

Hiram Township Trustees

Hiram Township Trustees Regular Meeting Minutes

February 19, 2019 at 7:00 PM, Hiram Township Townhall

Present: Chairman Jack Groselle, Debra Blake, and Steve Pancost

Jack Groselle opened the meeting with the Pledge of Allegiance.

This meeting is being taped to facilitate the written minutes. The tape will be re-used once the minutes are approved.

Debra Blake motioned to approve the January 15, 2019 minutes with corrections. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Fiscal Officer:

Diane Rodhe presented the following items:

Ohio Health Benefits attended the meeting to present the 2019 Annual Renewal of Premiums for Employee Healthcare.

Resolution 2019-16: Debra Blake motioned to continue to offer healthcare benefits to Elected Officials and Employees through Ohio Health Benefits. The township will continue with Anthem Blue Cross and Blue Shield for the March 1, 2019 renewal. The cost of benefits increased by 15.19%. Anthem Bronze Blue Access PPO 6000E/0%/6650 Plus with /HAS includes an annual deductible of \$6650.00 out of pocket per family and \$6000.00 per individual. This premium includes Dental and Vision coverage. The Township will contribute up to \$3000.00 per covered individual of the expenses applied to the deductible per calendar year. The employee must submit the Explanation of Benefits with Date of Service before receiving the payment. In order to receive the health benefit, a payroll deduction of 25.00 per month per person will also be applied. See attached Resolution with details. Jack Groselle seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Resolution 2019-17: Debra Blake motioned to continue to pay a meal allowance of \$25.00 per day as part of travel expense. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Resolution 2019-18: Debra Blake motioned to maintain our cell phone policy as it is called out in our Employee Handbook. Jack Groselle seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Resolution 2019-19: Portage County Solid Waste sent a resolution to adopt the Solid Waste Management Plan for the Portage County Solid Waste Management District. Steve Pancost motioned to adopt the resolution. Jack Groselle seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Alger and Associates sent a letter offering support services for the upcoming audit.

The Zoning Resolution request from Lori Calcei was sent to Eric Hankinson and Rich Gano.

Diane Rodhe has submitted all Bureau of Workers Compensation Year End reports and the 300AP Report.

The Portage County Board of Commissioners sent Resolution No. 19-0036 stating the 35% reduction in road weight limits from January 1, 2019 through May 1, 2019.

Diane Rodhe completed the Census Bureau BAS request for confirmation of township boundaries.

Diane Rodhe reported on the salary increase for Elected Officials. The increase applies to elected officials from the November 2019 election.

The Middlefield Bank VISA account needs revision to the cardholders. Jack Groselle declined to continue as a cardholder. Diane will contact active cardholders to sign documents.

Public Comment:

Christine Craycroft of the Portage County Parks District and representing the Cuyahoga River Water Trails, requested a letter of support for the Water Trails group to collaborate with related groups and organize educational programs for people accessing the river. They would like to improve access, provide safety crew training, and better inform the public.

Steve Pancost motioned to support the Cuyahoga River Water Trail by sending the template letter on our township letterhead. Jack Groselle seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Fire Report: Lt. Magliconico provided the Fire Report. He presented the 2018 Year End Report as prepared by Chief Byers. The Fire Department responded to 39 calls in January with an average time of 7 minutes and 2 seconds. Mutual Aid was given six times and received 3 times.

Old Business:

Jack Groselle talked to Hal Stamm who recommended that we start taking electrical and mechanical bids for our new building. Hal reminded us about the drawings that need to be completed with an engineering stamp so that they are ready for permit application. There was

further discussion about the requirement and the cost. Jack will seek out more guidance on getting the drawings completed before we advertise for bids.

Resolution 2019 -20: Debra Blake motioned to advertise for contractor bids to create electrical drawings with an Engineering Stamp for the proposed building. Jack Groselle seconded the motion. Roll call vote was taken Jack AYE, Debra AYE, Steve AYE.

Resolution 2019 -21: Debra Blake motioned to advertise for contractor bids to create HVAC/Mechanical drawings with an Engineering Stamp for the proposed building. Jack Groselle seconded the motion. Roll call vote was taken Jack AYE, Debra AYE, Steve AYE.

The January 15 Minutes require a correction. The statement that says Hal Stamm's drawings have been approved needs to be deleted from the minutes entirely.

Jack Groselle mentioned that Charlie Ramer will be in attendance next month to discuss the NOPEC Grants.

Steve Pancost attended the Portage County Regional Planning meeting. He expressed his frustration with the lack of grant funding that is available to Hiram Township.

Jack Groselle inquired about the Old Hickory sled shed at 6352 State Route 82. Tom Matota reported that the electrical inspection of the roughed in work is complete and approved.

New Business:

Debra Blake addressed her concerns about the County Commissioners Resolution No. 19-0036 regarding the 35% Road Weight Limit Reduction.

Jack Groselle and Debra Blake attended the Portage County Township Association Meeting. The Randolph Fair will need Trustee volunteers to assist with the township tent. There was also discussion about HB 627- Increased Gas Tax. Everyone was encouraged to contact their State Senators.

Debra Blake reported on the Headwaters Trail project and she recommended that the Trustees choose to support the Headwaters project over the Cuyahoga Water Trail because Headwaters is all about Hiram, Portage County, and Ohio waterways.

