

Hiram Township Trustees

Hiram Township Trustees Regular Meeting Minutes

June 8, 2021 at 7:00 PM, Hiram Township Townhall

**Present:** Trustees; Chairman Jack Groselle, Debra Blake, Steve Pancost and Fiscal Officer Diane Rodhe.

This meeting is being recorded to facilitate the written minutes. The tape will be preserved until the minutes are approved.

**Reading of the Minutes:**

Steve Pancost motioned to approve the May 18, 2021 Meeting Minutes with corrections. Debra Blake seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

**Public Comment:**

Mark Russell of Ellerhorst Insurance was in attendance to explain the 2022 OTARMA insurance rates and deductibles. Mr. Russell explained that vehicle coverage is based on market value while tools and equipment are based on replacement value. He also suggested that the Trustees request confirmation of coverage for the building under construction from Integra Excavating, LLC. Mark will provide 2022 OTARMA pricing based on the deductibles of 5,000., 10,000., and 25,000.

**Fiscal Officer:**

Diane Rodhe presented the following items:

Ohio Edison provided notice of installing an exchange meter for the Emergency Siren on Pioneer Trail (6224 Schustrich address).

Diane confirmed that Levy Notices are to be placed in the local newspaper per ORC 5705.25.

Financial reports were provided to Chief Byers for planning purposes.

Tax Exempt status is established with Office Max for purchasing office supplies.

The Portage County Board of Elections will accept electronic filing with the exception of election petitions.

Portage County Regional Planning sent a notice regarding the sublots in Harrison Village on Allyn Road.

Jack Groselle and Diane have ongoing conversation with Huntington Bank with no final decision.

The NOPEC application for the 2021 Community Event Sponsorship of \$1000.00 has been completed, and will go to the Hiram Fire Department for community education.

The NOPEC Energized Community (NEC) Grant application has been completed and approved.

**Police Report:**

Two citations were issued in the township in the month of May.

**Fire Report:** May response time was 4 minutes and 38 seconds.

Chief Byers discussed the upcoming purchase of a replacement squad. It will be approximately \$240,000.00 before trade of 20,000.00 - 30,000.00.

**Old Business:**

Steve Pancost reported that our current healthcare policy with Frank Harmon of Ohio Insurance Services is going to be our best rate and we should continue until renewal which will be January instead of March 2022. The 2022 premiums will be available for review in October 2021.

**Resolution 2021-52:** Jack Groselle motioned to remain with Ohio Insurance Services to provide health, vision, and dental insurance coverage for township employees and elected officials. The current internal policy will remain in effect until renewal time. Debra Blake seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Steve Pancost reported that Portage County Regional Planning would be voting on the new subdivision requirements.

Jack Groselle reminded Zoning Inspector, Rich Gano to charge the siren impact fee for Village Gate lots.

Steve Pancost will shop for a solar powered lighting system for the Hiram Rapids Cemetery flagpole. All agreed that the flag can come down and the power will be disconnected until we have the solar powered lighting replacement. In addition, if a holiday comes before we have new lighting, the flag will be raised for the holiday.

**Resolution 2021-54:** Debra Blake motioned to approve an expense of up 200.00 for the purchase of solar powered lighting. Jack Groselle seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

The extension of CARES funding is still pending for townships.

**New Business:**

Diane Rodhe presented the 2022 Budget Worksheet by Fund. Jack Groselle requested that a \$50,000 contribution for a replacement squad be entered into the EMS Fund 2194. The line item was added to the Budget Worksheet.

**Resolution 2021-53:** Jack Groselle motioned to approve the 2022 Budget. Debra Blake seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Steve Pancost discussed the legislative bulletin that is sent by Mayor Bertrand. The "Ohio Municipal Alert" is a good resource.

Per the Ohio Revised Code, we receive a statement each time Integra Excavating LLC makes a purchase of materials. We have received statements from OK Brugmann and State Garage.

**Zoning:**

Rich Gano reported on the following items:

Mylar for Harrison Village sublots

Norton Road is a natural waterway per Portage County Soil and Water

Follow up on un-plated truck on Wheeler Road

Mike Farrow impact fee in Village Way

BZA Hearing scheduled for Winchell Road

Nathan Yoder has purchased additional land and is now in compliance.

**Road Report:**

Tom Matota reported that Brian Collins has submitted his resignation for June 24, 2021. After discussion, all agreed to advertise for a Part Time Highway Worker Class 4 with minimum of Class B CDL. The applicants should contact Tom Matota at 330-569-8908 between 7 am and 3 pm to make an appointment for an application. Diane will place the ad.

Tom requested the most recent version of an I-9 Form for applicants.

A quote for chip and seal liquid has been received from Russell Standard (JASA).  
CRS-2 at \$1.88 or \$1.97 Delivered

**Resolution 2021-55:** Jack Groselle motioned to purchase CRS-2 Liquid at \$1.88 or \$1.97 delivered. Debra Blake seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Steve Pancost motioned to pay the bills and adjourn the meeting at 8:05 PM. Debra Blake seconded the motion.

6/8/2021 Meeting Payments and Receipts				
Warrant	Payee	Description	Paid	Received
electronic	Wages	Wages	4688.35	
electronic	Wages	Salary	4398.78	
electronic	Wages	Wages	0.00	
electronic	OPERS	2021 May Contributions	4214.61	
electronic	IRS	2021 May WH	2226.18	
electronic	State of Ohio	2021 May WH	345.83	
electronic	State of Ohio School District	2021 May WH	147.49	
electronic	United Health Care	2021 June Healthcare Premium	6461.70	
electronic	Middlefield Bank	ACH Fee May	25.00	
electronic	Frontier	DSL	51.98	
11499	Village of Hiram	Water Townhall and Garage	15.27	
11500	Ohio Edison	Electric 402, 180, 936, 162, 729, 149, 910	654.80	
11501	Verizon Wireless	Road Supervisor & Zoning Inspector	84.44	
11502	Portage County Treasurer	Building Permit Fee	38.63	
11503	Village of Hiram	Fuel	125.94	
11504	Hiram Police Department	Patrol & Mileage	2017.45	
11505	Mantua Hardware Lawn & Garden	Supplies	350.28	
11506	Carter Lumber	Supplies	83.99	
11507	Gee-ville Auto Parts	Supplies	59.37	
11508	Miller & Company	Portable Toilet	133.00	
11509	DJM	Supplies	32.50	
11510	Mars Electric	Supplies	29.76	
11511	Arms Trucking Co, Inc.	#8 Furnace Slag	3122.76	
11512	Southeastern Equipment	Repairs	370.97	
11513	Powerplan	Repairs	645.45	
11514	Preston	Repairs	4909.30	
11515	Superior Dental & Vision	2021 July Premium	164.54	
11516	Integra Excavating	Invoice #4	137336.99	
	Zoning Fee - Buckeye Structures	Accessory Building Permit		50.00
	Zoning Fee - Parker	Mylar Signing		25.00
	Zoning Fee - Cymanski	New House		100.00
	Zoning Fee - Buckbee	Accessory Building Permit		50.00
	Zoning Fee - Schmucker's LLC	Accessory Building Permit		50.00
	Zoning Fee - Murdock	Mylar Signing		25.00
	Portage County Auditor	2021 May License Tax		764.99
		2021 May Permissive Tax		940.50
		2021 May Gasoline Tax		12,087.71
electronic	Middlefield Bank	2021 May Interest		273.94