

Hiram Township

Hiram Township Trustees Regular Meeting Minutes

April 17, 2018 at 7:00 PM, Hiram Township Townhall

Present: Chairman Steve Pancost, Jack Groselle, and Debra Blake

Steve Pancost opened the meeting with the Pledge of Allegiance.

This meeting is being taped to facilitate the written minutes. The tape will be re-used once the minutes are approved.

Jack Groselle motioned to approve the March 20, 2018 minutes. Debra Blake seconded the motion. Roll call vote was taken. Jack AYE, Steve AYE, Debra AYE.

Fiscal Officer:

Diane Rodhe presented the following items:

OPERS sent an amendment to Rule 145-1-01 stating the Board can choose the date of the Investment Committee Meeting.

The Portage County Township Association Meeting will be held on May 19th at the Portage County Engineer's facility.

The Portage County Budget Commission sent a list of required documents that will be needed for the Local Distribution Budget Commission hearing to be scheduled after submittal of the 2019 Tax Budget.

All elected officials and the road crew have signed the receipt acknowledging the revised Employee Handbook.

The Emulsion Bid Notice was published in the Record Courier on April 5th and April 8th of 2018. No bids were received.

ODOT sent a notice of road improvements and the bid process for State Route 700 improvements.

Attorney Chris Meduri sent notification of the Far View Argument going before the 11th District Court of Appeals on April 12, 2018 at the Kent Municipal Courthouse.

A Supplemental Revenue Report was presented for Trustee signatures.

The NOPEC Grant that was designated for the CEAC has not been applied for because it requires a bank account for direct deposit. Diane will follow up with NOPEC.

Trustee Debra Blake will research the cost of adding glass coverage to the Insurance Policy.

The State Audit Report has been published.

Public Comment:

Tim Kasper presented CEAC updates as discussed with Tom Matota. Newly planted grass will serve as a green strip around the parking area. The CEAC would like to have a manicured grassy area near the future cold storage building picnic area. Joe Walsh Cobb asked if Hiram Township is interested in dedicating the park. It was decided that we are not ready for a dedication but Tim will print up some flyers to let residents know what is happening with the township park. Solar panels will not be installed on the roof of the proposed new building due to the orientation. However, there is potential to add solar panels to the salt shed. More work will be done on the designated parking area when the weather improves. Tim is also planning to represent the CEAC at the Hiram 4th of July Event so he can get more people to participate. Steve Pancost suggested that Tim work with Regional Planning to find out more about a USDA Grant for developing trails.

Fire Report: Fire Report response time was 6 minutes and 27 seconds. 32 Runs and 10 Mutual Aid.

Officer Brandon Banes discussed the following items:

There was a potential flooding alert for the Cuyahoga River.

Crestwood High School sponsored a Stop the Bleed Program. It was well attended.

The Fire Department will be promoting four new officers.

EMA is in the process of writing a grant for Portage County to upgrade the Emergency Radio System as part of a statewide program.

Old Business:

Debra Blake attended the Village of Hiram Council Meeting, the Combined General Health District Meeting, and the Hiram Beautification Meeting. She suggested pushing Issue 6 before the election.

Jack Groselle discussed the communication with Debbie Weigel. The Weigel's have received more information since the BZA Hearing and they would like to have an opportunity for another hearing. Attorney Chris Meduri is willing to assist.

Resolution 2018-28: Jack Groselle motioned to waive the fee for a second Weigel BZA Hearing. Steve Pancost seconded the motion. Roll call vote was taken: Pancost AYE, Groselle AYE, Blake AYE.

New Business:

Resolution 2018-29: Debra Blake motioned to purchase signage for the township pick-up truck. Jack Groselle seconded the motion. Roll call vote was taken. Pancost AYE, Groselle AYE, Blake AYE.

Jack Groselle reported on the Village of Hiram water tower. There has been discussion as to whether or not the water tower is partially on township property. This came up because the tower is in need of repair. Jack stated that per the Portage County website, the township does own part of the Hiram Village water tower but just like old school, we probably will not get anything out of it.

Jack Groselle received a resident phone call about water running across private property on Sunday, April 14th. Jack explained that the water on the resident's property is not the responsibility of the township.

Steve Pancost received a resident email about a limb hanging on the wires on State Route 305. Steve called ODOT to report the safety issue. The limb was cleaned up.

Zoning:

Rich Gano reported one fence permit application and several ag exemptions.

Rich followed up on the Udall Rd property. A barn built on an Agricultural permit was converted to a residence. Rich called the Portage County Health Department and a septic permit has been pulled.

Rich is also checking on the agricultural status of a Wheeler Rd residence that is running a business selling bakery and plants.

Rich has discovered that our website does not have our most recent version of the Zoning Book. He will contact Portage County Regional Planning to locate the digital version and submit to Josh Johnston for the website.

