

Hiram Township Trustees

Hiram Township Trustees Regular Meeting Minutes

August 18, 2020 at 7:00 PM, Hiram Township Townhall

Present: Trustees; Steve Pancost, Jack Groselle, Debra Blake, and Fiscal Officer Diane Rodhe.

Trustee Chairman Steve Pancost opened the meeting with the Pledge of Allegiance.

This meeting is being recorded to facilitate the written minutes. The tape will be preserved until the minutes are approved.

Reading of the Minutes:

Jack Groselle motioned to approve the minutes from July 14, 2020. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Debra AYE, Steve AYE.

Jack Groselle motioned to approve the minutes from July 20, 2020. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Debra AYE, Steve AYE.

Jack Groselle motioned to approve the minutes from July 30, 2020. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Debra AYE, Steve AYE.

Public Comment: None

Fiscal Officer:

Anthem sent a confirmation letter acknowledging cancellation of our Dental and Vision Insurance as of March 1, 2020.

Kimble Solid Waste Report – July 95.13 Tons and 523.90 Tons in 2020

Mention of Mayor Bertrand’s Letter regarding the Fire and EMS Audit.

OTARMA Annual Report was received.

Portage County Land Bank Report was received.

Fire Report: July response time is 5 minutes and 24 seconds.

Old Business:

Jack Groselle requested a revision to the Minutes of June 16, 2020.

Resolution 2020-40: Per Jack Groselle, the June 16, 2020 Minutes will have the name “STACKS” removed and insert “TERRY MURRAY HARTWIG” as the resident on Alpha Rd seeking a grant for drainage concerns. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Debra AYE, Jack AYE.

Jack Groselle will contact the Portage County Auditor's office to learn more about the CARES Act.

Resolution 2020-41: Jack Groselle motioned to ACCEPT THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Debra AYE, Jack AYE.

Resolution 2020-42: Jack Groselle motion to pay Paul Rand \$20.97 per hour when he returns for the part time position on the road crew for chip and seal. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Debra AYE, Jack AYE.

Resolution 2020-43: Jack Groselle motioned to approve the Village Gate Platt Map with the lot size adjustment. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Debra AYE, Jack AYE.

Resolution 2020-44: Jack Groselle motioned to advertise for construction bids per the specifications defined by Hal Stamm. The bid requirements will be advertised in the Record Courier on 8.25.2020 and 9.1.2020. Hal Stamm will accept Bids until 3 PM on September 15, 2020 at the Hiram Townhall. Sealed Bids can also be received by Tom Matota who will bring them to the Townhall on September 15th. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Debra AYE, Jack AYE.

There has been no progress on the Verizon account. As the administrator, Diane will follow up on the account to authorize Jack Groselle to discuss the account and be able to exchange information by email.

Jack Groselle requested Diane to write a letter to Hiram College about the Hiram Field Station driveway. The gravel washing into the roadway is a safety hazard.

New Business:

Steve Pancost researched the Family First COVID 19 Policy. Steve will bring more information and a sample Memorandum of Understanding for government entities to assist each other. Per the Ohio Revised Code, the township can receive up to 8 hours of assistance. Steve will continue to research as information becomes available. Jack Groselle asked for employees to be tested if they become ill.

Jack Groselle received a notice from the Portage County Health Department regarding Glen Shoemaker, Winchell Rd who is being prosecuted for disposing of tires on his property.

Steve Pancost reported that Portage County Regional Planning is looking into a grant for improved broadband in Windham, Nelson, and Hiram Townships.

Zoning:

The Portage County Assistant Prosecutor, Brent Bencze has sent a letter to Mr. Summers. A material shortage has prevented Mr. Summers from completing the work.

Rich Gano was notified of a new construction building on Mumford Road. Rich has not received a permit for this property and he will be looking into it.

Steve Pancost reported that the camper on Udall Road was moved.

Rich Gano signed the Prosecutor's Complaint regarding non-agricultural property belonging to Mr. Yoder on State Route 305. The newly constructed barn met the 1200 sq ft limit prior to adding the addition on the east side.

The concerns regarding the Byler property on Wheeler will be directed to the property owner rather than Levi Byler.

