

Hiram Township Trustees

Hiram Township Trustees Emergency Meeting Minutes

October 20, 2020 at 7:00 PM, Hiram Township Townhall

Present: Trustees; Steve Pancost, Jack Groselle, Debra Blake, and Fiscal Officer Diane Rodhe

Trustee Chairman Steve Pancost opened the meeting with the Pledge of Allegiance.

This meeting is being recorded to facilitate the written minutes. The tape will be preserved until the minutes are approved.

Reading of the Minutes:

Jack Groselle motioned to approve the September 15, 2020 Meeting Minutes. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Debra AYE, Jack AYE.

Jack Groselle motioned to approve the September 25, 2020 Emergency Meeting Minutes. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Debra AYE, Jack AYE

Public Comment:

The request to post a 25 mph speed limit on Rolling Meadows was presented by Tom Countryman from the Homeowners Association. The residents vote result was 8 for 25 mph, 6 for 30 mph, and 2 for 35 mph. There were 2 votes for no posted speed limit. Mr. Mayes was also in attendance to protest the decision. Trustee Steve Pancost stated that a closed end housing development can be posted per the homeowner's request and no study is required.

Resolution 2020-50: Jack Groselle motioned to change the speed limit to 25 mph per the Homeowner Association's request. Steve Pancost seconded the motion. Roll call vote was taken. Steve AYE, Debra AYE, Jack AYE.

Steve Pancost will contact the county regarding placement and quantity of signs. Tom Matota will order the signs and coordinate the installation.

Fiscal Officer:

Diane Rodhe presented the following items:

Ohio Township Association is accepting nominations for the Board of Directors.

The MORE Grant is asking for photos from local governments to put on the calendar.

The OTARMA Liability invoice has been received and paid. It was decided that additional coverage during the construction of the new building is not required.

A resolution for a supplemental appropriation was required for the Fire and EMS Fund before the 4th Quarter payment could be posted. After discussion around the Fire & EMS Audit, the 2020 payments were increased and exceeded the original appropriation.

Resolution 2020-51: Jack Groselle motioned to approve the Supplemental Appropriation for the Fire Fund 2195 in the amount of \$9948.80 and the EMS Fund 2194 in the amount of \$.12 to finish the 4th Quarter payment.

Public Record Requests have been received from Ohio Secretary of State Frank LaRose (township roster), Ohio Open the Books (employee list with total compensation, and Lori Demko, Sr. Data Specialist Construction Journal (name of company and contract award amount for new building).

Website Design Municode sent an email seeking interest in working with the township. The Trustees declined.

Verizon Wireless will provide unlimited calling on the Road Supervisor cell phone for small increase. The Trustees asked Tom Matota if he thought we needed to move forward with this. He said no so the account will remain the same.

A notice was received stating that our website domain name was about to expire. Jack Groselle will discuss with Josh Johnston.

Resolution 20-0584 was received from the Portage County Engineers for county bridge weight limits.

The Ohio Department of Commerce sent a notice that all Liquor Permits in the township will expire on December 1, 2020.

Tom Matota has not received compensation for his Grand Jury Duty.

Fire Report:

September Fire Report response time is 5 minutes and 54 seconds. There were 52 calls and 20 of them were mutual aid.

Jack Groselle inquired about the Village Council checking into the cost of responding to mutual aid calls.

The siren on State Route 82 had a tree interfering with the maintenance of the siren. The tree was removed by Jack Groselle, Jason Groselle, and Walt Burdette.

Jack Groselle motioned to accept the Siren Maintenance Agreement. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Debra AYE, Jack AYE.

Jack Groselle motioned to contribute \$200.00 to the Hiram Fire Association for the Trick or Treat celebration. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Debra AYE, Jack AYE.

The Fire Association will host a Halloween Drive Thru on October 31, 2020 from 5 – 7 pm in the Christian Church parking lot. The Fire Association is hosting a coloring contest and distributing child safety packs

purchased with the NOPEC Community Grant. In addition, there will be no Trick or Treat in the Village of Hiram due to Covid 19.

The Fire Department has ordered Life Packs and AED units from Stryker Medical at \$39,305.98 with the CARES funds.

Old Business:

Debra Blake has talked with the Hiram Police Chief and there will be increased patrol of township roads due to reports of speeding.

Hiram College has graded the Field Station driveway to prevent gravel from spilling onto Wheeler Rd during rainstorms. We have not had a strong rain yet to find out if this will be an improvement.

Steve Pancost reported on the Portage County Regional Planning Grant application for improving internet service in 10 communities as declined.

New Business:

Resolution 2020-52: Jack Groselle motioned to purchase 10 units of MARKS radio units up to \$15,000.00 with the CARES Fund. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Debra AYE, Jack AYE.

Resolution 2020-53: Jack Groselle motioned to use the NOPEC 2018 Grant of \$7516.00 for bringing First Energy power down the driveway to the new building site. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Debra AYE, Jack AYE.

Resolution 2020-54: Jack Groselle motioned to purchase a laptop for Zoning with the CARES Funds Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Debra AYE, Jack AYE.

After discussion about ultra violet lights and touchless faucets, Jack Groselle motioned to create an addendum (CARES Funding) to the Integra Contract. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Debra AYE, Jack AYE. Hal Stamm will write the addendum and present to Integra.

Ohio Edison is installing new poles on Allyn Road.

Jack Groselle received a concern from Nancy Shepard about the speed on Pioneer Trail where she is building a new home. Pioneer Trail is a county road so Jack advised her to report her concerns to Portage County.

Jack Groselle received a complaint from Jim Fisher due to yellow paint on his car from a county road. Mr. Fisher was advised to report his concerns to Portage County.

