

Hiram Township

Hiram Township Trustees End of Year Meeting Minutes

December 18, 2018 at 7:00 PM, Hiram Township Townhall

Present: Chairman Steve Pancost, Jack Groselle, and Debra Blake

Steve Pancost opened the meeting with the Pledge of Allegiance.

This meeting is being taped to facilitate the written minutes. The tape will be re-used once the minutes are approved.

Jack Groselle motioned to approve the November 20, 2018 minutes. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Jack AYE, Debra AYE.

Fiscal Officer:

Diane Rodhe presented the following items:

Per Tom Matota, there was a payroll increase of 2.5% beginning November 1, 2018.

The Portage County Engineer's office sent the annual contact list to complete for 2019.

The Portage County Auditor has sent the Tax Exempt form regarding the property at 6352 State Route 82. Jack Groselle will complete and send to county office.

PERSO has assigned a claim number in regards to the lawsuit filed by Laureen Ruth More Copeland, Successor Trustee.

The Village of Hiram Police Report.

The Fund Balance Report.

The 2018 MORE Grant application is complete.

Hiram Township qualifies for the lowest possible unemployment rate of .3%.

Zinkan Company sent information regarding a salt substitute for use on the roads.

Tom Matota called OTARMA to ensure the new pickup truck had insurance coverage.

Portage County Regional Planning sent the forms to nominate a representative from Hiram Township.

Dominion East Ohio Gas is raising the rates in 2019.

The upcoming IPA Audit will be conducted by Charles E. Harris & Associates.

A report for Supplemental and Reallocated transfers was submitted for signatures.

The 2019 Temporary Budget was presented.

Resolution 2018-63: Jack Groselle motioned to accept the 2019 Temporary Budget (attached). Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Jack AYE, Debra AYE.

The 2019 Meeting Schedule will remain as the third Tuesday of each month.

Public Comment: None

Fire Report: November response time was 6 minutes and 51 seconds. Mutual Aid was given 11 times and received 2 times. Officer Brandon Baynes provided an update. The Fire Department purchased an ipad with the State EMS Grant. Everything is going well.

Old Business:

Janet Pancost and Rich Gano met with the OTARMA Claims representative regarding the Laureen Ruth Moore Copeland, Successor Trustee lawsuit.

Debra Blake followed up on the request for a "Deer Crossing" sign on Allyn Rd. The Portage County Engineer can do a survey for anyone who asks. Because there are no reports of deer collisions on this section of road, a sign will not be posted.

Debra Blake reported on the Hankee Road Bridge. According to Engineer Kuscher, there is no structural stress on the bridge at this time. The 15 Ton weight limit was established in the 70s. Attorney Chris Meduri suggested that Mr. Kuscher be approached, and asked if he is willing to appear in court in the event of legal action involving the Portage County Sheriff. Attorney Meduri also mentioned that since the weight limits were established and posted in the 70s, bridges have failed and the posted weight limits were far under the true limit of the bridge.

Jack Groselle inquired about the Ohio EPA proposal that is needed to apply for an EPA permit at 6352 State Route 82. Diane reported that she was able to get a proposal written up with Emerald Environmental Services, Inc. The initial response from Emerald was sent via email to the Trustees. The final proposal presented to Hal Stamm on behalf of the Trustees, will be sent via email as soon as available.

Steve Pancost reported on the Old Hickory building at 6352 State Route 82. He purchased the permit from the Portage County Building Department and he has appointed himself as contractor for the township in this case. The electric and insulation will need inspection before

going forward. Tom Matota has reached out to Mark Kearney to explain his electrical work to the inspector because the drywall is already in place.

New Business:

Per Debra Blake, the Hungarian Cultural Center has requested the posting of signs on State Route 82 (east and west) to alert the public of their location. Debra contacted ODOT and the population and participation will need to be measured before signs can be posted.

Resolution 2018-64: Jack Groselle motioned to approve the November 1, 2018 pay increase. Steve Pancost seconded the motion. Roll call vote was taken. Steve AYE, Jack AYE, Debra AYE.

Resolution 2018-65: Jack Groselle motioned to approve the Temporary Budget. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Jack AYE, Debra AYE.

Debra Blake presented the Hiram Village and Hiram Township Agreement for signature. After discussion, Jack Groselle suggested that Attorney Chris Meduri review the agreement before any signatures are provided.

Steve Pancost received a letter from the Cuyahoga River Water Trail Partners asking for a resolution to support access to the riverbank for their trails. Steve will invite them to speak to our group so we can learn more before writing a resolution.

Steve Pancost learned that our proposed new building would require a sprinkling system if the square footage is over 5000 square feet. All agreed that our square footage will be reduced to 4990 square feet.

Jack Groselle motioned to nominate Steve Pancost to Regional Planning. Debra Blake seconded the motion. Roll call vote was taken. Steve Abstain, Jack AYE, Debra AYE.

Resolution 2018-66: Jack Groselle motioned to approve the transfer of money from Fund 2031 (inside mill) to Fund 1000 for meeting payroll for the remainder of the year. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Jack AYE, Debra AYE.

Resolution 2018-67: Jack Groselle motioned to approve all Purchase Orders that exceed \$3000.00. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Jack AYE, Debra AYE.

