

Hiram Township Trustees

Hiram Township Trustees Regular Meeting Minutes

August 21, 2019 at 7:00 PM, Hiram Township Townhall

Present: Chairman Jack Groselle, Debra Blake, and Steve Pancost

Jack Groselle opened the meeting with the Pledge of Allegiance.

This meeting will be recorded to facilitate the written minutes. The tape will be preserved until the minutes are approved.

Debra Blake motioned to approve the July 16, 2019 minutes. Steve Pancost seconded the motion. Roll call vote: Jack AYE, Debra AYE, Steve AYE.

Steve Pancost motioned to approve the July 30, 2019 minutes. Debra Blake seconded the minutes. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Fiscal Officer:

Diane Rodhe reported the following items:

Resolution 2019-43: Debra Blake motioned to approve the Official Certificate of Estimated Resources from the Office of Budget Commission, Portage County, OH. Jack Groselle seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE

The EMS Levy for 3 Mill has been placed on the November Ballot.

Estimates have been requested from Alger & Associates and Charles E. Harris & Associates for the review of the Village and Township contributions per the terms of the Fire and EMS contract.

All members of the Zoning and BZA Boards have read and acknowledged the Hiram Township Employee Handbook.

OTARMA is looking for confirmation of training for our road employees.

The resolution for the Agricultural Security Area has been submitted.

Public Comment: None

Fire Report:

July response time was 6 minutes and 6 seconds. Officer Groselle thanked Tom Matota for his help with the fallen trees on Sunday evening.

Old Business:

Resolution 2019-44: Debra Blake motioned to hire Paul Rand as a part time seasonal employee at the rate of \$19.97 per hour to assist the road crew with chip and seal work. Jack Groselle seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

On behalf of the Zoning Board, Eric Hankinson presented three Zoning Amendments as approved by the Hiram Township Zoning Board and Portage County Regional Planning Commission. If approved by the Hiram Township Board of Trustees, the Amendments will become a revision to the Hiram Township Zoning Book and published online.

Resolution 2019-45: Debra Blake motioned to approve three amendments for Hiram Township Zoning Changes. Steve Pancost seconded the motion to approve. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE. See attached Amendments.

Steve Pancost received a call about the van that has been sitting on Udall Rd. Jack Groselle texted Dan Ellenberger who said that he would move the van.

Debra Blake reported the Village of Hiram sidewalk project is on target to complete by November.

New Business:

Steve Pancost reported on the Regional Planning Meeting. Portage County Regional Planning has used a grant to create a website that lists every park in Portage County. The website includes amenities, activities, and will eventually include a link to our website.

Steve Pancost received a request for the porta potty in the Rapids to include heat and a light for year round service. Diane will check into it.

Debra Blake received a request from a Vaughn Road resident about high water and pond requirements. It was suggested that the resident refer to the Zoning Requirements.

A letter was received from resident Mark Russell thanking Tom Matota and the road crew for doing a great job with his driveway culvert.

A second letter was received from an out of town family Flannery thanking Tom Matota for going above and beyond in assisting them with the burial of a family member.

Jack Groselle mentioned a recruiting letter from the Board of Elections for help on Election Day.

Jack Groselle mentioned a letter from the Portage County Commissioners regarding a revolving loan fund that is available to the townships.

Zoning: No Zoning Report

Road Report:

Tom Matota brought up the subject of temporary and permanent utility poles being erected when new homes are built, and whether or not they comply with the road ROW and property lines.

Resolution 2019-46: Debra Blake motioned to approve the purchase of a Bobcat Mini Excavator on tracks with a trailer for transport for \$51,400.00 including the trade in value for the existing machine. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Resolution 2019-47: Steve Pancost motioned to approve a Purchase Order for \$51400.00. Debra Blake seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Tom Matota presented a quote to repair the steps on the front of the Townhall. Steve Pancost motioned to approve the repairs. Jack Groselle seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Debra Blake motioned to pay the bills at 7:59 PM. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Debra Blake motioned to go into Executive Session at 8:00 PM to discuss Legal and Personnel items. Jack Groselle seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Debra Blake motioned to come out of Executive Session at 8:15 PM. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE

Steve Pancost motioned to sign the waiver to decline the need for a summons in the lawsuit filed by the Lauren Ruth Moore Copeland case. Debra Blake seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE. Debra signed the document.

| 08/21/2019 Meeting Payments and Receipts | | | | |
|--|---------------------------------|--|----------|------------|
| Warrant | Payee | Description | Paid | Received |
| electronic | Wages | Wages | 5438.03 | |
| electronic | Wages | Salary | 4495.19 | |
| electronic | Salary | Wages | 5509.91 | |
| electronic | OPERS | WH July | 4468.21 | |
| electronic | IRS | WH July | 2014.52 | |
| electronic | State of Ohio | WH July | 331.35 | |
| electronic | State of Ohio | WH July School District Tax | 140.16 | |
| electronic | Anthem Blue Cross Blue Shield | Healthcare September | 4398.50 | |
| electronic | Frontier | DSL | 48.98 | |
| 10866 | Village of Hiram | Water Bill Garage | 15.11 | |
| 10867 | Ohio Edison | Electric 402, 180, 821, 936, 162, 910, 729 | 994.67 | |
| 10868 | Verizon Wireless | Zoning & Road Supervisor | 108.89 | |
| 10869 | Natural Gas, Townhall & Garage | Natural Gas, Townhall & Garage | 238.48 | |
| 10870 | Village of Hiram | Township Patrol | 2034.50 | |
| 10871 | Village of Hiram | Fire & EMS Protection | 69286.30 | |
| 10872 | Centerra Co-op | Fuel | 1155.78 | |
| 10873 | Thomas Matota | Repairs & Supplies Reimbursement | 137.75 | |
| 10874 | The Weekly Villager | Advertise Special Meeting | 15.20 | |
| 10875 | Charles E Harris | Audit 2017 & 2018 | 6720.00 | |
| 10876 | HC Reimbursement | HC Reimbursement | 85.20 | |
| 10877 | HC Reimbursement | HC Reimbursement | 164.22 | |
| 10878 | Stamm Contracting Company | Materials | 859.30 | |
| 10879 | Quick Service Welding & Machine | Repairs | 279.70 | |
| 10880 | Bortnik Tractor Sales, Inc | Repairs | 13.00 | |
| 10881 | Gee-Ville Auto Parts | Repairs | 116.08 | |
| 10882 | Mantua Auto Parts | Repairs | 53.24 | |
| 10883 | Charles Auto Family | Repairs | 227.43 | |
| 10884 | Momar Inc | Supplies | 299.55 | |
| 10885 | Henderson Products | Supplies | 166.47 | |
| 10886 | Industrial Connections | Supplies | 48.97 | |
| 10887 | Mantua Hardware Lawn & Garden | Repairs | 14.13 | |
| 10888 | Mars Electric Co. | Repairs | 191.79 | |
| 10889 | Airgas USA | Supplies | 70.02 | |
| 10890 | Cuyahogo Asphalt Materials | Materials | 741.12 | |
| 10891 | Thomas Matota | Copy Machine & Driver Abstract | 220.83 | |
| | Portage County Auditor | July Local Government HB | | 518.54 |
| | | July Local Government | | 3,105.77 |
| | Zoning Fee | Farrow - House | | 100.00 |
| | Zoning Fee | Farrow - Impact Fee | | 300.00 |
| | Zoning Fee | D.A.M. Builders- House | | 100.00 |
| | Zoning Fee | LDA Builders - House | | 100.00 |
| | Zoning Fee | LDA Builders - Impact Fee | | 300.00 |
| | Zoning Fee | Zimmerman - Shed | | 50.00 |
| | Grave Opening | Flannery | | 90.00 |
| | Edinburg Auction | 2011 F-150 Truck Commission Refund | | 400.00 |
| | Portage County Auditor | 2019 July License Tax | | 636.47 |
| | | 2019 July Permissive Tax | | 966.83 |
| | | 2019 July Gasoline Excise Tax | | 7,575.80 |
| | State of OH Division of Liquor | Hungarian Cultural Center of NEO | | 14.00 |
| | Culvert Replacement | Russell | | 150.00 |
| | Portage County Auditor | Local Government HB | | 518.54 |
| | | Local Government | | 2,476.59 |
| | | 2018 2nd Half Real Estate & Special | | 351,641.75 |