

Hiram Township Trustees

Hiram Township Trustees Regular Meeting Minutes

December 22, 2020 at 7:00 PM, Hiram Township Townhall

Present: Trustees; Steve Pancost, Jack Groselle, Debra Blake, and Fiscal Officer Diane Rodhe

Trustee Chairman Steve Pancost opened the meeting with the Pledge of Allegiance.

This meeting is being recorded to facilitate the written minutes. The tape will be preserved until the minutes are approved.

Reading of the Minutes:

Jack Groselle motioned to approve the November 17, 2020 Meeting Minutes. Steve Pancost seconded the motion. Roll call vote was taken. Steve AYE, Debra AYE, Jack AYE.

Public Comment:

Deb Marquez came to the meeting to voice her concerns regarding a neighbor's plans to build a new pole building on the property adjacent to hers. She is concerned about the building being too close to her property line per the Ohio Revised Code. Rich Gano explained that per ORC, the property is 6.5 acres and agricultural, therefore, the property line clearances do not apply the same as residential properties.

Fiscal Officer:

Diane Rodhe presented the following items:

Miller Disposal sent a Certificate of Liability

Centerra sent the request for Tax Exemption

Careworks and Comp Management will become MCO for BWC. The BWC rate for 2021 is .8%

The MORE Grant application was submitted.

The Covid vaccine information will be posted on the website as it becomes available.

OTA sent several legislation bulletins; one for the approval of electronic meetings through 7.1.21; and SB 310 for an extension of the deadline for CARES reporting.

NOPEC Grant money is set up to release funds as we submit invoices for the building project.

Two Public Records requests were completed; one for Ohio Open the Books; and one for a roster of elected officials from Frank LaRose, Secretary of State.

Dominion sent a notice regarding the upcoming auto adjust for increased rates.

The Portage County Engineering office sent Resolution 06-53 with county bridge weight limits.

OTARMA sent the insurance policy and the Proof of Insurance cards for the vehicles. The cards were given to Tom Matota.

Fire Report: November response time was 4 minutes and 43 seconds.

Old Business:

The Portage County Auditor sent a distribution of CARES money for the Local Government Fund of \$1438.50.

Resolution 2020-62: Jack Groselle motioned to designate the funds for the Zoning laptop which cost \$1510.00. Debra Blake seconded the motion. Roll call vote was taken; Steve AYE, Debra AYE, Jack AYE.

Resolution 2020-63: Jack Groselle motioned to amend the contract for Integra and pay 6400.00 for the installation of a swail on the west side of the property at 6352 State Route 82. Debra Blake seconded the motion. Roll call vote was taken; Steve AYE, Debra AYE, Jack AYE.

Resolution 2020-64: Jack Groselle motioned to enter into a new contract with Ohio Edison at 6352 State Route 82. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Debra AYE, Jack AYE.

Resolution 2020-65: Jack Groselle motioned to approve a Purchase Order for \$3742.00 to Ohio Edison or Integra. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Debra AYE, Jack AYE. The Trustees will advise which vendor the Purchase Order will be issued.

Jack Groselle nominated Steve Pancost as the representative for Portage County Regional Planning. Debra Blake seconded the nomination.

Resolution 2020-66: Jack Groselle motioned to assign the \$1000 NOPEC Community Education Grant to the Hiram Fire Department. Steve Pancost seconded the motion. Roll call vote was taken. Steve AYE, Debra AYE, Jack AYE.

Resolution 2020-67: Jack Groselle motioned to have Steve Pancost act as cost estimate approval signing authority for the construction project at 6352 State Route 82. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Debra AYE, Jack AYE.

Resolution 2020-68: Jack Groselle motioned to encumber the funds to pay for the digitalization of our township records. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Debra AYE, Jack AYE. We will need the name of a vendor that provides this service.

Debra Blake reported on the installation of the "No Engine Brake" signs for State Route 700 and Pioneer Trail. ODOT still needs to install on State Route 82.

Steve Pancost reported on Regional Planning. They will be submitting a grant application for improvement of internet service through USDA.

Resolution 2020-69: Jack Groselle motioned to approve the 2021 Temporary Budget. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Debra AYE, Jack AYE.

A number of residents have been reporting dangerous trees leaning over the roads. The Hiram Fire Department will assist with an information notice for the township website. The notice would help to clarify the difference in township, county, and state roads as well as whom to contact when the trees are touching wires of any kind. The Hiram Township Road Crew is not responsible for removing trees from utility lines of any kind.

New Business:

No new business.

Zoning:

Rich Gano reported on applications for mylar signing and zoning permits.

Road Report:

Tom Matota advised the Trustees that he needs new tires for the 2014 truck.