Rich received an inquiry about developing 80 acres on State Route 700 into a sub-division. It will be addressed by Regional Planning.

Road Report:

Tom Matota recommended that 2020 chip and seal be postponed to 2021 due to the amount of liquid that is rising up through the stone. The original plans were for Udall, Norton, Winchell, and Wheeler Roads. Jack Groselle suggested that Tom follow through with one half of the original plan in 2020.

Tom also suggested that Rolling Meadows should be reground and paved. It will need a 2" leveling course and one layer of chip and seal at a later date. The paving could be bid out next year. Tom thinks the garbage trucks are adding a lot of wear and tear on the roads.

Jack Groselle motioned to pay the bills at 8:13 PM. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Debra AYE, Jack AYE

8/18/2020 Meeting Payments and Receipts				
Warrant	Payee	Description	Paid	Received
electronic	Wages	Wages	4859.66	
electronic	Wages	Salary	4371.49	
electronic	Salary	Wages	5488.82	
electronic	OPERS	July 2020 Contributions	4844.35	
electronic	IRS	July 2020 WH	2238.15	
electronic	State of Ohio	July 2020 WH	631.63	
electronic	State of Ohio School District	July 2020 WH	253.76	
electronic	United Health Care	July 2020 Healthcare	5092.79	
electronic	United Health Care	Aug 2020 Healthcare	5658.65	
electronic	RITA	2020 2nd Quarter	90.51	
electronic	Frontier	DSL	48.98	
11208	Village of Hiram	Water Bill Garage	15.19	
11209	Ohio Edison	Electric 402, 180, 821, 936, 162, 910, 729, 149	720.27	
11210	Dominion East Ohio	Natural Gas - Garage & Townhall	125.00	
11211	Centerra	Fuel	923.52	
11212	The Record Courier	Advertising	31.50	
11213	Village of Hiram	Fuel	72.28	
11214	Hiram Police Department	July Patrol & Mileage	2037.25	
11215	Charles E Harris Associates Inc	Fire & EMS Audit	790.00	
11216	Airgas USA	Supplies	170.00	
11217	Ray's Repair	Supplies	350.00	
11218	Stamm Contracting	Supplies	28.60	
11219	Quick Service Welding	Supplies	206.50	
11220	Ohio CAT	Supplies	321.22	
11221	Carrot Top Industries	Supplies	121.30	
11222	Advance Auto Parts	Supplies	207.46	
11223	Tom Matota	Reimbursement for Supplies	104.00	
11224	Mantua Hardware Lawn & Garden	Supplies	47.71	
11225	Gee-ville Auto Parts	Supplies	4.47	
11226	Cerni Motor Sales	Repairs	670.15	
11227	Charles Auto Family	Repairs	20.02	
11228	Industrial Connections	Supplies	122.53	
11229	Powerplan	Repairs	292.96	
11230	Arms Trucking	Materials	1881.76	
11231	HC Reimbursement	HC Reimbursement	110.00	
11232	Orion Equipment Innovations, LLC	Supplies	504.00	
11233	Superior Dental Care	Dental & Vision	164.54	
11234	Portage County Treasurer	Building Permit	1438.50	
11235	Verizon Wireless	Zoning & Road Supervisor Cell Phone	94.67	
	Middlefield Bank	July Interest		871.04
	Portage County Auditor	2020 July License Tax		884.72
		2020 July Permissive Tax		1,207.07
		2020 July Gasoline Excise Tax		10,360.64
		2020 July Local Government HB		518.54
		2020 July Local Government		3,144.34
	Zoning Fee	Shepard - New Home		100.00
	Zoning Fee	Weichman - Pool		50.00
	Zoning Fee	McCumber - Mylar Signing		25.00
	Zoning Fee	LDA Builders - Impact Fee		300.00
	Zoning Fee	LDA Builders - New Home		100.00
	Zoning Fee	Yoder - Barn		50.00
	Zoning Fee	Farrow - Impact Fee		300.00
	Zoning Fee	Farrow - New Home		100.00
	Zoning Fee	LDA Builders - New Home		100.00
	Zoning Fee	Shepard - Mylar Signing		25.00
	Zoning Fee	Sitko - Mylar Signing		25.00