

Hiram Township Trustees

Hiram Township Trustees Special Meeting Minutes

September 24, 2019 at 6:00 PM, Village of Hiram Townhall

**Present:** Chairman Jack Groselle, Debra Blake, and Steve Pancost, Diane Rodhe

Mayor Bertrand opened the meeting with the Pledge of Allegiance.

This meeting will be recorded to facilitate the written minutes. The tape will be preserved until the minutes are approved.

**Fiscal Officer:**

**Public Comment:**

**Fire Report:**

**Old Business:**

Debra Blake motioned to issue a Middlefield Bank Visa credit card to Eric Hankinson, Hiram Township Zoning Secretary and Diane Rodhe, Hiram Township Fiscal Officer. Jack Groselle seconded the motion. Roll call vote was taken. Jack Groselle AYE, Debra Blake AYE.

Debra Blake motioned to approve the Purchase Order for Russell Standard RS-2 Liquid. Jack Groselle seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE

**New Business:**

After some discussion regarding the Fires & EMS Contract, the respective quotes provided by Alger & Associates, Perry & Associates, and Charles E. Harris & Associates were distributed and discussed.

Diane Rodhe suggested that we move forward with Charles E. Harris based on lowest bid of 80.00 per hour, reliability, availability, and their willingness to pick up the phone if they have questions. Sue Skrovan, Village of Hiram Fiscal Officer was in agreement. Diane Rodhe suggested that we include a cap to the amount of hours in our resolution that included splitting the expense.

**Resolution 2019-48:** Debra Blake motioned to hire Charles E Harris and agree to a cap of up 2000.00 per entity. The agreement shall include the stipulation that if they reach the cap of 4000.00 and are not finished, they will provide an estimate of how much will be required to complete the audit. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Jack Groselle adjourned the meeting at 6:30 PM.

**Zoning:**

**Road Report:**