

Hiram Township Trustees

Hiram Township Trustees Regular Meeting Minutes

February 18, 2020 at 7:00 PM, Hiram Township Townhall

Present: Trustees; Steve Pancost, Jack Groselle, Debra Blake, and Fiscal Officer Diane Rodhe attended.

Trustee Chairman Steve Pancost opened the meeting with the Pledge of Allegiance.

This meeting is being recorded to facilitate the written minutes. The tape will be preserved until the minutes are approved.

Reading of the Minutes:

Jack Groselle motioned to approve the minutes. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Jack AYE, Debra AYE.

Public Comment:

Phil Changet attended the meeting to review the need for US Census Bureau workers. The pay is 16.00/hr and includes mileage expense of .575/mile.

Fiscal Officer:

Diane Rodhe reviewed the following items:

The OTA Conference Brochure was presented to the Trustees.

The PCTA Minutes have been received.

The Portage County Regional Planning Board needs to have a representative from Hiram Township.

The Zoning Amendments are ready to be submitted to the Portage County Recorder.

The Annual Fire Report has been received.

The January Police Report has been received.

The US Census Bureau has sent another request for confirmation of BAS. Diane has responded electronically and by USPS.

The Portage County Board of Elections has requested that townships promote the need for volunteers as well as sending the notice for the upcoming March Primary Election.

NOPEC Grants were reviewed. The Community Event \$1000.00 Grant needs to be assigned to a group. The Fire Department is undecided at this point due to staffing.

Diane adjusted the 1st Quarter Contract payment to reflect EMS 90% and Fire 85% of the Levy Revenue, which was more than the amount invoiced.

OPERS sent a bulletin regarding retirement benefits for Public Employees.

Kimble sent the 2020 Solid Waste Report. Jack Groselle said that it should be sent to Portage County Solid Waste.

Middlefield Bank reported the 2019 interest income from the checking account to be \$14332.40.

Jack Groselle completed his Sunshine Law training and his certificate is on file.

Ohio Treasurer, Robert Sprague sent a letter to remind townships of the services offered from his office.

The road crew employees received a 5% increase in pay which was retroactive back to November 1, 2019 per the County contracted labor agreement.

Diane reinstated the Staples account to be tax exempt.

Ohio Health Benefits and PEBA (Burnahm and Flowers) presented health plans.

Fire Report:

Chief Bill Byers was on hand to discuss the Annual Fire Report. Reports dating back to November 2019 were requested. Chief Byers reported a response time of 4:37 for January.

Old Business:

Debra Blake gave an update from the Village of Hiram Council Meeting. The Beautification Committee is planning a tree planting for the village on April 4th from 9 am – 1 pm.

The Village has three people trained and certified to test water and the water tower project is ongoing.

Resolution 2020-16: Jack Groselle motioned to pay Hal E Stamm \$3200.00 for the electrical and HVAC engineered drawings for the new building. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Jack AYE, Debra AYE.

New Business:

Jack Groselle received an inquiry about building duplexes and/or moving trailers into the township. He let them know that neither are allowed in the township.

Jack Groselle nominated Steve Pancost to represent Hiram Township at Portage County Regional Planning. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Jack AYE, Debra AYE.

Diane presented the 2020 Workbook for Final Appropriations to the Trustees.

Resolution 2020-17: Jack Groselle motioned to accept the Final Appropriations as presented. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Jack AYE, Debra AYE. (See attached Resolution)

Zoning:

Steve Pancost and Rich Gano went to the Portage County Courthouse on February 14, 2020 for a hearing regarding the Byler property on Wheeler Rd. Mr. Byler was not able to produce any documents to demonstrate that 51% of his nursery crops are produced versus being purchased due to the loss of his home to a fire in December. The next hearing will be scheduled for June or July of 2020.

Rich Gano reported on two permits. One permit for Sommers who paid a double fee for a shed because a permit was not purchased prior to delivery. The second permit was for Mayes to build a new home.

