

Hiram Township

Hiram Township Trustees Regular Meeting Minutes

May 15, 2018 at 7:00 PM, Hiram Township Townhall

Present: Chairman Steve Pancost, Jack Groselle, and Debra Blake

Steve Pancost opened the meeting with the Pledge of Allegiance.

This meeting is being taped to facilitate the written minutes. The tape will be re-used once the minutes are approved.

Jack Groselle motioned to approve the April 17, 2018 minutes. Debra Blake seconded the motion. Roll call vote was taken. Jack AYE, Steve AYE, Debra AYE.

Fiscal Officer:

Diane Rodhe presented the following items:

Portage County Recycling sent a reminder about the shift in value for recycled trash. There needs to be more effort to reduce contamination of our recyclables.

NOPEC sent a notice regarding price per McF through September 2018.

Middlefield Bank sent 2018 documents for signature and the 2018 Balance Sheet Statement.

Middlefield Bank has added a layer of security for the transfer of funds for Direct Deposit.

Portage County Engineer's Office sent a copy of Resolution 18-0309 with the list of bridges that are posted with weight reductions.

Public Comment:

Janet Pancost represented the BZA. She expressed her disappointment in the Board of Trustees for allowing a second hearing in the Weigel case. She stated that it felt like a vote of no confidence in the BZA. Jack Groselle responded that the decision was based on the Weigel's having new information that may change the outcome. Janet also presented some recommendations for the Board of Trustees. She stated that we have a trend in Hiram Township where residents proceed with building units, claiming that they are unaware of zoning requirements, and then begging forgiveness. She suggested increasing the awareness of being a "zoned" township by adding signs at major entrances to the township. The signs would read "Zoned-Permit Required". She also suggested double fees for BZA Applications that are filed after a resident is in violation of Zoning. Janet has discussed the trends in the township with Attorney Chris Meduri as well. It is an option for the BZA & Trustees to pass or deny an application and send the applicant to the Portage County Court System if the work has been completed. One more suggestion is to fine residents on a per day basis to encourage them to get problems addressed sooner than later. These items are going to be considered in the future and the cases will be handled on a case

by case basis for now. Finally, Janet inquired about our Records Retention Policy. It was determined that we have separate records for the Board of Trustees and Zoning. Zoning Clerk, Eric Hankinson would be better able to represent the storage of Zoning Records. Public Records Requests will continue to come through the Board of Trustees regardless of what type of record is being requested.

Janet Pancost stated that she has been travelling roads in other townships and their poor condition reminded her of how well the roads are maintained in Hiram Township. She thanked Road Supervisor Tom Matota directly.

Fire Report: Fire Report response time was 6 minutes and 5 seconds. 48 Runs and 18 Mutual Aid.

Old Business:

Debra Blake reported on the glass coverage for insurance. It is only available if you purchase it on a separate policy from our OTARMA coverage. All agree not to pursue the coverage.

Resolution 2018-34: Jack Groselle motioned to have Tom Matota purchase our emulsion from Russell Standard Company. Steve Pancost seconded the motion. Roll call vote was taken. Steve AYE, Jack AYE, Debra AYE.

Resolution 2018-35: Jack Groselle motioned to accept the Tax Estimates as they appear on 2019 Official Certificate of Estimated Resources. Steve Pancost seconded the motion. Roll call vote was taken. Steve AYE, Jack AYE, Debra AYE.

Diane Rodhe received confirmation from Attorney Chris Meduri that Hiram Township can add a disclaimer to our Public Bid Notices stating that Hiram reserves the right to reject a bid. The disclaimer will be added to future bid notices.

Debra Blake asked about the signage for the township pickup truck. Tom Matota said that it has been ordered.

Rich Gano reported that the digital version of the Zoning Book is not on the website yet due to difficulty in communication. Diane reached out to Josh Johnston and the information will be posted soon.

Jack Groselle presented the building plans created by Hal Stamm and suggested moving forward on the plans that do not include HVAC.

Resolution 2018-36: Debra Blake motioned to pay Hal Stamm at least one fourth of the \$12,000.00 for the engineered plans. Jack Groselle seconded the motion. Roll call vote was taken. Steve AYE, Jack AYE, Debra AYE.

New Business:

Steve Pancost presented a letter from a township resident complimenting Road Supervisor Tom Matota for his quick and professional response on the Udall Road problem.

Jack Groselle informed the board that the City of Kent is going to have higher rates for their recycling pick-up.

The Portage County Township Association is going to be asking for attendees for the Portage County Fair tent.

Jack Groselle received a resident complaint about chickens, peacocks, and ducks. He advised them to work it out with their neighbor.

Steve Pancost discussed the Hiram Rapids Ballpark. He asked Tom Matota to proceed with removing old items and remove the tree by the backstop. Tom will call Weaver to take the tree down. Jack Groselle motioned to approve the expense of tree and trash removal. Debra Blake seconded the motion.

