

Hiram Township Trustees

Hiram Township Trustees Regular Meeting Minutes

November 19, 2019 at 7:00 PM, Hiram Township Townhall

Present: Chairman Jack Groselle, Debra Blake, and Steve Pancost, Fiscal Officer Diane Rodhe

Jack Groselle opened the meeting with the Pledge of Allegiance.

This meeting will be recorded to facilitate the written minutes. The tape will be preserved until the minutes are approved.

Debra Blake motioned to approve the October 22, 2019 minutes. Jack Groselle seconded the motion. Roll call vote: Jack AYE, Debra AYE, Steve AYE.

Public Comment:

Fiscal Officer:

Diane Rodhe reported on or requested action on the following items:

The township is looking for a place to donate a Dell B2375dnf Printer.

The 2019 OTARMA MORE Grant application has been completed and sent to Wendy French.

Portage County Board of Elections sent a reminder notice for the upcoming 2020 March Election.

The Audit with Charles E Harris is currently underway for the Fire and EMS Contributions.

A Leave Adjustment Report has been submitted for signatures. An error was discovered and corrected for two employees.

A Fund Balance Adjustment Report was submitted for signatures for 2018 Warrant 10658 that was replaced with 2019 Warrant 10721.

The Russell Standard Payment has been revised with credits on loads that were picked up instead of delivered. The initial invoice listed each load at the "delivered" rate and in some cases included tax. All credits have been applied and the final payment has been adjusted.

OPERS is owed 22.90 due to a delayed payment when the account was unavailable on the website. OPERS reports that they close accounts after several years.

The overpayment of withholdings to the Ohio Department of Tax is still being worked on.

Resolution 2019-49: Debra Blake motioned to utilize the OTARMA "employee dishonesty and faithful performance of duty" coverage instead of a surety bond. Jack Groselle seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Resolution 2019-50: Debra Blake motioned to approve a Supplemental Appropriation in the amount of \$90,000.00 to make the deposit for the fire truck once the Invoice is fully explained. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Resolution 2019- 51: Debra Blake motioned to approve a donation of \$75.00 to the Hiram Fire Association for the Halloween Community Party. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Resolution 2019-52: Debra Blake motioned to approve and accept the \$350.00 payment from the Weigels as full payment for the BZA Variance that was initially denied. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Resolution 2019-53: Debra Blake motioned for Miller Sanitation to remove the portable toilets for the winter as of December 16, 2019. Jack Groselle seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Resolution 2019-54: Debra Blake motioned to approve payment to BWC for the entire 2020 premium in order to receive the 2% discount. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Debra Blake will go to Middlefield Bank to support the Resolution to issue a credit card in Eric Hankison's name.

Resolution 2019-55: Jack Groselle motioned to approve travel expense for Diane Rodhe to attend the Year End UAN Training in Columbus on December 12, 2019. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Resolution 2019-56: Debra Blake motioned to approve travel, lodging, and registration expense to attend the OTA Training February 5 – 8, 2020. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Resolution 2019-57: Debra Blake motioned to pay 95.00 per hour @ 20 Hours for HVAC Drawings for the new building. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Resolution 2019-58: Steve Pancost motioned to pay \$500.00 to Mike's Electrical for electrical drawings for the new building. Debra Blake seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Fire Report:

Old Business:

Steve Pancost announced the Portage County Regional Planning Park Website was ready for roll out. They will be hiring a Grant Writer and an intern to maintain the website.

Debra Blake attended the Portage County Township Association Meeting. There were 50-60 people in attendance. A special thank you was mentioned for Jack Groselle and Tom Calcei for their leadership in changing the disbursement of Local Government Funds. All Elected Officials are being urged to participate in Census activities and encourage others to participate as well. The meeting also reminded townships to have a Resolution in place for elected officials to be eligible for health benefits before the start of the new term in 2020.

Resolution 2019-59: Debra Blake motioned for Hiram Township Elected Officials to be eligible for Healthcare Benefits in 2020. Jack Groselle seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Jack Groselle announced the Hazard Mitigation Meeting in February 2020.

Jack Groselle reported that Chris Stacks on Alpha Rd has registered a complaint about the installation of the neighbor's septic system. He was informed that the install and approval for septic systems is managed by the Portage County Health Department.

New Business:

Trustee Jack Groselle and Fiscal Officer Diane Rodhe will be sworn into office on December 20, 2019 at Koritansky Hall.

Jack Groselle announced that our NOPEC cost for natural gas will be 3.429 McF through April of 2020.

Auditor of State Bulletin reminds everyone of the importance of the Sunshine Law and training is required for each term.

