

Hiram Township

Hiram Township Trustees Special Meeting Minutes

April 4, 2017 at 7:00 PM, Hiram Township Townhall

Present: Chairman Jack Groselle, Kathy Schulda, and Steve Pancost.

Chairman Jack Groselle opened the meeting with the Pledge of Allegiance.

This meeting is being taped to facilitate the written minutes. Once the minutes are approved, the tape will be reused.

Kathy Schulda motioned to approve the March 28, 2017 minutes. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Fiscal Officer:

Diane Rodhe presented the following items:

Resolution 2017-09 Permanent Appropriations was sent to the Portage County Auditor's office.

Resolution 2017-10 Acceptance of Bid Specifications was sent to the Village of Hiram for record.

Portage Toilets would like to know how many toilets we are planning for this year.

Public Comment:

Dave Toth, Superintendent from Crestwood Local Schools was in attendance and addressed the Trustees with information regarding the school levy on the upcoming election.

Charlie Ramer, NOPEC was on hand to invite a Trustee to represent the township at the upcoming Focus Group for townships on April 19, 2017.

Tim Kasper provided an update on the activities of the CEAC. Jack Groselle asked Tim to revise the report because money had been donated in 2016. Tim's main points were that the CEAC committee would like to see the trails completed this year as well as a pavilion in the near future. The group is planning events on the property and they would like to continue to work with the Trustees. Tim mentioned that his term as chairman is concluding.

Kathy Schulda motioned to nominate Tim Kasper as the Chairman of the CEAC for the next term. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Fire Report:

Chief Bill Byers provided the fire report. He mentioned the house fire on Hankee Rd and the cause of the fire. Kathy Schulda asked if the Fire Department could provide articles for the local newspaper about fire safety. Bill agreed that education is always a good idea and that the Hiram Fire Department is involved

in safety education in through the website and the Village Newsletter. Chief Byers also reminded the Trustees that the Solid Waste and Recycling bills are a great way to reach every household with Fire Safety. It was suggested that the Fire Department also submit safety articles to The Weekly Villager Newspaper.

Old Business:

Kathy Schulda motioned to move Tierney Bryant to BZA Board Member from Alternate because Ron Thompson has resigned. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Kathy Schulda motioned to move Judy Zidonis from Zoning Board Alternate to BZA Alternate and Don Prall will remain as Alternate to the Zoning Board. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

The Village of Hiram has advertised the Solid Waste and Recycling Bid and sealed bids will be accepted until April 24, 2017 at 4:00 PM.

Kathy Schulda and Tom Matota went to the Mast Metal Sales annual event on Friday to close the deal on a building. A savings of \$1566.00 was realized when they purchased a 40 x 75 x 16 foot metal building package valued at \$26,384.00 with free delivery. The cost of doors is not included in the package. Kathy talked to Miller Construction and they said that once the weather breaks and the site is ready, it will take about one week to get posts up and then another week for the building itself once the poles are ready. Jim Zella will be meeting with Tom Matota to discuss the foundation and the requirements for an engineering stamp. The building package has a six week lead time. A second man door was recommended for the new building and all agreed.

New Business:

Jack Groselle discussed the Local Government Funds meeting that is coming up. He would like to represent Hiram Township at the meeting and find out why Hiram is not eligible for additional funds when we have over 51% of the local population. Every township in the county gets a vote and it is really important to show up at the meeting.

Kathy Schulda appointed Jack Groselle to represent Hiram Township and Kathy will serve as alternate.

Steve Pancost received a phone call from a resident about an empty house in Hiram Rapids on Cadek Road. There is a concern that kids are gathering in the house with possible drug activity. Steve called Todd Peetz to inquire about funds for demolition of the structure if we can get it approved at no cost. There is still money available so we need to start the process with the owner, the building inspector, and the Fire Inspector. Steve will get the address and coordinate.

Resolution 2017-14: Steve Pancost motioned to pursue the condemnation and demolition of the property. Kathy Schulda seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Steve Pancost inquired about the laptop that is going to become available. He suggested that we use it for Zoning or Zoning Inspector. After discussion, we figured out that the laptop with Rich Gano is not listed as one of our assets.

Steve Pancost mentioned that we will not need to be concerned about getting natural gas to the buildings on the new property because we can install other means for heat when it comes time for the second building.

Tim Kasper attended the Headwaters Trail meeting. There will be grant money available to improve the surface of the trail from Mantua to Garrettsville and there will be improved parking for cars at Asbury and Vaughn.

Regional Planning has created a website for all Portage County Parks and there is an Eagle Scout Project for the Headwaters Trail site at State Route 700.

