

Hiram Township Trustees

Hiram Township Trustees Regular Meeting Minutes

May 18, 2021 at 7:00 PM, Hiram Township Townhall

Present: Trustees; Chairman Jack Groselle, Debra Blake, Steve Pancost and Fiscal Officer Diane Rodhe.

This meeting is being recorded to facilitate the written minutes. The tape will be preserved until the minutes are approved.

Reading of the Minutes:

Steve Pancost motioned to approve the April 13, 2021 Meeting Minutes. Debra Blake seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Public Comment: None

Fiscal Officer:

Diane Rodhe presented the following items:

Middlefield Bank has issued credit on the Visa accounts and they are making necessary changes to have one VISA account with a credit limit of 5000.00. There will be three cards issued on one account and there will be an online statement for payment.

Jack Groselle and Diane Rodhe have met with Huntington Bank regarding the township bank account. Huntington will charge fees based on quantity of transactions, ACH transfers, and XXXXXXX. We are scheduled to discuss further before a decision is made.

Miller Portable Toilets will bring a unit to stay at the Hiram Rapids Cemetery until October 2021.

Per Steve Pancost, there are no changes in our healthcare plan for 2021.

Resolution 2021-49: Debra Blake motioned to continue our current plan with our current internal policy for another month. Jack Groselle seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

The Auditor of State sent a template resolution for Certificate of Transition for Township Fiscal Officers.

Resolution 2011-50: Jack Groselle motioned that Hiram Township prepares a Certificate of Transition in preparation for a smooth transition in the event of a change in Fiscal Officer. Debra Blake seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

The OTARMA worksheet has been received. Jack Groselle would like for Mark Russell of Ellerhorst Insurance to come to a meeting and explain some of the fees before we pay an invoice. Diane will invite Mark Russell to our next meeting on June 8, 2021.

The Auditor of State has issued a new laptop computer. Diane has completed the transfer of information to the new computer. Per the Auditor of State, the old unit will remain with the township. Diane has completed the preparation of the old laptop and per the Trustees, it will be kept for future use in the township.

The following items have been posted on the Hiram Township Website:

Record Request Form
Meeting Agenda
Public Records Policy
Elected Official Compensation Chart

Police Report:

Two citations were issued in the township in the month of April.

Fire Report: April response time was 5 minutes and 55 seconds.

Chief Byers reported on the cost of Mutual Assist Runs as well as resident and non-resident payment rates. Insurance companies will pay for one trip per medical event per year. The Fire Department is currently writing off annual non-resident unpaid cost of \$60,000.00 and resident unpaid cost in excess of \$60,000.00.

Old Business:

Steve Pancost reported on Regional Planning. The countywide change in subdivision rules will be up for approval at the June meeting. Tony Badalamenti will lead the Vision Committee and Sabrina Christian-Bennet will lead the Planning Committee.

Diane will confirm Ohio Revised Code rules for Publishing upcoming Levy Notices.

New Business:

Steve Pancost was contacted by the Hiram Rapids Church about the cost of electric for the light on the flag pole.

Resolution 2021-51: Debra Blake motioned to explore the cost of using solar to light the flag pole. Jack Groselle seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Steve Pancost reported on the Portage County Township Association Meeting. Portage County E-Check will be eliminated and there was discussion about getting more CARES money for the townships.

The Portage County Building Department has issued a building permit and is billing the township for an additional \$38.63 in fees.

The June meeting will be moved to June 8, 2021. Diane will advertise in the newspaper and on the website.

Hankee Road is now closed on both ends.

Zoning:

Rich Gano presented the following items:

The BZA has three variance meetings scheduled.

Rich issued Zoning Permits in the amount of \$300.00 in the previous month.

Road Report:

Tom Matota reported on overgrown bushes and trees in the cemetery. All agreed on the removal.