Road Report:

Ohio Edison provided information for the light at 6352 State Route 82. Diane will get more information for the cost of installing an arm to extend the light out over the driveway entrance and to make sure that we are not creating glare for passing traffic.

Tom Matota inquired about whether or not we should have a disclaimer on our Bid Notices that allows the township to have discretion to accept or decline bids. Diane will ask Attorney Chris Meduri.

Tire pick up day will be May 19th from 8 am to 12 pm in the parking lot of the Village of Hiram Administration Building.

400 Tons plus 10% of our salt has been delivered. Tom asked Diane to watch for summer bid programs. Berm asphalt material has been delivered and Tom is expecting to use all of the designated \$6000.00.

Resolution 2018-30: Debra Blake motioned to have Hal Stamm draw up our building plans with an engineering stamp so they are ready to submit to the Portage County Building Department. Jack Groselle seconded the motion. Roll call vote was taken. Pancost AYE, Groselle AYE, Blake AYE.

Tom Matota asked about the Purchase Order for the Broom Tractor when it comes up for auction. It was decided that Diane will create the PO (Resolution 2018-25) when the payment is prepared and Tom will take a check with him to the auction.

Resolution 2018-31: Jack Groselle motioned to go into Executive Session to discuss personnel at 8:21 PM. Steve Pancost seconded the motion. Roll call vote was taken: Pancost AYE, Groselle AYE, Blake AYE.

Resolution 2018-32: Jack Groselle motioned to come out of Executive Session at 8:41 PM. Debra Blake seconded the motion. Roll call vote was taken: Pancost AYE, Groselle AYE, Blake AYE.

Resolution 2018-33: Jack Groselle motioned to approve an employee's use of PTO for the April 1 – 15 pay period. Steve Pancost seconded the motion. Roll call vote was taken: Pancost AYE, Groselle AYE, Blake AYE.

Jack Groselle motioned to pay the bills and adjourn the meeting at 8:40 PM. Debra Blake seconded the motion.

4/17/2018 Meeting Payments and Receipts				
Warrant	Payee	Description	Paid	Received
electronic	Wages	Wages	5,023.23	
electronic	Salary	Salary	4,804.04	
electronic	Wages	Wages	4,189.28	
electronic	OPERS	WH March	4,672.21	
electronic	OPERS	WH Feb	4,577.45	
electronic	IRS	WH	1,758.56	
electronic	State of Ohio	WH	381.33	
electronic	Anthem	HC Insurance	6,192.63	
electronic	Frontier	DSL -April	46.98	
electronic	Bureau of Workers' Compensation	2018 Installments	299.72	
electronic	Ohio Dept of Job & Family Services	Unemployment Tax	106.21	
10373	void	void	0.00	
10374	Village of Hiram	Water	15.03	
10375	Portage County Health Dept	Septic Permit	275.00	
10376	Ohio Edison	Electric 402, 180, 936, 910, 162, 729, 149	896.90	
10377	Verizon	Zoning & Road Supervisor Cell Phone	82.65	
10378	Dominion East Ohio Gas	Townhall & Road Garage	122.00	
10379	Centerra	Fuel	1,751.92	
10380	Village of Hiram	Fuel	188.22	
10381	Hiram Police Department	Township Patrol	1,998.10	
10382	Gatehouse Media	Bid Notice	17.75	
10383	Marlboro Supply	Supplies	166.50	
10384	Power Tool & Supplu	Repairs	39.39	
10385	Gee-ville	Repairs	119.06	
10386	Mantua Hardware Lawn & Garden	Supplies	174.45	
10387	Industrial Connections	Supplies	29.47	
10388	Treasurer of State	Audit Fees & UAN Fees	1,616.50	
10389	Kepich	Repairs	83.53	
10390	Municipal Signs	Safety Road Signs	492.00	
10391	Bortnick Tractor	Repairs	310.70	
10392	Village of Hiram	2nd Quarter Fire & EMS Protection Contract	69,286.30	
10393	Portage County USAR Team	Search & Rescue Team	48.22	
10394	Portage County Haz Mat Team	Haz Mat Team	506.31	
10395	Void	void	0.00	
10396	Bob Summerral Tire	Truck Tires	568.00	
10397	Shalersville Asphalt	Berm Material (Fill)	3,430.00	
10398	Cargill	2017/2018 Final Road Salt	2,867.45	
	Kelly Smith	Zoning Fence Permit		50.00
	Jill Fankhauser, Clerk of Courts	Mascheck Escrow Reimbursement		900.00
	Portage County Auditor	Manufactured Home 1st Half 2018		136.00
		License Tax March 2018		621.16
		Permissive Tax March 2018		943.50
		Gasoline Excise Tax March 2018		7,296.23
	Portage County Auditor	Local Government HB		\$518.54
		Local Government		2041.82
		Real Estate 1st Half 2018		387061.98
	Portage County Auditor	Local Government HB		518.54
		Local Government		1831.32