

Hiram Township Trustees

Hiram Township Trustees Regular Meeting Minutes

June 16, 2020 at 7:00 PM, Hiram Township Townhall

Present: Trustees; Steve Pancost, Jack Groselle, Debra Blake, and Fiscal Officer Diane Rodhe.

Trustee Chairman Steve Pancost opened the meeting with the Pledge of Allegiance.

This meeting is being recorded to facilitate the written minutes. The tape will be preserved until the minutes are approved.

Reading of the Minutes:

Jack Groselle motioned to approve the minutes. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Debra AYE, Steve AYE.

Public Comment:

Anne Spicer from Charles E Harris presented the Fire and EMS contract audit results for 2016, 2017, and 2018. Per Anne, the accounting would be much clearer if all monies ran through either a Fire or EMS Fund. Currently, there is an EMS Fund but the Fire money is running through the Village General Fund. The money in each of the funds needs to be restricted for Fire or EMS use. Currently, it is running about 72% township and 28% Village instead of the contracted amount of Township 60% and Village 40%. The Village and the Township agreed to pay up to 4000.00 for the audit and there is some room left in the budget. If changes are agreed upon, funds would be available to hire a travelling clerk to assist with setting up Funds and Appropriations. Diane Rodhe mentioned that 2019 and 2020 have not been audited.

Rolling Meadows Homeowner Association President Tom Countryman, and Mr., and Mrs. David Mayes from 114341 Rolling Meadows attended. The Homeowner's Association is discussing the posting of 25 MPH speed limit signs on Rolling Meadows Drive. Per Steve Pancost, a subdivision can request a posted speed limit for a non-through street. The Trustees would then pass a resolution to establish and post the speed limit. The Trustees suggested that the Homeowner's Association come back to the Trustees with an agreed upon speed limit for resolution. The township will purchase and install the signs after the resolution is in place. There was also discussion about a "CHILDREN AT PLAY" sign. If the Homeowner's Association votes for these signs, they will need to pay for the sign and the township will install them.

Fiscal Officer: Diane Rodhe reviewed the following items:

The signs have been purchased for installing NO ENGINE BRAKE signs on State Route 82 near the intersection of State Route 700. Diane provided a map to the ODOT representative who will contact Tom Matota to coordinate the installation of the signs.

The IRS is requesting a different reporting structure due to COVID-19.

The CARES ACT was discussed. Ohio Senate Bill 310 is looking for estimates on how much grant money could be needed to support our township due to COVID-19 expenses. All agreed that we can think about it and decide if a grant is needed to cover costs for the township. Currently, we do not have significant expenses.

The overpayment of Non Retirement hours has been refunded.

United Health Care has provided a 10% premium discount for July Healthcare and Superior has provided a 50% premium discount for July Dental and Vision.

PERSO sent a copy of the traffic claim.

The July meeting will be a Budget Meeting and will be held on July 14th. The change of date will be advertised in The Weekly Villager.

Resolution 2020-29: Jack Groselle motioned to approve a Purchase Order for 1000 tons of #8 Furnace Slag through Lafarge. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Steve AYE, Debra AYE.

Russell Standard sent an email with the cost of 1.88 FOB plus .09 delivered for Chip and Seal RS2 Liquid.

The NOPEC Community Grant for \$1000.00 was received. The money will be forwarded to the designated Hiram Fire Association.

Need to sign the resolution for the 2020 NOPEC Grant.

NOPEC 2018 needs to be pulled from Escrow and put into a Township Grant Fund.

Resolution 2020-30: Jack Groselle motioned to move the escrowed \$7516 to a Grant Fund. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Steve AYE, Debra AYE.

Fire Report:

The May Fire Report has an average response time of 6:46.

Old Business:

Resident, *Terry Murray Hartwig* on Alpha Rd is seeking Grant money to install drainage to move across the road for his septic system. Jack Groselle stated that this is TO BE MAINTAINED BY THE HOMEOWNER. Steve Pancost has requested a Right of Way permit application from the Portage County Engineer to use as a guide. Diane will use this to create a township permit application for future right of way situations.

Ohio House Bill 13 is working to establish improved internet service in all of Ohio. Steve Pancost is staying involved in discussions regarding internet availability throughout Hiram Township.

New Business:

Steve Pancost forwarded a Bridge Report to Tom Matota.

Per Jack Groselle, you can get free COVID-19 antibody testing in Stow.

Zoning:

Rich Gano reported on the following items:

Permits were issued for two pools and one new house.

Ms. Selgin applied for an agricultural exemption.

The refrigerators on State Route 82 are being cleaned up.

