

Hiram Township Trustees

Hiram Township Trustees Regular Meeting Minutes

September 15, 2020 at 7:00 PM, Hiram Township Townhall

Present: Trustees; Steve Pancost, Jack Groselle, Debra Blake, and Fiscal Officer Diane Rodhe.

Trustee Chairman Steve Pancost opened the meeting with the Pledge of Allegiance.

This meeting is being recorded to facilitate the written minutes. The tape will be preserved until the minutes are approved.

Reading of the Minutes:

Jack Groselle motioned to approve the minutes from August 18, 2020. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Debra AYE, Steve AYE.

Public Comment: One resident inquired about internet service in the Hiram Rapids area. He requested assistance from the Trustees to approach Spectrum about installing the service with possible billing to the homeowners.

Fiscal Officer:

Diane received a notice that 2019 IT 941 Ohio Income Tax Withholding and the 2019 SD 141 Ohio School District Income Withholding reports were not filed. Both reports were filed at the close of 2019. Diane will follow up and address.

The CARES Act fund will be receiving \$29,773.50 once the resolution has been filed with the Portage County Auditor and the State of Ohio. Prior to receiving grant money into our account, special funds will need to be set up per the CARES legislation.

Portage County Auditor's office sent the statement for the 2021 Local Government Funds. Hiram Township will receive \$29,773.50.

OTA sent a package for how to set up the Funds for receiving the CARES Act grant money.

The Portage County Board of Elections sent the Galley Proof of the Levy language for the November 3rd Ballot.

After multiple emails and phone calls, Verizon will credit our account for the Road Supervisor cell phone.

The OTARMA Insurance is pending for 2021.

Superior Dental Care sent the 2020 Policy for our Dental and Vision Coverage.

United Health Care sent the document acknowledging our policy ending in March of 2020.

Hiram Police Department reports additional patrol hours at no charge and no tickets have been issued in September.

NOPEC called to remind Hiram Township about removing the 2018 Grant money from escrow.

Fire Report: August response time is 4 minutes 54 seconds. Jason Groselle reported on the four-way traffic light that is planned for the intersection at State Route 305 and State Route 88 on September 22, 2020.

Old Business:

Hal Stamm attended to present the bids for the new building at 6352 State Route 82. The bids were opened at the Townhall on September 15, 2020. Eleven companies submitted bids. Integra Excavating presented the lowest bid of \$692,420.00. Hal Stamm contacted the references and the Trustees agreed to accept the Integra bid.

Resolution 2020-45: Jack Groselle motioned to accept the Integra Excavating bid of \$692,420.00. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Debra AYE, Jack AYE.

Bids Received September 15, 2020:

Bidder	Bid Amount	Performance Bond
Integra	692,420.00	Yes
Classical Construction	729,000.00	Yes
Herbert Construction	732,000.00	Yes
Mets Construction	747,975.00	Yes
St Clair	768,544.00	Yes
Morgan Building	769,241.00	Yes
Town Center	769,950.00	Yes
Declan	780,000.00	Yes
Hummel Construction	860,000.00	Yes
Engelke Construction	881,246.00	Yes
Shulz Building Company	957,630.00	Yes

The Trustees agreed to continue with Hal Stamm as Construction Manager. There will be a meeting on October 1, 2020 to review the process. Hal also presented a bill for \$297.50 to re-submit the Ohio EPA permit. All agreed that Diane will prepared the payment for Hal to submit the necessary documents.

Resolution 2020-46: Jack Groselle motioned to pass the resolution (attached) to accept the CARES Act grant money and abide by all requirements and timelines. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Debra AYE, Jack AYE.

Diane prepared a letter for Hiram College, James H. Barrow Field Station regarding the driveway and the gravel that washes onto Wheeler Road when it rains. The Trustees signed the letter and Diane will forward to Hiram College.

Steve Pancost reported on Regional Planning's continued work on a very competitive grant for improving Broadband Internet service for Mantua, Hiram, and Nelson townships. Regional Planning is applying for a USDA Grant. The previous Portage County MAP project will help to reveal where broadband is needed.

Diane reported on the Verizon account. Verizon is willing to credit the 75.66 in additional charges from previous months.

