

Hiram Township

Hiram Township Trustees Special Meeting Minutes

September 5, 2017 at 7:00 PM, Hiram Township Townhall

Present: Chairman Jack Groselle, Kathy Schulda, and Steve Pancost.

Chairman Jack Groselle opened the meeting with the Pledge of Allegiance.

This meeting is being taped to facilitate the written minutes. Once the minutes are approved, the tape will be reused.

Kathy Schulda motioned to approve the August 1, 2017 minutes. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Fiscal Officer:

Diane Rodhe reviewed the following items:

Bank Reconciliations were presented for Trustee signatures.

A Census update request was received and forwarded on to Eric Hankinson.

2018 Local Government Funds will be \$28424.66 per the Portage County Budget Commission which is less than 2017.

The Fire Report was received. The response time was 6 min and 0 seconds on 31 runs. The records request for Village of Hiram Fire and EMS financial reports have been received. The contribution to the Capital Fund was not reported. Jack Groselle and Kathy Schulda suggested that we engage an accountant to read the reports and provide a summary to help answer the questions. Additional information will be requested from the Village Fiscal Officer.

OTARMA Risk Pooling will award Hiram Township a discount of \$8.50 per road crew employee because the Motor Vehicle Reports for each employee have been submitted this year. Thank you to Tom Matota for making sure the documents were available.

An invoice for court costs regarding the case with Jim Dye has arrived. After some discussion, it was agreed that we need to be aware of pending court costs prior to an invoice showing up in the mail. We also need to investigate the unknown court costs in the Kosher case. Diane will contact Attorney Chris Meduri.

NOPEC sent an invitation for elected officials to attend Strategies for Communities.

The final payment can go to A&W Construction if all are in agreement that the work has been completed and billed accurately.

We have an open item with Zoning Fees. Judy Hopkins has requested that we change her Zoning Permit for an Addition paid on May 3, 2017 to a House and Accessory Building. Diane suggested that we keep the two transactions separate and that the applicants start over with a new permit for the house and accessory building.

Public Comment:

Mr. and Mrs. Tom Bosma were in attendance to express their concern over the Hiram Rapids Siren not working properly for several weeks during the Saturday test. Steve Pancost assured them that the siren is scheduled for repair and we are on the list. Their biggest concern was not being able to communicate directly with the Fire Chief by phone. Trustee Jack Groselle encouraged Mr. and Mrs. Bosma to call him directly when they have a concern. Assistant Chief Baynes also suggested that Chief Byers would have been happy to talk with them if he had been aware of their concerns. There is a non-emergency number available for residents to call and leave a message if necessary.

Deborah Blake was in attendance with Gordon Kosher and she assured the Trustees that her purchase of the Kosher property will include a renovation that will bring the home back to an approved occupancy permit. Gordon Kosher is requesting that the township release the current lien against the property so that a transfer of ownership can be completed. After discussion, it was agreed that we need to explore the existing court costs regarding the Kosher property before a lien can be released. Kathy Schulda will be contacting the Clerk of Courts to understand the total court costs. Kathy will also be asking Gordon Kosher, representing the Kosher family, to ensure that the court costs are paid and Debra Blake to provide a written statement of intent to renovate, and obtain an occupancy permit before attempting to live in the residence.

Fire Report:

Jack Groselle requested that Chief Byers attend a meeting so that the township can fully understand how the Fire and EMS are receiving money from the Village and the Township for their Capital Fund.

The Fire Department has purchased a demo squad with a 30-60 day close. They are pursuing a BWC Grant for the auto-loading system. Chief Byers will be sending an email with the final cost.

Old Business:

Kathy Schulda reported the building on the Anchor Moore Farm has been torn down without any involvement from the Trustees or Zoning Inspector.

Kathy Schulda also reported that the suggestion of adding a header board to the cold storage building for the future addition of a shed roof has been dismissed based on advice from A&W Construction. If and when the idea is revisited, the siding will have to come off for a header board to be added.

Kathy Schulda reported that we are eligible for a refund on the cold storage building permits. Jack Groselle is contacting JoAnn Townsend to check up on the status of the refund.

Jack Groselle contacted the Village of Hiram regarding the water usage. Tom Matota reported that the water meter has been installed and the cost of water will be \$11.75 per 1000 gallons effective September 1, 2017.

Jack Groselle has been receiving calls from residents regarding recycling service.

Steve Pancost has ordered signs for the cold storage building. The signs will be posted by the road and on the office door of the building.

New Business:

Steve Pancost raised a concern about the 911 system. His family needed to call EMS and after three attempts, he called the Fire Department directly. The calls were going through but they could not communicate. Steve also explained that when using a cell phone, it goes to Geauga County and he has to ensure that all emergency services understand that his Allyn Rd address is in Portage County. A 911 test was conducted today, 9/5/17 and the test went fine. The problem in the system appears to be Windstream and Dispatch is checking on it.

Jack Groselle gave an update on the Portage County disbursement of the Local Government Fund. The disbursement of the Fund is reviewed every ten years by the Prosecuting Attorney, the Portage County Auditor, and the Portage County Commissioners. Everyone in the county pays into this tax but the distribution per person across the entities ranges from 10.00 to more than 100.00. The Local Fund disbursement which goes into the entity General Fund has been reduced by half. While all townships, villages, and cities have a vote on disbursement, past practice has allowed the City of Kent to have veto power. Representatives from each city, township, and village have organized and their consensus for changing the distribution to be more balanced and distribute by population has been presented to the Budget Commission. Jack also reported that the City of Kent has been very belligerent when attending the meetings to discuss potential changes.