Debra Blake motioned to go into Executive Session at 8:08 PM to discuss employees. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Debra Blake motioned to come out of Executive Session at 8:12 PM. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Steve Pancost motioned to adjourn the meeting at 8:12 PM. Debra Blake seconded the motion.

Meeting adjourned 8:12 PM.

5/18/2021 Meeting Payments and Receipts				
Warrant	Payee	Description	Paid	Received
electronic	Wages	Wages	5118.11	
electronic	Wages	Salary	4398.78	
electronic	Wages	Wages	4330.06	
electronic	OPERS	2021 April Contributions	4716.82	
electronic	IRS	2021 April WH	2651.47	
electronic	State of Ohio	2021 April WH	432.08	
electronic	State of Ohio School District	2021 April WH	165.71	
electronic	Village of Hiram	2021 1st Quarter RITA	72.12	
electronic	United Health Care	2021 May Healthcare Premium	6461.70	
electronic	Middlefield Bank	ACH Fee April	25.00	
electronic	Frontier	DSL	51.98	
11466	Village of Hiram	Water Townhall and Garage	15.27	
11467	Ohio Edison	Electric 402, 180, 936, 162, 729, 149, 910	702.99	
11468	Verizon Wireless	Road Supervisor & Zoning Inspector	84.44	
11469	Dominion	Natural Gas Townhall & Garage	129.00	
11470	Hiram Police Department	Patrol & Mileage	2032.30	
11471	Centerra Co-op	Fuel	1057.14	
11472	Roberta Zuver	Townhall	140.00	
11473	Superior Dental & Vision	2021 June Premium	164.54	
11474	Ohio Township Assoc	OTA	224.00	
11475	Eric Hankinson	BZA Meeting & Postage	224.00	
11476	Tom Franek	BZA Meeting	35.00	
11477	Gary Bott	BZA Meeting	35.00	
11478	Janet Pancost	BZA Meeting	35.00	
11479	Tierney Bryant	BZA Meeting	35.00	
11480	UH Occupational Health	Random Drug Test	55.00	
11481	Hal Stamm	Consultation	480.00	
11482	Integra Excavating	Invoice #4	5824.90	
11483	Village of Hiram	Fuel	280.58	
11484	Arms Trucking Co, Inc.	#8 Furnace Slag	20133.89	
11485	Tom Matota	Reimbursement - Misc Supplies	34.82	
11486	Gledhill Road Machinery	Repairs	31.03	
11487	Mantua Auto Parts	Supplies	93.87	
11488	Hartville Hardware	Supplies	123.09	
11489	Quick Service Welding & Machine	Repairs	411.80	
11490	Mars Electric	14.00+47:57	87.12	
11491	Gee-ville Auto Parts	Supplies	58.99	
11492	Industrial Connections	Supplies	205.12	
11493	Airgas USA	Supplies	13.07	
11494	Advance Auto Parts	Repairs	66.45	
11495	Momar Inc	Supplies	222.87	
11496	The Dexter Company	Repairs	1880.00	
11497	Cerni Motor Sales	Repairs	691.68	
11498	Marlboro Supply	Supplies	14.00	
	Zoning Fee - Schumacher Homes	House Permit		100.00
	Zoning Fee - Porter	Accessory Building Permit		50.00
	Zoning Fee - Zepp	Addition		50.00
	Zoning Fee - Limited Mobility Remodeling	Deck, Sunroom		100.00
	Zoning Fee - Schmucker's LLC	Porch Roof		50.00
	Portage County Auditor	Local Government HB		518.54
		Local Government		2,310.29
	George Firtik	HC Premium		12.50
	Portage County Auditor	2021 April License Tax		801.60
		2021 April Permissive Tax		1,287.42
		2021 April Gasoline Tax		9,665.83
	Airgas USA	Credit		51.05
	Portage County Auditor	Local Government HB		518.54
		Local Government		3,185.12
	Middlefield Bank	2021 April Interest		272.33
	State of Ohio	Rollback		21,470.12