

Hiram Township Trustees

Hiram Township Trustees Regular Meeting Minutes and 2020 Budget Hearing

July 16, 2019 at 7:00 PM, Hiram Township Townhall

**Present:** Chairman Jack Groselle, Debra Blake, and Steve Pancost

Jack Groselle opened the meeting with the Pledge of Allegiance.

This meeting will be recorded to facilitate the written minutes. The tape will be preserved until the minutes are approved.

Steve Pancost motioned to approve the June 18, 2019 minutes. Debra Blake seconded the motion. Roll call vote: Jack AYE, Debra AYE, Steve AYE.

**Fiscal Officer:**

OTARMA renewal has been completed and mailed. No further requests or information at this time.

The Audit is complete and we have received a partial invoice. We are welcome to invite a rep from Charles E. Harris to our meeting to review the audit report.

**Resolution 2019-37:** Debra Blake motioned to map our Zoning Fund in UAN to the General Fund and continue to use the Zoning Fund the same way. Jack Groselle seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

**Public Comment:** None

**Fire Report:**

June Response Time was 6 minutes and 2 seconds.

**Old Business:**

Debra Blake reported that the Village Council discussed the Fire and EMS Levy contract and said that they were waiting on the township. Jack Groselle said that this was not the case and he will be reaching out to the Village.

Jack received a text from Dave Smith and it was suggested that we advertise a special meeting for the Trustees to attend the Village Council Finance Meeting on July 30, 2019. Diane will advertise.

**Resolution 2019-38:** Steve Pancost motioned to renew the EMS Levy at three mill. Debra Blake seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Steve Pancost asked if there was any action on removing the van that has been sitting in the field on Udall Rd. Rich Gano responded that the van will be moved immediately.

Steve Pancost received a phone call from Jacob Newpher about his mailbox. He might be seeking a variance for the mailbox that is non-compliant. Mr. Newpher has researched some ideas for changing his mailbox to a break-a-way.

Jack Groselle will be following up with Mrs. Umbaugh about the ground water.

Diane Rodhe reported that Portage Portable Toilets could not provide any units to Hiram. Steve Pancost looked up several companies online and Diane will reach out to set it up.

Jack Groselle asked Tom Matota if he got prices on a mini excavator. Each quote suggested approximately 20,000 to 22,000 for our trade. A trailer costing about 11,000.00 will be required to move a new machine due to being on tracks. Tom Matota explained the State Purchasing Program that offers a 30% discount. It was decided to wait for a month before making any decisions.

#### **New Business:**

Debra Blake announced the Hiram Village Council news: Sidewalk Project Progress, Basketball Hoop Repair, Fishing with Cop 8/17, and Village residents will be paying a 5.00 increase on their license plates.

Jack Groselle received a call with concerns about our website. As it turned out, the caller was looking at the Hiram Village website.

The State of Ohio Division of Liquor Control provided a notice for Trustees to un-approve any current Liquor Licenses in the township. All agreed on no changes necessary.

Jack Groselle discussed the Agricultural Security Area and presented a sample resolution.

**Resolution 2019-39:** Steve Pancost motioned to approve the Agricultural Security Area. Debra Blake seconded the motion. Roll call vote was taken. Jack Abstain, Debra AYE, Steve AYE.

#### **Zoning:**

Rich Gano presented five Zoning Permits. Rudy Zimmerman sent his information to the Truusted Post Office Box and skipped our Zoning Inspector. Mr. Zimmerman was cautioned to follow the process in the future by starting with our Zoning Inspector before discussing with the neighbors and completing the documents.

The Weigel's property has been surveyed and is slightly over five acres. The Weigel's case will be reviewed by the Zoning Board of Appeals to review the past and future decisions.

**Road Report:**

Tom Matota would like permission to purchase a small copy machine. Approved.

Tom Matota would like to hire a part time person for chip and seal. He suggested that we hire the employee as seasonal part time with OPERS benefits. Diane reminded all about our Employee Handbook and our hiring policy. Before hiring, we need application, full or part time, drug test, background check, and rate of pay. Tom will pursue his candidate and advise.

Tom advised the Board that he and the crew have been doing a lot of patchwork and are preparing for the chip and seal work.

Debra Blake motioned to pay the bills. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

**2020 Budget Hearing:**

Diane Rodhe presented the 2020 Budget. All agreed to add \$50,000.00 to the Budget for EMS Capital Expense.

**Resolution 2019-40:** Debra Blake motioned to approve the budget after adding 50,000 for Capital Expense to the EMS Fund. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

07/16/2019 Meeting Payments and Receipts				
Warrant	Payee	Description	Paid	Received
electronic	Wages	Wages	4612.39	
electronic	Wages	Wages	4551.16	
electronic	Salary	Salary	4566.64	
electronic	OPERS	WH June	4247.84	
electronic	IRS	WH June	2012.35	
electronic	State of Ohio	WH June	358.35	
electronic	State of Ohio	WH June School District Tax	142.77	
electronic	Ohio Dept. of Job & Family	WH 2nd Quarter Unemployment	34.18	
electronic	Village of Hiram	2nd Quarter RITA Tax	69.41	
electronic	Anthem Blue Cross Blue Shield	Healthcare August	4398.50	
electronic	Frontier	DSL	48.98	
10838	Village of Hiram	Water Bill Garage	15.11	
10839	Ohio Edison	Electric 402, 180, 821, 936, 162, 910, 729	667.41	
10840	Natural Gas, Townhall & Garage	Natural Gas, Townhall & Garage	238.48	
10841	Verizon Wireless	Zoning & Road Supervisor	83.90	
10842	Roberta Zuver	Cleaning Townhall	50.00	
10843	Village of Hiram	Township Patrol	2048.25	
10844	Centerra Co-op	Fuel	1173.84	
10845	Stamm Contracting Company	Materials	7.60	
10846	Oscar Brugmann Sand & Gravel	Materials	793.24	
10847	Southeastern	Repairs	120.88	
10848	Gee-Ville Auto Parts	Repairs	76.44	
10849	GME Electric	Repairs	49.64	
10850	Thomas Matota	Reimbursement for Expenses	29.95	
10851	Industrial Connections	Supplies	17.54	
10852	Mantua Hardware Lawn & Garden	Supplies	33.25	
10853	Airgas USA, LLC	Supplies	25.00	
10854	DJM Sales	Repairs	194.00	
10855	Miner's Tractor Sales	Repairs	17.00	
10856	Ohio CAT	Repairs	44.49	
10857	Emmet Equipment Company	Repairs	159.07	
10858	Hodell-Natco Industries	Supplies	127.67	
10859	Charles Auto Family	Repairs	187.01	
10860	Marlboro Supply	Repairs	780.00	
10861	Arms Trucking Co	Materials	529.11	
10862	Bortnik Tractor Sales, Inc	Repairs	1010.66	
10863	Arms Trucking Co	Repairs	493.35	
10864	Stamm Contracting Company	Materials	45.60	
10865	Village of Hiram	Fuel	48.71	
	Zoning Permit	Sabo Garage		50.00
	Zoning Permit	Kissell Pool		50.00
	Zoning Permit	Moore Myar Signing		25.00
	Zoning Permit	Everest Land Title Mylar Signing		25.00
	Zoning Permit	AMS Title Mylar Signing		25.00
	Portage County Auditor	2019 June License Tax		662.54
		2019 June Permissive Tax		958.50
		2019 June Gasoline Excise Tax		7,617.25
	Middlefield Bank	Interest June		1,087.63