

Hiram Township Trustees

Hiram Township Trustees Regular Meeting Minutes

March 16, 2021 at 7:00 PM, Hiram Township Townhall

Present: Trustees; Chairman Jack Groselle, Debra Blake, Steve Pancost and Fiscal Officer Diane Rodhe.

This meeting is being recorded to facilitate the written minutes. The tape will be preserved until the minutes are approved.

Reading of the Minutes:

Steve Pancost motioned to approve the February 16, 2021 Meeting Minutes. Debra Blake seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Public Comment:

Brian Tayerle, Ryan Dustman, and John Osborn approached the Trustees about using the ballfield at Hiram Rapids.

Resolution 2021-25: Steve Pancost motioned to approve the resurrection of the Hiram Rapids Ballfield with donated materials from Brugmann Sand & Gravel. Debra Blake seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Resolution 2021-26: Debra Blake motioned to have a portable toilet placed by the church in the Rapids for the summer months. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Fiscal Officer:

Diane Rodhe presented the following items:

ODOT sent the information for the 2021-2022 salt bid.

Resolution 2021-27: Debra Blake motioned to submit a bid for 400 tons of road salt. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE. See attached Resolution 2021-27.

Jack Groselle and Diane Rodhe have been checking into moving the bank account to another bank with more service. Jack talked with Cortland Bank and a meeting was held with Huntington Bank. In a follow up conversation, Diane was informed that an analysis of our current banking activity will be needed before further conversations about the cost of operating at Huntington Bank. Jack Groselle will be calling to follow up and Diane will try to get an analysis report.

The RITA refunds for 2021 are complete.

The US Department of Commerce is sending a census questionnaire for the construction progress reports on the new building. Diane suggested that this might be good for Hal Stamm to complete the reporting. Jack will talk to him about it.

Notification has been received from grants@obm.ohio.gov that our CARES funding needs to be reported.

Middlefield Bank has not been able to send encrypted documents for signing our ACH agreement. Diane has requested since January to have the documents sent to the Garrettsville Branch for signature.

The March health insurance premiums have been paid to United Health Care and Superior Dental through Ohio Insurance Services Agency. Information has not been provided in a timely manner for moving forward with health care for 2021. Steve Pancost will follow up with Ohio Insurance Services Agency.

Resolution 2021-28: Steve Pancost motioned to pay the United Health Care and Superior Dental Insurance premiums for the month of April and the current township policy will remain in place for the month of April. Debra Blake seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Bulletins about current programs were received from Leadership Portage County and OTA Leadership.

A Bulletin was received from REAP Rural Energy America.

Police Report: No citations in February.

Fire Report: February response time was 5 minutes and 55 seconds.

Assistant Chief Jason Groselle reported the sirens as not working. Portage County Dispatch is supposed to be turning them on and off for testing. The Hiram Fire Department has the ability to turn the sirens on in the event of an emergency. Jack Groselle requested that all Trustees be aware of storm warnings and alert the Fire Department.

Assistant Chief Groselle also reminded everyone of the “no burning” during April, May and June.

Old Business:

Hal Stamm provided an update on the construction project:

The swail is partially installed and can be completed with the finish grading for the building. A few trees and shrubs may need to be removed. Hal and Steve from Integra agreed to lower the building by 6 inches.

Hal is still working with the Ohio EPA to complete the approvals needed for the Portage County Building Department.

Eric Hankinson reported no Zoning resolutions or amendments to be filed with the Portage County Recorder for 2020.

Debra Blake reported the “No Engine Brake” signs as installed on State Route 82 and Pioneer Trail.

Steve Pancost reported on the having our township records digitalized. Portage County Recorder Lori Calcei suggested several other townships that are could give us information. Steve will follow up.

New Business:

Resolution 2021-29: Steve Pancost motioned to move the April meeting to the 2nd Tuesday. Debra Blake seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE. Diane will advertise in the paper.

Steve Pancost visited Mrs. Umbaugh to discuss the building project. She was happy to hear about the plans for the swail.

Diane presented the suggested appropriations for 2021.

Resolution 2021-30: Steve Pancost motioned to approve the Appropriations as presented. Debra Blake seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE. See attached documents.

Steve Pancost mentioned the Portage County Parks purchase of the Carlisle Family land and how nice it is to know that it will remain as open land.