Resolution 2020-70: Jack Groselle motioned to approve the expense of \$3800.00 for the tires. Debra Blake seconded the motion. Roll call vote was taken. Steve AYE, Debra AYE, Jack AYE.

Tom will get the new speed limit signs for Rolling Meadows put up.

Jack Groselle motioned to adjourn the meeting at 8:26 PM. Debra Blake seconded the motion.

12/22/2020 Meeting Payments and Receipts

Warrant	Payee	Description	Paid	Received
electronic	Wages	Wages	5950.92	
electronic	Wages	Salary	4371.49	
electronic	Wages	Wages	5312.71	
electronic	OPERS	Nov 2020 Contributions	4467.99	
electronic	IRS	Nov 2020 WH	2240.46	
electronic	State of Ohio	Nov 2020 WH	342.73	
electronic	State of Ohio School District	Nov 2020 WH	142.24	
electronic	Bureau of Workers' Compensation	2021 Annual Premium	2214.00	
Electronic	Treasurer of State	UAN Fees – 2020 4 th Quarter & 2021 1 st Quarter	1524.00	
electronic	United Health Care	2021 Jan Healthcare	5658.65	
electronic	Frontier	DSL	48.98	
11319	Ohio Edison	Electric 402, 180, 821, 936, 162, 729, 149	638.22	
11320	Verizon Wireless	Zoning & Road Supervisor Cell Phone	84.45	
11321	Dominion East Ohio	Natural Gas - Townhall & Garage	129.00	
11322	Centerra	Fuel	823.43	
11323	The Record Courier	BZA Advertising	19.75	
11324	The Village of Hiram	Fuel	337.16	
11325	Hiram Police Department	Patrol & Mileage	2020.75	
11326	Clerk Common Pleas	BZA Case Court Cost	3.00	

11327	Eric Hankinson	BZA Meetings	180.00	
11328	Gary Bott	BZA Meetings	60.00	
11329	Janet Pancost	BZA Meetings	60.00	
11330	Tom Franek	BZA Meetings	60.00	
11331	Tierney Bryant	BZA Meetings	30.00	
11332	HC Reimbursement	HC Reimbursement	609.68	
11333	HC Reimbursement	HC Reimbursement	1516.23	
11334	Federal Field Services	Siren Inspection	1850.00	
11335	Portage Regional Planning	Annual Membership Dues	1829.32	
11336	Hal L Stamm	Construction Manager	240.00	
11337	DJL Material	Supplies	261.00	
11338	Mantua Auto Parts	Supplies	76.82	
11339	Gee-ville Auto Parts	Supplies	86.47	
11340	Carter Lumber	Supplies	38.05	
11341	TL Service Center	Repairs	26.16	
11342	Industrial Connections	Supplies	71.46	
11343	Cleveland Plumbing Supply	Supplies	6.81	
11344	Mantua Hardware Lawn & Garden	Supplies	781.41	
11345	Airgas USA	Supplies	164.36	
11346	Hartville Hardware	Supplies	321.86	
11347	Municipal Signs & Sales	Supplies	777.00	
11348	DJM Sales	Supplies	223.55	
11349	GMEElectric	Supplies	89.53	
11350	Cuyahoga Asphalt	Materials	666.00	

11351	Cerni Motor Sales, Inc	Supplies	640.35	
11352	Tom Matota	Reimbursement	73.20	
11353	Morton Salt Inc	Materials	5379.34	
11354	Kayline Company	CARES Supplies	595.70	
11355	Stryker Medical	CARES	18094.56	
11356	Cure UV	CARES	549.99	
11357	Superior Dental	Dental & Vision	164.54	
11358	Clerk Common Pleas	BZA Case Court Cost	40.50	
11359	HC Reimbursement	HC Reimbursement	2667.11	
	American Risk Pool Consult	OTARMA Distribution	1169.81	
	Zoning Fee - Great Lakes Print	New House		100.00
	Zoning Fee - Jamie Lucas	Addition		50.00
	Zoning Fee - Everest Land Title	Mylar Signing		25.00
	DBA Ryder Groselle Farms	Donation		500.00
	Portage County Auditor	2020 Nov License Tax		655.75
		2020 Nov Permissive Tax		858.00
		2020 Nov Gasoline Excise Tax		11,765.05
	Portage County Auditor	4th CARES Distribution		3,415.35
	Portage County Auditor	2020 Nov Local Government HB		514.54
		2020 Nov Local Government		2,884.36
	Zoning Fee - Korby	Permit		50.00

	Portage County Auditor	2020 Dec Local Government HB		518.54
		2020 Dec Local Government		2,961.99
	David Shale	Donation		150.00
	Middlefield Bank	Interest		337.01