Zoning:

Rich Gano reported that he and Gary Bott traveled to Youngstown for a hearing regarding the Moor Case. After their arrival, the Judge announced that he was moving the hearing to January 19, 2020.

A BZA Hearing will be held on November 20th for Hal Stamm's application for a side yard set-back variance.

Rich has processed 37 permits in 2019.

Road Report:

Tom Matota requested 80 hours of Leave to be paid out as Non Retirement.

Resolution 2019-60: Steve Pancost motioned to approve the 80 hours of Leave. Jack Groselle seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Tom also reported that 200 Tons of the Road Salt has been delivered. We ordered a total of 400 Tons for the 2019-2020 year.

The dump truck went to Cerni for Preventative Maintenance and a small oil leak was found. Tom will monitor the leak.

Steve Pancost motioned to go into Executive Session to discuss personnel at 8:12 PM. Debra Blake seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Debra Blake motioned to come out of Executive Session at 8:19 PM. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYA, Debra AYE, Steve AYE.

Resolution 2019-61: Steve Pancost motioned to pay a 2018 Healthcare Reimbursement submitted by Anthem Insurance in 2019. Debra Blake seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Debra Blake motioned to pay the bills and adjourn the meeting at 8:19 PM.

11/19/2019 Meeting Payments and Receipts				
Warrant	Payee	Description	Paid	Received
electronic	Wages	Wages	5527.32	
electronic	Wages	Salary	4495.19	
electronic	Salary	Wages	5870.83	
electronic	OPERS	Oct 2019 Contributions	4635.92	
electronic	IRS	Oct 2019 WH	2312.89	
electronic	State of Ohio	Oct 2019 WH	394.72	
electronic	State of Ohio	Oct 2019 WH	164.32	
electronic	Anthem Blue Cross Blue Shield	November Healthcare	4398.50	
electronic	Frontier	DSL	48.98	
10952	Village of Hiram	Water Bill Garage	15.11	
10953	Ohio Edison	Electric 402, 180, 821, 936, 162, 910, 729	585.71	
10954	Verizon Wireless	Zoning & Road Supervisor	84.91	
10955	Natural Gas, Townhall & Garage	Natural Gas, Townhall & Garage	148.93	
10956	Village of Hiram	Fuel	54.06	
10957	Hiram Police Department	Sept Patrol & Mileage	2023.50	
10958	Hiram Police Department	Oct Patrol & Mileage	2023.50	
10959	Airgas USA - void	void	0.00	
10960	Roberta Zuver	Townhall Cleaning	50.00	
10961	Centerra Co-op	Fuel	1017.80	
10962	Allied Corporation	Materials	1409.92	
10963	Quick Service Welding & Machine	Repairs	128.00	
10964	Hanley Print & Promotions	1099 Forms	19.87	
10965	Charles E Harriss & Associates	2017-2018 Audit Fee	1680.00	
10966	Catalyst Life Services	Uniforms	458.65	
10967	Carter Lumber	Supplies	8.69	
10968	Gee-ville Auto Parts	Supplies	30.48	
10969	Charles Auto Family	Repairs	52.30	
10970	Industrial Connections	Supplies	101.13	
10971	Mantua Hardware Lawn & Garden	Supplies	625.61	
10972	Mars Electric	Supplies	289.33	
10973	Warren Spring of Ohio	Repairs	1675.52	
10974	Russell Standard Corp	Material	32040.86	
10975	Cuyahoga Asphalt Materials	Materials	1010.46	
10976	Stanwade Metal Products	Repairs	9.00	
10977	Hiram Fire Association	Donation	75.00	
10978	Mike's Electric Company	Electrical Drawings	500.00	
10979	Morton Salt	Road Salt Materials	14732.40	
10980	Miller and Company	Portable Toilet	226.00	
10981	Healthcare Reimbursement	Healthcare Reimbursement	196.61	
	Portage County Auditor	2019 Oct License Tax		608.88
		2019 Oct Permissive Tax		871.50
		2019 Oct Gasoline Excise Tax		13,275.82
	Miller Summer Savings	Rebate on Welder		300.00
	Zoning Fee - Mascheck	New Home		100.00
	Zoning Fee - Impact Fee	Impact Fee		300.00
	Zoning Fee - Impact Fee	Impact Fee		300.00
	Zoning Fee - Murchie	Addition Permit		50.00
	Zoning Fee - Cornerstone Const.	Garage Permit		50.00
	Middlefield Bank	Interest Oct		1,361.81
	State of Ohio	Division of Liquor Control		100.10
	Green's Funeral Home	Grave Opening		350.00
	State of Ohio	Rollback Property Tax		31,973.98
	Portage County Auditor	Nov 2019 Local Government HB		518.54
		Nov 2019 Local Government		2,835.29