian Trailer. They offer a discount if using cash or a cashier's check.

Kathy Schulda motioned to approve the purchase of a trailer with a limit of \$3000.00. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE. Diane will arrange for the Purchase Order and the Cashier's Check.

Tom also discussed the purchase of a new pickup truck in 2017 for approximately \$30,000.00. No decisions were made.

Tom asked Diane to publish a notice in The Weekly Villager to have Seasonal Decorations removed from the cemetery in preparation for spring cleanup.

The gas line at the new property will not be available to hook into at this time.

The drum of used oil is full and needs to be disposed of.

Kathy Schulda motioned to go into Executive Session at 8:35 PM to discuss the building site on the new property. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Steve Pancost motioned to come out of Executive Session at 8:47 PM. Kathy Schulda seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Steve Pancost motioned to pay the bills. Kathy Schulda seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Motion to adjourn at 8:50 PM.

Warrant	Payee	Description	Paid	Received
electronic	Wages	Wages	5001.32	
electronic	Wages	Wages	3918.89	
electronic	Salary	Salary	4418.94	
electronic	Ohio Dept of Taxation	WH	391.91	
electronic	Ohio Public Employees Retirement	WH	4058.81	
electronic	Internal Revenue Service	WH	2153.45	
electronic	Frontier	DSL	39.99	
9934	Gee-ville Auto Parts	Repairs	49.95	
9935	Marlboro Supply	Supplies	157.50	
9936	Cerni Motor Sales, Inc.	Repairs	45.42	
9937	Powerplan	Repairs	257.96	
9938	Diane Rodhe	OTA Training Travel Expense	223.99	
9939	VOID	VOID	0.00	
9940	Anthem	Healthcare Premium	3878.30	
9941	Middlefield Bank	USPS, OTA Conference	495.12	
9942	US Post Office	Postal Box Rent	88.00	
9943	Portage County Health Dept	Wastewater Permit Fee - Ryder Rd	275.00	
9944	Hiram Police Department	Township Patrol	951.25	
9945	Village of Hiram	Water Bill	12.74	
9946	Western Reserve Co-op	Fuel	771.11	
9947	Airgas USA	Supplies	89.32	
9948	Windstream	Ryder Rd Garage Phone Line	62.25	
9949	Verizon Wireless	Road Supervisor & Zoning Cell Phones	82.23	
9950	Village of Hiram	Fuel	76.50	
9951	Ohio Edison	Rt 700 Pole 936, Street Lights 729, 149	297.53	
9952	Roberta Zuver	Townhall Cleaning	40.00	
9953	Thomas Matota	DJM Sales Reimbursement	20.00	
9954	Gee-ville Auto Parts	Repairs	25.46	
9955	Mantua Hardware	Supplies	51.35	
9956	Dix Communications	Advertising	22.70	

9957	The Weekly Villager	Advertising	10.00	
9958	Kepich Ford	Repairs	834.77	
9959	Industrial Connections	Supplies	10.17	
9960	The Dexter Company	Repairs	1760.00	
9961	Oscar Brugmann Sand & Gravel	Materials	289.95	
9962	Charles E Harris	Year End Footnotes	325.00	
9963	Kellie Durr	Zoning & BZA	738.00	
9964	Carter Lumber	Supplies	8.10	
9965	Gatto Electric Supply Co	Supplies	26.96	
9966	void	void	0.00	
9967	void	void	0.00	
9968	Cleveland Plumbing Supply Co	Supplies	321.96	
	BZA Fee	Bixler		\$350.00
	BZA Fee	Ober		\$250.00
	Portage County Auditor	Local Government HB64		\$518.50
		Local Government		\$2,640.49
	Ohio Dept of Workers' Comp	2017 Employer Premium Refund		\$219.07
	Portage County Auditor	License Tax		\$609.54
		Permissive Tax		\$880.50
		Cents Per Gallon		\$2,838.95
		Gasoline Excise Tax		\$4,977.28
	Jill Fankhauser, Clerk of Courts	Disbursement for tickets issued in township		\$43.00
	Middlefield Bank	Interest		\$972.81
	Middlefield Bank	Interest		\$805.84