The Potato Stomp will be held on September 9, 2017.

Zoning Report:

Rich Gano reported that we have received 27 requests for Zoning Permits in 2017. He checked out the unlicensed vehicle on Wheeler Rd and advised the property owner, McCumbers Brady, of the need to remove the vehicle. Rich also sent a certified letter to Trustee, Mike Lally on State Route 82 regarding a fence that has been installed without a permit and does not meet code.

Resolution 2017-32: Kathy Schulda motioned to increase Rich Gano's salary to 800.00 per month. Jack Groselle seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

Road Report:

Jack Groselle was contacted about residents dropping off trimmings to be chipped at the township building. Tom Matota responded that we used to provide the service by chipping the debris on site. At a later date, the township took control over how and when the clean-up would take place. Tom added that it is very difficult to control and there is no demand for the chips.

The building has a concrete floor and the overhead doors have been hung. When the last of the doors are installed, the building will be ready for an inspection.

Tom Matota reported that chip and seal is going well. Hanky, Schustrich, Vaughn, and Asbury roads are next.

Now that our building is completed, Tom Matota asked about the Village Income Tax. Tom is concerned about the tax liability on the individual employee. The Trustees responded that we need to leave the current procedure in place "as is" and Attorney Chris Meduri will be representing the tax policy if needed.

Tom requested permission to order salt for delivery. Permission was granted by all Trustees.

Steve Pancost motioned to adjourn at 8:25 PM. Kathy Schulda seconded the motion. Roll call vote was taken. Jack AYE, Kathy AYE, Steve AYE.

9/5/2017				
Warrant	Payee	Description	Paid	Received
electronic	Wages	Wages	4998.37	
electronic	Wages	Wages	6020.55	
electronic	Salary	Salary	4622.23	
electronic	State Tax Payee	State Tax WH	346.8	
electronic	IRS	Federal Tax WH	1864.43	
electronic	OPERS	Retirement WH	4806.93	
electronic	Frontier	DSL	39.99	
10118	Ohio Edison	Electric Townhall, Garage, Siren, Street lights	607.93	
10119	Village of Hiram	Water	17.01	
10120	Verizon Wireless	Zoning Cell, Road Supervisor Cell	82.37	
10121	Windstream	Garage Phone	67.84	
10122	Dominion East Ohio	Natural Gas Townhall, Road Garage July, Aug	244.71	
10123	Village of Hiram	Fuel	109.03	
10124	Village of Hiram	3rd Quarter EMS & Fire Protection	69286.30	
10125	Centerra	Fuel	1038.82	
10126	Russell Standard Corp	RS-2 Material for Chip & Seal	29229.53	
10127	Arms Trucking	Stone	439.99	
10128	Stamm Contracting Company Inc	Material	107.15	
10129	Oscar Brugmann Sand & Gravel	Material	585.87	
10130	Allied Corporation	Chip & Seal Material	760.59	
10131	Shalersville Asphalt	Chip & Seal Material	54.39	
10132	Stanwade Metal Products	Supplies	21.80	
10133	Sarchione	Repairs	54.03	
10134	Municipal Signs	Supplies	66.75	
10135	Quick Service Welding & Machine	Supplies	19.90	
10136	Cerni Motor Sales, Inc.	Repairs	7.17	
10137	Cope Farm Equipment, Inc.	Repairs	69.35	
10138	TL Service Center	Repairs	4.90	
10139	Mantua Auto Parts	Repairs	25.00	
10140	Gee-ville Auto Parts	Repairs	135.96	
10141	Mantua Hardware Lawn & Garden	Repairs	96.01	
10142	Powerplan	Repairs	142.46	
10143	Healthcare Reimbursement	Healthcare Reimbursement	175.78	
10144	Carter Lumber	Supplies	50.77	
10145	Kepich Ford	Repairs	45.55	

10146	Door Works & Construction	Cold Storage Building Door	2986.00	
10147	void	void	0.00	
10148	DJL Material & Supply	Fiber Sealant	1920.00	
10149	Pesicek Concrete & Construction	Cold Storage Building Concrete	9500.00	
10150	A&W Construction	Labor to frame building	6920.00	
10151	Steve Pancost	Reimbursement for signs	86.00	
10152	Village of Hiram	Water	49.38	
10153	void	void	0.00	
10154	Village of Hiram	Fuel	128.66	
10155	Middlefield Bank Company	Postage, Office Supplies	15.19	
10156	Treasurer of State	UAN Fees, Audit Fees	1828.00	
10157	Sarchione	void	0.00	
10158	void	void	0.00	
10159	OTARMA	Insurance	16285.00	
	Middlefield Bank Company	Interest		\$1,031.48
		Interest		\$1,197.38
		Interest		\$1,006.21
		Interest		\$1,009.48
	Village of Hiram	Headstone & Footer		\$300.00
	Jill Fankhauser, Clerk of Courts	End of Period Tickets Issued in Township		\$21.50
	Zoning Permit	Reese Cardinal - House Permit		\$140.00
	Russell Standard Corporation	Refund		\$250.00
	Portage County Auditor	Mobile Home 2nd Half 2016		\$213.57
		License Tax		\$612.91
		Permissive Tax		\$865.50
		Cents Per Gallon		\$2,829.14
	Ohio Department of Taxation	Homestead Rollback		\$45,664.43
	Portage County Auditor	Real Property Tax 2nd Half 2016		\$320,053.37
		Local Government HB49		\$518.54
		Local Government		\$2,166.52
	Portage County Auditor	Gasoline Tax		\$4,998.62