Chief Byers approached the Trustees with the idea of reducing or eliminating the holdback amount and putting the funds directly into the Fire Capital Fund Budget to be managed by the Chief. The rolling capital balance would be used for planning for the Fire Department purchase of apparatus. This would eliminate the need for the township to hold a note for major purchases. He also suggested a six month notice if the Trustees would like to return to a holdback arrangement. After discussion, Jack Groselle was not in favor because there would be no way to hold the Village accountable and the Village needs to come up with more money. Kathy Schulda and Steve Pancost would like to discuss further before making a decision. Steve Pancost asked if the Trustees would receive a financial statement. Chief Byers said that reports would be provided. Kathy Schulda suggested a 90 Day notice for the opt-out clause. Chief Byers expressed his concern because he does not see the township as committed to the purchase of the new squad. Chief Byers was reassured that the township has appropriated \$30,000.00 towards the purchase of the squad and it is recorded in township minutes as well as permanent appropriations. Chief Byers will send financial statements to the Trustees and Fiscal Officer.

Resolution 2017-15: Kathy Schulda motioned to place a 2 mill replacement Road and Bridge levy on the November 2017 ballot. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Resolution 2017-16: Kathy Schulda motioned to place a 2 mill replacement Fire Levy on the November 2017 ballot. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Zoning Report:

Rich Gano reported on the following items:

A judgement has been filed against Mr. Dye who is beginning to work on cleaning up the zoning violations. Mr. Dye is also interested in building a pergola which is less than 200 square foot. Kathy Schulda responded "not until the place is cleaned up".

Rich has issued two Zoning Permits. One permit is for an addition for Mayes and the other is for an agricultural building for Gale.

The Hopkins Variance is in continuance due to the Building Inspector having concerns about hay in the attic.

Rich commended the BZA Board for doing a really good job of being fair with all of the recent activity.

Road Report:

Tom Matota suggested that we advertise the Landscape Trailer for bids. Diane will advertise that we will accept bids until the May 2, 2017 Regular Meeting.

Tom asked Rich Gano, Zoning Inspector to get a Zoning Permit going for the new building on the new property.

Tom suggested that he write down his ideas for the Employee Handbook and we will review at the next meeting.

Diane Rodhe mentioned that there is ongoing water damage to the berm of the road where the water flows from the Hiram College Field Station driveway to the culvert at her driveway. Tom suggested that a letter be written to the college.

Diane will advertise that Hiram Township is accepting bids on 1200 Tons of #8 Blast Furnace Slag and 38,000 Gallons of CRS2 Emulsion for our 2017 Chip and Seal materials.

Steve Pancost motioned to pay the bills. Kathy Schulda seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Motion to adjourn at 8:55 PM.

Warrant	Payee	Description	Paid	Received
electronic	Wages	Wages	4988.75	
electronic	Salary	Salary	4732.57	
electronic	Ohio Dept Job & Family Services	Unemployment	278.68	
electronic	State Tax Payee	State Tax WH	349.73	
electronic	IRS	Federal Tax WH	1866.45	
electronic	OPERS	Retirement WH	4709.22	
electronic	RITA	Local Tax WH	58.12	
9972	Airgas USA	Welding Supplies	70.03	
9973	Verizon Wireless	Cell Phone Zoning & Road Supervisor	82.23	
9974	Dominion East Ohio Gas	Natural Gas	29.39	
9975	Power Plan	Repairs/Supplies	269.77	
9976	Momar	Herbicide	650.02	
9977	Davco Fastener	Plow Edge Bolts	178.10	
9978	The Weekly Villager	Advertising	53.80	

9979	Dix Communications	Advertising	12.15	
9980	Advance Auto Parts	Repairs/Supplies	52.02	
9981	The Dexter Company	Plow Repairs	320.00	
9919	Village of Hiram	2017 1st Quarter Fire 85% Levy	26747.80	
9982	Village of Hiram	2017 1st Quarter EMS 90% Levy	42538.50	
9983	Carrott-Top Industries, Inc.	Cemetery Flags	69.16	
9984	Industrial Connections	Supplies	45.79	
9985	Hanley Print & Promotions	Print Checks	329.68	
9986	Tom Matota	Expense Reimbursement	33.65	
9987	Portage County Regional Planning	Print Zoning Books	85.00	
9988	Janet Pancost	BZA Meetings	240.00	
9989	Bette Gualtieri	BZA Meetings	240.00	
9990	Gary Bott	BZA Meetings	240.00	
9991	Mast Metal Sales	Metal Building Deposit	4000.00	
9992	Tom Franek	BZA Meetings	240.00	
9993	Wendell Schulda	BZA Meetings	210.00	
9994	void	void	0.00	
9995	Kellie Durr	Zoning & BZA Secretary	683.43	
	Medical Mutual	Healthcare Premium Refund		\$4,484.52
	Portage County Auditor	Motor Vehicle License Tax		\$818.90
		Gasoline Tax		\$7,107.89
		Permissive Motor Vehicle License Tax		\$876.00
		2016 1st Half Mobile Home Property Tax		\$301.64
		2016 1st Half Property Tax Settlement		\$378,454.25
	Green's Funeral Home	Riverside Cemetery Grave Opening		\$300.00