Soltis - Rich followed up with the neighbor who wants to build a six-foot fence to block the view of the Soltis property where unlicensed vehicles, tires, and other debris are being piled.

Cook – the unplatd vehicle is covered which meets the requirements.

Thrasher Rd – a building is being planned that is larger than the approved size and setback requirements.

Rich reported the non-working streetlight at Pioneer Trail and State Route 82.

Road Report:

Tom Matota reported that all is going well and the equipment is in good shape.

Tom has ordered and received all but 10% of the salt bid. We have the option of being 10% over or under per the Purchase Order agreement so he decided to not order the last 10%.

Diane received a resident call from Village Gate with a request for a No Engine Brake sign on State Route 82 West bound in front of the Village Gate development. While the road is uphill, the trucks are slowing to turn left on State Route 700 and the truck noise travels into the area of Village Gate. Debra Blake will check into the necessary steps to post a sign.

Jack Groselle motioned to pay the bills at 8:15 PM. Debra Blake seconded the motion. Meeting adjourned at 8:15 PM.

2/18/2020 Meeting Payments and Receipts				
Warrant	Payee	Description	Paid	Received
electronic	Wages	Wages	4611.47	
electronic	Wages	Salary	4437.82	
electronic	Salary	Wages	6829.01	
electronic	OPERS	Jan 2020 Contributions	5083.97	
electronic	IRS	Jan 2020 WH	2338.11	
electronic	State of Ohio	Jan 2020 WH	370.61	
electronic	State of Ohio School District	Jan 2020 WH	156.11	
electronic	RITA	4th Quarter Village Tax	92.59	
electronic	Anthem Blue Cross Blue Shield	March Healthcare	pending	
electronic	Frontier	DSL	48.98	
11039	Village of Hiram	Water Bill Garage	15.11	
11040	Ohio Edison	Electric 402, 180, 821, 936, 162, 910, 729, 149	667.61	
11041	Verizon Wireless	Zoning & Road Supervisor	83.09	
11042	Dominion East Ohio	Natural Gas, Townhall & Garage	170.20	
11043	Hiram Police Department	Jan Patrol & Mileage	2017.45	
11044	Portage County Treasurer	Storm Water Tax	18.46	
11045	Portage County Recorder	Zoning Amendment Filing	20.00	
11046	Portage County Regional Planning	Annual Membership Fees	1829.32	
11047	Hal L Stamm PE	Drawings	800.00	
11048	Village of Hiram	1st Quarter Fire & EMS	7257.23	
11049	Healthcare Reimbursement	Healthcare Reimbursement	32.69	
11050	Diane Rodhe	OTA Conference Expense	181.70	
11051	Janet Pancost	BZA Travel Expense	49.85	
11052	Healthcare Reimbursement	Healthcare Reimbursement	723.89	
11053	Office Supply Reimbursement	Staples Office Supplies	325.21	
11054	Centerra Co-op	Fuel	930.65	
11055	Airgas	Supplies	82.53	
11056	Mantua Hardware Lawn & Garden	Supplies	72.83	
11057	Oscar Brugmann & Sons	Materials	114.61	
11058	Stamm Contracting	Materials	13.25	
11059	Industrial Connections	Supplies	42.97	
11060	Powerplan	Repairs	134.83	
11061	Tom Matota	Reimbursement for Supplies	255.04	
11062	Kepich Ford	Repairs	31.38	
11063	Hodell-Natco	Supplies	304.28	
11064	Morton Salt	Materials	10315.94	
	Portage County Auditor	2020 Jan License Tax		559.32
		2020 Jan Permissive Tax		748.58
		2020 Jan Gasoline Excise Tax		11,526.78
	Zoning Fee	Blankenship - Mylar Signing		25.00
	Zoning Fee	Hostetler - House Permit		100.00
	Zoning Fee	Moore - Permit		25.00
	Zoning Fee	Drew - Fence Permit		25.00
	BWC	Employers Premium Refund		337.43
	BZA Fee	Snyder Variance Application		350.00
		Feb 2020 Local Government HB		518.54
		Feb 2020 Local Government		3,232.23