

Hiram Township Trustees

Hiram Township Trustees Regular Meeting Minutes

August 17, 2021 at 7:00 PM, Hiram Township Townhall

Present: Trustees; Chairman Jack Groselle, Debra Blake, Steve Pancost and Fiscal Officer Diane Rodhe.

This meeting is being recorded to facilitate the written minutes. The tape will be preserved until the minutes are approved.

Reading of the Minutes:

Steve Pancost motioned to approve the July 20, 2021 Meeting Minutes. Debra Blake seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Public Comment: None

Fiscal Officer:

Diane Rodhe presented the following items:

A notice was published in the Record Courier for chip and seal in the township.

The Auditor of State sent a notice that the 2019-2020 Audit has been accepted.

A notice was received from State of Ohio Legislature that all liquor licenses in the township are due for renewal or will they will expire on October 1, 2021.

Integra Excavating LLC sent invoice number 8, waivers of Lien, and revisions to Change Order #1.

The Portage County Auditor's office sent the Official Certificate of Estimated Resources for 2022.

Resolution 2021-61: Jack Groselle motioned to Accept the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the Auditor. Debra Blake seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE. See attached.

Police Report: No citations issued in July.

Fire Report: July response time is 5 minutes and 27 seconds.

Old Business:

One bid was received for Chip & Seal as advertised in the Record Courier. The N.E.S. Corp bid was opened. The bid for \$1.40 per unit or \$118,272.00 was noted.

New Business:

The Portage County Land Revitalization Report has been received.

The permit is complete for the new building.

Jack Groselle nominated Diane Rodhe to represent Hiram Township at the Vision/Comprehensive Plan meetings with Portage County Regional Planning. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Recycling in the township and the county was discussed. Bill Steiner of Portage County Recycling has proposed a reduction in service to bi-weekly pickup with an increase in fees from 2.03 to 5.50. Hiram Township would pay 2.03 until the end of August and billing would increase to 5.50 in September. There will be more discussion.

Resolution 2021-62: Jack Groselle motioned to approve the emergency resolution to accept the material terms of the One Ohio Subdivision Settlement pursuant to the One Ohio Memorandum of Understanding and consistent with the terms of the July 21, 2021 National Opioid Settlement Agreement. Debra Blake seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Hal Stamm was in attendance to discuss the progress on the new building.

Integra Excavating LLC has revised Change Order #1 to include itemizing of the CARES 10,000 Purchase Order. The itemization comes to \$8500 so the excess \$1500 will be applied to the cost of Change Order #6. Change Order #1 will be revised and Change Order #6 will be voided.

Resolution 2021-63: Jack Groselle motioned to accept Revised Change Order #1 for \$12,780.05 to include Change Order #6 flat panel surface lights with Change Order #1 UV Unit in HVAC, Hands Free Faucets, Hands Free Switches and Hand Dryer. Change Order #6 will be voided. Debra Blake seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Water and septic were also discussed. Jack Groselle is working with Portage County and the Village of Hiram for the water and the septic is included in the Integra contract. Discussion followed to determine the best path for a water line from the Village water tower.

Zoning:

Rich Gano reported three new permits and the Village Gate impact fees are caught up.

Road Report:

Tom Matota reported that Chip and Seal has begun and is going well. 1000 tons of stone have been purchased and there could be an additional 200-300 tons in storage from 2020.

Tom received an estimate for tree removal for 675.00. from Weaver Tree Service.

Resolution 2021-64: Debra Blake motioned to accept the estimate of 675.00 for cutting the wood, grinding the stump and leaving the logs behind for the road crew to remove. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Jack Groselle motioned to pay the bills and adjourn the meeting at 8:25 PM. Debra Blake seconded the motion.

8/17/21 Meeting Payments and Receipts				
Warrant	Payee	Description	Paid	Received
electronic	Wages	Wages	4347.62	
electronic	Wages	Salary	4398.78	
electronic	Wages	Wages	4545.89	
electronic	OPERS	2021 July Contributions	4213.27	
electronic	IRS	2021 July WH	2286.86	
electronic	State of Ohio	2021 July WH	356.60	
electronic	State of Ohio School District	2021 July WH	132.95	
electronic	RITA	2021 2nd Quarter	133.24	
electronic	United Health Care	2021 Sept Healthcare Premium	6461.70	
electronic	Middlefield Bank	ACH Fee July	25.00	
electronic	Frontier	DSL	51.98	
11539	Village of Hiram	Water Townhall and Garage	15.27	
11540	Ohio Edison	Electric 402, 180, 162, 729, 149, 910	352.16	
11541	Verizon Wireless	Road Supervisor & Zoning Inspector	84.26	
11542	Dominion East Ohio	Natural Gas Townhall & Garage	199.38	
11543	Hiram Police Department	Patrol & Mileage	2033.25	
11544	Village of Hiram	Fuel	520.48	
11545	Village of Hiram	3rd Quarter Fire & EMS	72557.23	
11546	Hal Stamm	Consultation	360.00	
11547	Copley Ohio Newspapers	Advertising	81.75	
11548	Superior Dental & Vision	2021 Sept Premium	164.54	
11549	Reimbursement	Water, Propane, Office Supplies	114.35	
11550	Miller & Company	Portable Toilet - June & July	113.00	
11551	Municipal Signs	Sign Posts	591.55	
11552	Airgas	Supplies	68.60	
11553	Preston	Repairs	49.95	
11554	Arms Trucking Co	Materials	399.14	
11555	Leppo Rents	Bucket Rental	134.40	
11556	Centerra	Fuel	890.49	
11557	Void	Void	0.00	
11558	Warren Fire Equipment	Supplies	64.65	
11559	Russell Standard Company	RS2 Liquid Chip & Seal	9903.21	
11560	Middlefield Bank	Zoning Postage	154.60	
11561	Void	Void	0.00	
11562	Diane Rodhe	Reimbursement for Office Cabinet	353.09	
11563	Integra Excavatin LLC	Construction Inv #8	78664.01	
	Zoning Fee - Camp Asbury	Addition		50.00
	Zoning Fee -LDA Builders	New Home		100.00
	Portage County Auditor	2021 July License Tax		806.76
		2021 July Permissive Tax		1,019.15
		2021 July Gasoline Tax		11,817.67
electronic	Middlefield Bank	2021 July Interest		242.56