Jack Groselle mentioned that Hiram Township bridges are not on the list for posted weight reduction as released by Portage County.

Jack Groselle mentioned the letter from Charter Communications. Spectrum Mid America, LLC now holds the state issued authority to operate the cable system in the Hiram Community.

Jack Groselle will follow up on the Property Tax bill for the 6352 State Route 82 property.

Jack Groselle mentioned several items: County Commissioners will not be able to abandon roads without township involvement per HB 500. The Board of Zoning Appeals will be able to charge the applicant for the expense of advertising, etc.

Diane Rodhe reported on the Ohio Township Association conference in Columbus. She reported on the classes that she attended and she suggested that the township contact Chief Byers and work together to establish an emergency communication plan for the township.

Zoning:

Rich Gano reported three permits for the month of January.

An application for a BZA Hearing will be coming up for conditional use.

Attorney Chris Meduri is drafting a complaint regarding the Byler property on Wheeler Rd.

Rich Gano also inquired about the updating of the Zoning Fee Schedule and the next Zoning Meeting. The Trustees agreed on adding solar panels to our Fee Schedule at the January meeting but the new schedule has not been published. Rich will request that Jim Pochedly schedule a meeting to resolve open items.

A conference has been scheduled in Youngstown for the Ruth Moore Trustee case.

Jack Groselle asked Rich to check on a Winchell Rd property.

Road Report:

Tom Matota requested permission to purchase a salt spreader for about \$3500.00. Steve Pancost motioned to approve the request. Jack Groselle seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Tom suggested that we could use the Service 1 expense towards our MORE Grant.

Tom requested a published notice in the Villager for the 2011 pickup truck going to the Edinburg Auction.

Tom also requested that we contact Dean Alopsi from ODOT to be sure that Hiram is included for the ODOT combined salt bidding process. Diane will contact Mr. Alopsi.

All Trustees agreed to order all of the 2018-2019 Salt Contract bid of 600 Tons.

Debra Blake motioned to pay the bills at 8:29 PM.

02/19/2019 Meeting Payments and Receipts				
Warrant	Payee	Description	Paid	Received
electronic	Wages	Wages	5746.21	
electronic	Wages	Wages	7429.92	
electronic	Salary	Salary	4656.58	
electronic	Wages	Wages	5518.09	
electronic	OPERS	WH Oct	5472.78	
electronic	IRS	WH Oct	733.05	
electronic	State of Ohio	WH Oct	189.41	
electronic	Ohio Dept. Job & Family Services	2018 4th Quarter Unemployment Tax	4.50	
electronic	Anthem Blue Cross Blue Shield	Healthcare February	4378.95	
electronic	Anthem Blue Cross Blue Shield	Healthcare March	5040.44	
electronic	Frontier	DSL	48.98	
10701	Village of Hiram	Water	15.11	
10702	Ohio Edison	Electric 402, 180, 821, 910, 162, 936, 149	616.68	
10703	Dominion East Ohio	Natural Gas Townhall & Garage	130.00	
10704	Verizon Wireless	Cell Phone Road Supervisor & Zoning	82.77	
10705	Village of Hiram	Fuel	195.86	
10706	Hiram Police Department	Township Patrol	2025.70	
10707	The Weekly Villager	Public Notice	10.00	
10708	Charles Harris & Associates	Hinkle Notes	400.00	
10709	Portage County Treasurer	Storm Water Property Tax	36.90	
10710	Margala & Sons	Repairs	500.00	
10711	Sedensky Trucks & Tractor	Rental	100.00	
10712	Mantua Hardware Lawn & Garden	Supplies	60.37	
10713	Quick Service Welding & Machine	Repairs	60.15	
10714	CCM Rental	Ditch Witch	207.20	
10715	Industrial Connections	Supplies	8.19	

10716	Gee-ville Auto Parts	Supplies	415.02	
10717	The Dexter Company	Repairs	160.00	
10718	Cerni Motor Sales	Repairs	629.51	
10719	Powerplan	Repairs	872.68	
10720	Mantua Auto Parts	Repairs	18.00	
10721	Eric Hankinson	Zoning Meeting	90.00	
10722	Kearney Electric	Building Inspector Meeting	90.00	
10723	Centerra Co-op	Fuel	1611.07	
10724	HC Reimbursement	HC Reimbursement	32.69	
10725	East Manufacturing	Repairs	2.54	
10726	KMI Kokosing	Asphalt Materials (2018)	123.34	
10727	Chrome Depot	Repairs	425.85	
10728	Diane Rodhe	2019 OTA Travel Expense	184.44	
10729	Middlefield Bank	Supplies, OTA Travel Expense, Local Govt Reg	890.80	
10730	HC Reimbursement	HC Reimbursement	2000.00	
	Portage County Auditor	Local Government		518.54
		Local Government		2,560.99
	Portage County Auditor	License Tax		535.07
		Permissive Tax		736.02
		Gasoline Tax		7,167.48
	Ohio Bureau of Workers Comp	Employer Premium Refund		197.17
	Middlefield Bank	Interest		1,027.81
	Portage County Auditor	Local Government		518.54
		Local Government		3,080.52