

Hiram Township Trustees

Hiram Township Trustees Regular Meeting Minutes

May 19, 2020 at 7:00 PM, Hiram Township Townhall

Present: Trustees; Steve Pancost, Jack Groselle, Debra Blake, and Fiscal Officer Diane Rodhe.

Trustee Chairman Steve Pancost opened the meeting with the Pledge of Allegiance.

This meeting is being recorded to facilitate the written minutes. The tape will be preserved until the minutes are approved.

Reading of the Minutes:

Jack Groselle motioned to approve the minutes with one correction. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Debra AYE, Steve AYE.

Public Comment: None

Fiscal Officer:

Diane Rodhe reviewed the following items:

The ICS Sweep Account was set up in mid-April. The interest has been maintained.

The Fire and EMS Contract Audit started on Monday May 18, 2020.

The Open Meeting Policy has been approved by the Assistant Prosecutor's office.

Kimble Solid Waste sent the tonnage for 2019 and April 2020. Both reports have been forwarded to Portage County.

Kimble sent the Certificate of Liability.

Portage County Building Department did not approve the plans for the new building and Hal Stamm is working on a revision.

Middlefield Bank has issued new credit cards to two of our cardholders and the third has not arrived.

Fire Report:

April Fire Report has an average response time of 5:42.

Old Business:

Two bids were received via USPS for 1000 tons #8 Furnace Slag. Steve Pancost opened the bids.

Lafarge bid 24.75 per delivered ton.

Arms bid 29.55 per delivered ton.

Resolution 2020-27: Jack Groselle motioned to accept the Lafarge bid of \$24.75 per delivered ton. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Debra AYE, Jack AYE.

Steve Pancost sent an article from the Farm & Dairy to Regional Planning regarding internet service in our area. All agreed that the Covid-19 has revealed the need for better internet service in the rural areas. Regional Planning was able to have their monthly meeting via Zoom.

New Business:

Debra Blake sent flowers on behalf of the Trustees for the family of Mr. Wolf.

Diane Rodhe presented payroll updates.

The Regional Income Tax for 1st Quarter 2020 and 2nd Quarter 2020 was withheld incorrectly for three employees. The correction has been made in the software and the employees are receiving refund warrants dated 5.19.2020. Regional Income Tax has received the correct amount of withheld income tax.

Steve Pancost reported the Health Department had received a complaint about a Winchell Rd resident for accepting trash onto his property for burning. There is a 40-yard dumpster sitting on the property now for cleanup.

Three employees have incorrect pay on the non-retirement line. The additional hour of pay did not appear in the total hours paid and was overlooked. UAN explained that the one hour of pay was generated by a default in the system caused by an incorrect set up for Hiram employees. System corrections are complete and reports have been generated.

Resolution 2020-28: Jack Groselle motioned to have the employees return the 2020 overpayment. Steve Pancost seconded the motion. Roll call vote was taken. Steve AYE, Debra AYE, Jack AYE.

Diane requested that all employees complete 2020 W4 Forms. Diane will send all current W4 information to Tom Matota for reference.

Jack Groselle approved one resident to bring their trash to the township dumpster because Kimble is not able to pick it up.

Jack Groselle brought a Record Courier article regarding a Third Degree Misdemeanor issued for selling food without the proper permitting or licensing.

Zoning:

Rich Gano has issued permits for one garage, and one mylar signing.

The cleanup of refrigerators is underway on State Route 82.

The cleanup of trash on Abbott Rd has begun.

The business on Wheeler Rd is still under review with the Portage County Prosecutor's Office.

Road Report:

Tom Matota reported the following:

There will be a 1600.00 hydraulic repair bill coming from Murphy for the John Deere 410G.

Tom will contact Russell Standard for pricing on the RS2 Liquid for chip and seal.

The mini excavator is working out well. Three driveway culverts have been replaced.

The flags are up at the cemetery for Memorial Day.

Jack Groselle motioned to pay the bills at 8:00 PM. Steve Pancost seconded the motion. Meeting adjourned at 8:00 PM.

5/19/2020 Meeting Payments and Receipts				
Warrant	Payee	Description	Paid	Received
electronic	Wages	Wages	4210.48	
electronic	Wages	Salary	4446.49	
electronic	Salary	Wages	5141.56	
electronic	OPERS	April 2020 Contributions	3763.58	
electronic	IRS	April 2020 WH	1841.02	
electronic	State of Ohio	April 2020 WH	304.68	
electronic	State of Ohio School District	April 2020 WH	124.61	
electronic	United Health Care	June 2020 Healthcare	5658.65	
electronic	Frontier	DSL	48.98	
11128	Brian Collins	RITA 1st Quarter WH Refund	121.70	
11129	George Firtik	RITA 1st Quarter WH Refund	24.94	
11130	Tom Matota	RITA 1st Quarter WH Refund	277.15	
11131	Brian Collins	RITA 2nd Quarter WH Refund	15.54	
11132	George Firtik	RITA 2nd Quarter WH Refund	122.48	
11133	Tom Matota	RITA 2nd Quarter WH Refund	150.06	
11134	Village of Hiram	Water Bill Garage	15.19	
11135	Ohio Edison	Electric 402, 180, 821, 936, 162, 910, 729, 149	673.52	
11136	Verizon Wireless	Zoning & Road Supervisor	82.83	
11137	Dominion East Ohio	Natural Gas, Townhall & Garage	134.76	
11138	Roberta Zuver	Cleaning Townhall March & April	60.00	
11139	Industrial Connections	Supplies	19.46	
11140	Safelite Auto Glass	F-150 Windshield	712.97	
11141	Quick Service Welding	Repairs	40.60	
11142	Hiram Police Department	April Patrol & Mileage	2038.35	
11143	Powerplan	Repairs	123.50	
11144	Gatehouse Media	Public Notice	19.75	
11145	Municipal Signs	No Engine Brake Sign	52.00	
11146	Power Tool & Supply	Supplies	149.87	
11147	Middlefield Bank	VISA	14.01	
11148	Diane Rodhe	Reimbursement - Printer Toner Cartridge x2	315.34	
11149	Superior Dental Care	Dental & Vision	164.54	
	Health Insurance Premium	Health Insurance Premium		12.50
	Zoning Fee	Sheppard - Mylar Signing		25.00
	Zoning Fee	Power Home Solar - Solar Panel		50.00
	Zoning Fee	McKinnon - Garage		50.00
	Zoning Fee	Macaluso - Fence		50.00
	Portage County Auditor	2020 April License Tax		458.74
		2020 April Permissive Tax		737.61
		2020 April Gasoline Excise Tax		10,708.33
	BWC	Covid - 19 Premium Dividend		2,860.00
	Cemetery Fee	Burial Fee		90.00
	Culvert Replacement	Mihelick		120.00
	Middlefield Bank	April Primary Interest		542.26
	Middlefield Bank	April ICS Interest		107.48
	Portage County Auditor	2020 May Local Government HB		518.54
		2020 May Local Government		2,163.76