Allison Oliver on Allyn Road called to report that she does not want her tree to be cut down by the power company.

Zoning:

Mr. Yoder on State Route 305 applied for a variance for his building. The application was denied.

An application for variance on Cheryl Drive is going to be coming in.

Rich will be sending a letter out to several residents about unlicensed vehicles.

Ben Byler is the owner of the Wheeler Road property and a hearing date is pending.

Road Report:

Tom Matota reported on the following items:

Wheeler, Winchell, and Udall roads have been chip and sealed.

The salt supply is ready for winter and everything is going well.

A new salt spreader will be needed for one of the trucks.

Resolution 2020-55: Jack Groselle motioned to approve the purchase of a new salt spreader for \$7000.00. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Debra AYE, Jack AYE.

Tom requested a new \$700.00 leaf blower.

Jack Groselle motioned to approve the \$700.00 expense. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Debra AYE, Jack AYE.

One of the trucks went to Cerni for service and Cerni is trying to get it covered under warranty.

Tom has started taking the Ford pickup to Preston for service and repair. Preston was able to solve the ongoing problem with the drive shaft and it was covered under warranty. They have been better able to solve problems than Kepich and Tom would like to have an account set up at Preston.

The road department has repaired the bump on Ryder Road.

Jack Groselle motioned to adjourn the meeting at 8:16 PM. Debra Blake seconded the motion.

| 10/20/2020 Meeting Payments and Receipts | | | | |
|--|----------------------------------|---|----------|-----------|
| Warrant | Payee | Description | Paid | Received |
| electronic | Wages | Wages | 5356.19 | |
| electronic | Wages | Salary | 4371.49 | |
| electronic | Wages | Wages | 5596.23 | |
| electronic | OPERS | Sept 2020 Contributions | 4938.84 | |
| electronic | IRS | Sept 2020 WH | 2621.09 | |
| electronic | State of Ohio | Sept 2020 WH | 410.24 | |
| electronic | State of Ohio School District | Sept 2020 WH | 169.33 | |
| electronic | Village of Hiram | RITA | 117.61 | |
| electronic | United Health Care | Sept 2020 Healthcare | 5658.65 | |
| electronic | Frontier | DSL | 48.98 | |
| electronic | Ohio Dept. Job & Family Services | 3rd Quarter Unemployment | 10.06 | |
| 11262 | Village of Hiram | Water | 15.19 | |
| 11263 | Ohio Edison | Electric 402, 180, 821, 936, 162, 910, 729, 149 | 727.28 | |
| 11264 | Dominion East Ohio | Natural Gas - Garage & Townhall | 129.00 | |
| 11265 | Verizon Wireless | Zoning & Road Supervisor Cell Phone | 86.92 | |
| 11266 | Centerra | Fuel | 1058.30 | |
| 11267 | Superior Dental Care | Dental & Vision | 96.10 | |
| 11268 | Hiram Police Department | Aug Patrol & Mileage | 2048.25 | |
| 11269 | Village of Hiram | Fuel | 337.86 | |
| 11270 | The Weekly Villager | Legal Ad - Supplies | 104.50 | |
| 11271 | The Record Courier | Legal Ad | 138.15 | |
| 11272 | Industrial Connections | Supplies | 35.43 | |
| 11273 | Powerplan | Repairs | 8.68 | |
| 11274 | Stamm Contracting Company, Inc | Supplies | 212.98 | |
| 11275 | Gledhill Road Machinery | Repairs | 355.16 | |
| 11276 | Kepich Ford | Repairs | 35.95 | |
| 11277 | Thomas Matota | Reimbursement TSC, Water, Galetton, Pilot | 203.55 | |
| 11278 | Oscar Brugmann Sand & Gravel | Supplies | 124.03 | |
| 11279 | Hartville Hardware | Supplies | 48.02 | |
| 11280 - 11281 | Void | Void | 0.00 | |
| 11282 | Gee-ville Auto Parts | Supplies | 113.28 | |
| 11283 | Russell Standard Corp | RS-2 Liquid Chip & Seal | 36701.54 | |
| 11284 | Village of Hiram | 3rd Quarter Fire & EMS | 72557.23 | |
| 11285 | HC Reimbursement | HC Reimbursement | 165.00 | |
| 11286 | HC Reimbursement | HC Reimbursement | 1922.76 | |
| 11287 | Mantua Auto Parts | Supplies | 50.00 | |
| 11288 | Mantua Hardware Lawn & Garden | Supplies | 24.74 | |
| 11289 | OTARMA | Insurance | 15634.00 | |
| 11290 | Cuyahoga Asphalt Materials | Materials | 2379.96 | |
| 11291 | Village of Hiram | 4th Quarter Fire & EMS | 72557.23 | |
| 11292 | Hiram Fire Association | Halloween Treats | 200.00 | |
| | Middlefield Bank | Sept Interest | | 382.09 |
| | Zoning Fee - Hiram College | | | 125.00 |
| | Portage County Auditor | 2020 Sept License Tax | | 713.74 |
| | | 2020 Sept Permissive Tax | | 963.00 |
| | | 2020 Sept Gasoline Excise Tax | | 12,091.27 |
| | | 2020 Local Government - CARES | | 39,485.68 |
| | | 2020 Local Government - CARES | | 19,742.84 |
| | Portage County Auditor | 2020 Local Government - CARES | | 86,485.79 |
| | State of Ohio | Rollback Property Tax - Real | | 31,978.52 |
| | | Rollback Property Tax - Manufactured Home | | 9.98 |
| | Portage County Auditor | 2020 Oct Local Government HB Supplement | | 518.54 |
| | | 2020 Local Government | | 2,729.30 |