Zoning:

Rich Gano presented permit application fees in the amount of 75.00 since our November meeting. Rich also reported that Eric Hankinson and the Zoning Board members have not met

to resolve the language in the current Zoning Book. Jack Groselle stated that they need to meet with at least three of the six members and get this done.

Rich Gano presented reports, photos, and conversations regarding the Byler Home Business on Wheeler Rd. Mr. Byler was asked to provide documentation of raising his plants to qualify as agricultural. Mr. Byler refused to cooperate and since then, there are reports of plants being delivered to his property

Resolution 2018-68: Debra Blake motioned to take civil action the first of 2019 against Mr. Byler of Wheeler Road regarding his home business that he claims is agricultural. Jack Groselle seconded the motion. Roll call vote was taken. Steve AYE, Jack AYE, Debra AYE.

Road Report:

Tom Matota inquired about the old pickup truck. After discussion, it was agreed that the old truck should be sold at the Edinburg Auction in the spring. We will advertise as “for sale by auction”.

Resolution 2018-69: Debra Blake motioned to sell the 2011 Ford Truck at the Edinburg Auction in April. Jack Groselle seconded the motion. Roll call vote was taken. Steve AYE, Jack AYE, Debra AYE.

Jack Groselle motioned to approve the purchase of running boards for the 2019 Ford Truck. Debra Blake seconded he motion. Roll call vote was taken. Steve AYE, Jack AYE, Debra AYE.

Jack Groselle motioned to pay the bills at 8:25 PM. Debra Blake seconded the motion. Roll call vote was taken. Pancost AYE, Groselle AYE, Blake AYE.

12/18/2018 Meeting Payments and Receipts				
Warrant	Payee	Description	Paid	Received
electronic	Wages	Wages	4658.93	
electronic	Salary	Salary	4602.76	
electronic	Wages	Wages	7150.26	
electronic	OPERS	WH Oct	3955.18	
electronic	IRS	WH Oct	1428.63	
electronic	State of Ohio	WH Oct	291.87	
electronic	Bureau of Workers Compensation	BWC	197.19	
electronic	Anthem Blue Cross Blue Shield	Healthcare	4378.95	
electronic	Anthem Blue Cross Blue Shield	Healthcare	4378.95	
electronic	Frontier	DSL	2.00	
10647	Portage County Treasurer	Building Permit	277.02	

10648	Village of Hiram	Water	15.03	
10649	Ohio Edison	Accounts 402, 180, 182, 162, 910, 936, 149	600.96	
10650	Dominion East Ohio	Natural Gas	118.00	
10651	Verizon Wireless	Zoning & Road Supervisor Phone	83.99	
10652	Village of Hiram	Fuel	65.53	
10653	Hiram Police Dept.	Township Patrol	2024.60	
10654	Service One	Repairs	150.00	
10655	Clyde Faust	Zoning Meeting	30.00	
10656	James Pochedly	Zoning Meeting	30.00	
10657	Tim Kasper	Zoning Meeting	30.00	
10658	Eric Hankinson	Zoning & BZA Hours	90.00	
10659	Middlefield Bank	Office Supplies	136.46	
10660	Centerra Co-op	Fuel	550.45	
10661	Powerplan	Repairs	163.28	
10662	Gee-ville Auto Parts	Repairs	49.94	
10663	Harrison Machine	Repairs	30.48	
10664	Carter Lumber	Supplies	71.77	
10665	BWC	2019 Premium	2367.00	
10666	Oscar Brugmann	Material	144.29	
10667	Marlboro Supply	Supplies	181.00	
10668	Cope Farm Equipment	Repairs	295.74	
10669	Bob Sumerel Tire	Repairs	3.80	
10670	Arms Trucking	Material	431.53	
10671	Industrial Connections	Supplies	46.29	
10672	Kepich Ford	Repairs	46.95	
10673	Gledhill Road Machinery	Repairs	562.43	
10674	Catalyst Life Services	Uniforms	355.75	
10675	Mantua Hardware	Supplies	63.61	
10676	Treasurer of State	UAN Fees	782.50	
10677	Kepich Ford	2019 Pick Up Truck	36451.10	
10678	HC Reimbursement	HC Reimbursement	169.91	
10679	CareWorks	BWC Group Renewal	521.00	
10680	Ohio CAT	Supplies	92.46	

10681	Portage County Regional Planning	Annual Membership Dues	1809.75	
	Middlefield Bank	Interest		1,128.21
	John R Groselle	Donation		500.00
	Zoning Fee- Mick's Fence	Fence Permit		50.00
	Zoning Fee - Mike Farrow	New Home Permit		100.00
	Zoning Fee - Hopkins	Pool Permit		25.00
	Zoning Fee - Yoder	Accessory Building		50.00
	Zoning Fee - Mayer	Addition Permit		50.00
	Zoning Fee - Schabel	New Home Permit		100.00
	Zoning Fee - Brosius	New Home Permit		100.00
	American Risk Pool	Capital Distribution		1,087.53
	Portage County Auditor	2018 Nov License Tax		658.05
		2018 Nov Permissive Tax		891.00
		2018 Nov Gasoline Excise Tax		7,418.63
	Portage County Auditor	2018 REA Distribution Excess		29,721.19
	Portage County Auditor	Local Government HB		518.54
		Local Government		2,651.59