Steve Pancost received a township resident compliment on the upkeep of the Rapids Cemetery. He was told that it looked great compared to some other cemeteries in the area.

Steve Pancost met with Amy from Regional Planning and he was encouraged to hear that Hiram Township might be eligible for a USDA Grant towards our trails and/or new building. They suggested bidding for grants in February or March of 2019.

Zoning:

Rich has received angry complaints from a Wheeler Rd resident regarding the farm bakery/market/nursery business being run from a home. He has talked with Attorney Chris Meduri. After discussion, Rich is going to talk further with BZA Board Member, Janet Pancost.

Road Report:

Resolution 2018-37: Jack Groselle motioned to purchase 600 tons of road salt for the 2018/2019 winter season. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Jack AYE, Debra AYE.

Tom Matota requested approval for the purchase of another \$2000.00 worth of material for the parking/storage area. Jack Groselle, Debra Blake, and Steve Pancost approved the purchase.

Tom also reported that the road crew has been making several repairs to washouts from our last big storm. Tom has completed a Cemetery Registration document provided by the Department of Commerce. Diane will send it in.

Jack Groselle motioned to pay the bills and adjourn the meeting at 8:35 PM. Debra Blake seconded the motion.

5/15/2018 Meeting Payments and Receipts				
Warrant	Payee	Description	Paid	Received
electronic	Wages	Wages	4,189.28	
electronic	Salary	Salary	4,032.61	
electronic	Wages	Wages	6,385.65	

electronic	OPERS	WH April		
electronic	IRS	WH	1,426.14	
electronic	State of Ohio	WH	324.65	
electronic	Village of Hiram	RITA WH 1st Quarter	114.97	
electronic	Bureau of Workers Compensation	BWC	299.72	
electronic	Anthem	HC Insurance	5,285.79	
electronic	Frontier	DSL -May	46.98	
10399	Village of Hiram	Water	15.03	
10400	Verizon	Zoning & Road Supervisor Cell Phone	82.53	
10401	Roberta Zuver	Cleaning Townhall	40.00	
10402	Hiram Police Department	Township Patrol	2,070.80	
10403	Portage Portable Toilets	(2) Hiram Rapids & 6352 St Rt 82	780.00	
10404	Portage County Clerk of Courts	Kosher Judgement Entry Fee (2017)	10.00	
10405	Oscar Brugman Sand & Gravel	Materials	425.79	
10406	Mantua Hardware Lawn & Garden	Supplies	111.92	
10407	Kearney Electric	Electric Hook Up & Repair	785.00	
10408	Gee-ville Auto Parts	Repairs	131.98	
10409	Kepich Ford	Repairs	14.70	
10410	Industrial Connections	Supplies	10.47	
10411	Airgas USA	Supplies	19.90	
10412	Village of Hiram	Fuel	233.60	
10413	Ohio Edison	Accounts 402, 180, 821, 162, 910, 936, 149, 729	673.24	
10414	Middlefield Bank	Annual Fee	12.00	
10415	GateHouse Media	Public Bid Notice Fee	16.15	
10416	Marlboro Supply	Materials	762.00	
10417	Dominion East Ohio Gas	Townhall & Road Garage	122.00	
10418	Centerra Co-op	Fuel	2,136.31	
10419	Carter Lumber	Supplies	73.45	
10420	Stamm Contracting	Supplies	44.60	
10421	Safelite Auto Glass	Repairs	227.89	
10422	void	void	0.00	
10423	Treasurer of State	Audit Fees	820.00	
10424	Mars Electric	Repairs	83.71	
10425	Allied Materials	Asphalt Material	231.92	
10426	HC Reimbursement	HC Reimbursement	365.27	
10427	Superior Insulation	Spray Insulation - Utility Building	2,830.00	

	Portage County Auditor	Local Government HB	518.34
		Local Government	1,831.32
	Zoning Fee	VADA Corp	50.00
	Zoning Fee	Smith	50.00
	Jill Fankhauser, Clerk of Courts	Mascheck Refund - Escrow	900.00
	Portage County Auditor	March License Tax	621.16
		March Permissive Tax	943.50
		March Gasoline Tax	7,296.23
		1st Half Manufactured Home Property Tax	136.06
	Portage County Auditor	March Local Government HB	518.54
		March Local Government	2,041.82
		1st Half Property Tax & Special Tax	387,061.98
	Middlefield Bank	Interest	957.37
	Middlefield Bank	Interest	\$848.65
	Portage County Auditor	April License Tax	678.70
		April Permissive Tax	759.63
		April Gasoline Tax	6496.31
	Airgas USA	Refund	89.32
	Cleveland Plumbing Supply	Refund	41.14
	Jill Fankhauser, Clerk of Courts	End of Period Disbursement Traffic Tickets in Township	\$21.50
	Middlefield Bank	Interest	\$1,147.36