There is no change regarding the Byler property on Wheeler Rd.

The Summers on Abbott Rd have been notified of 15 days to remove the shed.

The property with junk on Abbott Road is slowly improving.

Rich contacted a property owner on Washburn and advised them to remove junk vehicles.

Road Report:

Tom Matota reported that everything is going well. The crew is working on roadside mowing during the morning hours.

Steve Pancost complimented the crew on doing a great job at Riverside Cemetery.

Jack Groselle motioned to pay the bills at 7:54 PM. Debra Blake seconded the motion.

Jack Groselle motioned to go into Executive Session at 7:54 PM to discuss personnel. Debra Blake seconded the motion. Roll call vote was taken. Jack AYE, Steve AYE, Debra AYE.

Jack Groselle motioned to come out of Executive Session at 8:04 PM. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Steve AYE, Debra AYE. No action was taken.

6/16/2020 Meeting Payments and Receipts				
Warrant	Payee	Description	Paid	Received
electronic	Wages	Wages	5190.18	
electronic	Wages	Salary	4471.49	
electronic	Salary	Wages	4786.98	
electronic	OPERS	May 2020 Contributions	4498.29	
electronic	IRS	May 2020 WH	2143.28	
electronic	State of Ohio	May 2020 WH	348.10	
electronic	State of Ohio School District	May 2020 WH	142.21	
electronic	United Health Care	June 2020 Healthcare	5092.79	
electronic	RITA	2020 1st Quarter	80.93	
electronic	Frontier	DSL	48.98	
electronic	Treasurer of State	UAN Fees	762.00	
11150	Village of Hiram	Water Bill Garage	15.19	
11151	Ohio Edison	Electric 402, 180, 821, 936, 162, 910, 729, 149	728.36	
11152	Verizon Wireless	Zoning & Road Supervisor	113.34	
11153	Dominion East Ohio	Natural Gas, Townhall & Garage	150.18	
11154	Hiram Police Department	May Patrol & Mileage	2029.55	
11155	Centerra	Fuel	467.59	
11156	Stamm Contracting	Supplies	3.60	
11157	Mantua Hardware Lawn & Garden	Supplies	62.67	
11158	Oscar Brugmann	Materials	312.73	
11159	Gee-ville Auto Parts	Supplies	54.76	
11160	Airgass	Supplies	64.40	
11161	Ohio CAT	Supplies	125.88	
11162	Power Tool & Supply	Supplies	27.51	
11163	Edward Jewett	Supplies	72.00	
11164	Emmett Equipment Company	Supplies	19.55	
11165	Lafarge Great Lakes	Materials	16499.68	
11166	Arms Trucking	Materials	955.52	
11167	Marlboro Supply	Supplies	204.32	
11168	Tom Matota	Reimbursement - Supplies & HazMat License	139.77	
11169	Kepich Ford	Repairs	204.90	
11170	Powerplan	Repairs	1772.33	
11171	A&J Painting	Townhall Repairs	1290.00	
11172	Portage County Treasurer	Storm Water Real Estate Tax	18.44	
11173	OTARMA	Perso Claim	192.45	
11174	Portage County Township Assoc	Annual Dues	184.00	
11175	Portage County OHS/EMA	Urban Search/Rescue & Haz Mat Response	554.53	
11176	HC Reimbursement	HC Reimbursement	341.55	
11177	HC Reimbursement	HC Reimbursement	97.04	
11178	HC Reimbursement	HC Reimbursement	832.53	
11179	HC Reimbursement	HC Reimbursement	118.40	
11180	Superior Dental Care	Dental & Vision	164.54	
11181	Village of Hiram	April Fuel	60.14	
11182	Lafarge Great Lakes	Materials	4558.08	
11183	Village of Hiram	May Fuel	33.45	
	Zoning Fee	Schmucker - Garage Permit		50.00
	Zoning Fee	Murdock - Mylar Sign		25.00
	Zoning Fee	McKinnon - Garage		50.00
	Middlefield Bank	May Interest		107.48
	Portage County Auditor	2020 May License Tax		238.01
		2020 May Permissive Tax		399.00
		2020 May Gasoline Excise Tax		10,594.69
	Non Retirement	Payroll		406.18
	Middlefield Bank	May Interest		926.85
	NOPEC	Community Event Sponsor - Fire Dept.		1,000.00
	State of Ohio	Rollback Homestead Real Estate Tax		31,991.96
	Cemetery Fee	Grave Opening		330.00
	Center for Family & Individual			53.80
	Portage County Auditor	2020 June Local Government HB		518.54
		2020 June Local Government		2,538.33