New Business: None

Zoning:

Permits were issued for one solar panel and three new homes.

Mr. Summers moved the shed.

Rich checked on the reported junk by the river in the Rapids and he could not see any.

Mr. Yoder on Route 305 received the complaint from Portage County about the size of his building. He called Rich to complain and claimed that Rich approved his building plans with the attached shed. Rich disagrees about the plans and the neighbor has expressed his concern about the building being too close to the property line.

Mr. Byler on Wheeler Rd may have a court date in November.

Road Report:

Tom Matota reported that all is going well. He is planning to complete chip and seal on Wheeler Rd.

Portage County is planning to support and move forward on the septic drainage project on Alpha Rd.

ODOT cut the hedges at State Route 305 and Wheeler Rd.

Somebody dumped bags of clothes near the dumpster at Riverside Cemetery. Steve Pancost checked it out and cleaned it up.

Jack Groselle motioned to have employees attending jury duty be paid regular wages and the compensation received from the court by the employee will then be forwarded to the township for deposit into the Employee Salary Fund/Account.

The sawmill operating on Norton Road has moved out and they left the road in good shape.

Jack Groselle motioned to pay the bills at 7:57 PM. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Debra AYE, Jack AYE

9/15/2020 Meeting Payments and Receipts				
Warrant	Payee	Description	Paid	Received
electronic	Wages	Wages	5018.62	
electronic	Wages	Salary	4371.49	
electronic	Wages	Wages	6266.57	
electronic	OPERS	Aug 2020 Contributions	4484.68	
electronic	IRS	Aug 2020 WH	670.70	
electronic	State of Ohio	Aug 2020 WH	144.10	
electronic	State of Ohio School District	Aug 2020 WH	49.36	
electronic	United Health Care	Aug 2020 Healthcare	5658.65	
electronic	Frontier	DSL	48.98	
11236	Hal L. Stamm	HVAC & Electrical Drawings	320.00	
11237	Village of Hiram	Water	15.19	
11238	Ohio Edison	Electric 402, 180, 821, 936, 162, 910, 729, 149	676.76	
11239	Verizon Wireless	Zoning & Road Supervisor Cell Phone	85.50	
11240	Dominion East Ohio	Natural Gas - Garage & Townhall	129.00	
11241	Hiram Police Department	Aug Patrol & Mileage	2003.80	
11242	Centerra	Fuel	1047.76	
11243	Thomas Matota	Reimbursement for Supplies	154.37	
11244	Ohio Dept. of Agriculture	Pesticide Application License	35.00	
11245	Warren Fire Equipment	Annual Certification	180.90	
11246	Middlefield Farm & Garden	Supplies	229.01	
11247	Roberta Zuver	Cleaning Townhall	60.00	
11248	Gee-ville Auto Parts	Supplies	231.74	
11249	Hiram Post Master	PO Box	92.00	
11250	Industrial Connections	Supplies	101.35	
11251	Cleveland Plumbing	Supplies	114.29	
11252	Treasurer, State of Ohio	Documents	10.02	
11253	Cerni Motor Sales	Repairs	526.16	
11254	Carter Lumber	Supplies	353.92	
11255	Mantua Hardware Lawn & Garden	Supplies	88.63	
11256	DJM Sales	Supplies	94.00	
11257	Hartville Hardware	Supplies	269.00	
11258	Lafarge Great Lakes	Materials	734.98	
11260	Superior Dental Care	Dental & Vision	164.54	
11261	Treasurer, State of Ohio	Ohio EPA Permit	297.50	
	Middlefield Bank	Aug Interest		852.68
	Portage County Auditor	2020 Aug License Tax		826.88
		2020 Aug Permissive Tax		1,255.50
		2020 Aug Gasoline Excise Tax		11,581.78
		2019 2nd Half Manufactured Home Tax		6.73
	Portage County Auditor	2020 Aug Local Government HB		518.54
		2020 July Local Government		3,144.34
		2019 2nd Half Real Property Tax		354,604.02
	Portage County Auditor	2020 Sept Local Government HB		518.54
		2020 Sept Local Government		2,353.68
	Portage County Auditor	2020 Sept Local Government		855.00