Steve Pancost reported that Regional Planning is rolling out the new regulations for subdivisions.

Jack Groselle mentioned that four surrounding entities have pulled their community recycle bins and he would like to know where the funds are going.

Zoning:

BZA Variance meeting regarding height of building.

House project with no posted permit on the Moore place.

Several certified letters are going out.

Road Report:

Tom Matota reported on the following items:

The guardrail repair is complete.

Tom recommended the sled-shed building be sold or relocated. Jack Groselle suggested that it remain on the property and see if the CEAC is interested in using it.

Tom would like to purchase an \$8000.00 mower.

Resolution 2021-31: Debra Blake motioned to approve the purchase of the mower. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Tom requested that we publish a notice for #8 Furnace Blast Slag. He is planning to do the regular scheduled roads plus Udall this year.

Resolution 2021-32: Debra Blake motioned to take bids for the purchase of 800 tons of #8 Furnace Blast Slag and bids must be submitted in writing to PO Box 1827, Hiram, OH 44234 by the April 13, 2021 meeting. Sealed bids will be opened at the meeting. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Tom reported that Schustrich Road is sinking. Jack Groselle responded to continue building it up.

Debra Blake motioned to adjourn the meeting at 8:23 PM. Steve Pancost seconded the motion.

3/16/2021 Meeting Payments and Receipts				
Warrant	Payee	Description	Paid	Received
electronic	Wages	Wages	6652.20	
electronic	Wages	Salary	4393.41	
electronic	Wages	Wages	4654.72	
electronic	OPERS	2021 Feb Contributions	4308.52	
electronic	IRS	2021 Feb WH	2808.40	
electronic	State of Ohio	2021 Feb WH	497.67	
electronic	State of Ohio School District	2021 Feb WH	214.22	
electronic	United Health Care	2021 March Healthcare Premium	6461.70	
electronic	Middlefield Bank VISA	Zoning Expenses	72.60	
electronic	Middlefield Bank VISA	Office Supplies	349.30	
electronic	Middlefield Bank	ACH Fee Jan	25.00	
electronic	Middlefield Bank	ACH Fee Feb	25.00	
electronic	Frontier	DSL	48.98	
11407	Village of Hiram	Water Townhall and Garage	18.61	
11408	Ohio Edison	Electric 402, 180, 936, 162, 729, 149, 910	718.12	
11409	Verizon Wireless	Road Supervisor & Zoning Inspector	84.20	
11410	Centerra Co-op	Fuel	769.64	
11411	Village of Hiram	Fuel	120.91	
11412	Hiram Police Department	Patrol & Mileage	2013.60	
11413	Hal L Stamm	Construction Consulting	360.00	
11414	Portage County Health District	Semipublic Wastewater Treatment Permit	275.00	
11415	Charles E Harriss & Associates	2020 Footnote Preparation	425.00	
11416	Tom Matota	Reimbursement	51.38	
11417	Mantua Hardware Lawn & Garden	Supplies	530.80	
11418	Quick Service Welding & Machine	Repairs	68.70	
11419	Industrial Connections	Supplies	41.36	
11420	Mars Electric	Supplies	126.00	
11421	Stamm Contracting Company Inc	Supplies	4.20	
11422	Superior Dental & Vision	2021 March Premium	164.54	
11423	Airgas USA	Supplies	46.87	
11424	Preston	Repairs	109.75	
11425	Mantua Auto Parts	Repairs	443.81	
11426	DJM Sales	Supplies	620.00	
11427	Morton Salt	Materials	8226.86	
11428	Momar	Supplies	445.50	
11429	HC Reimbursement	HC Reimbursement	3000.00	
11430	Ohio Edison Company	6352 St Rt 82 underground service	3778.42	
11431	Integra Excavating	Inv #1 & Inv #2	25614.01	
	OTARMA	2020 MORE Grant		500.00
	Portage County Auditor	Local Government HB		518.54
		Local Government		3,270.41
	Progressive Insurance	Guardrail Ins Payment		3,950.00
	Portage County Auditor	2021 Feb License Tax		569.73
		2021 Feb Permissive Tax		789.00
		2021 Feb Gasoline Tax		11,185.12
	Middlefield Bank	2021 Feb Interest		226.10
	The Conti Memorial Group	Foundation Installation		140.00
	Portage County Auditor	Local Government		518.54
		Local Government		2,740.01